



Regular Meeting Minutes – Village of Timberlane – June 16th, 2016

1. Call to order at 7:00pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Stacy Kleyn, Debbie Marner, Laura Herter, Tom Michel, Dixie Timmerman, Ron Stelling and Donna Leone. Absent Bill Hursh
3. There were no guests.
4. Motion made by Laura Herter, seconded by Tom Michel to approve May 19th, 2016 regular meeting minutes subject to changing sections 7.C.Viii for spelling. Vote all ayes, 0 nays, and 1 absent.
5. President’s Report: Steve Rapp’s comments are within meeting minutes.
6. Treasurer’s Report:

Date	Number	Payee	Payment	Motion Made:	Motion Seconded:
6/8/2016	MyTaxIL	Illinois Department of Revenue	\$ 88.68	Dixie T	Tom M
6/8/2016	1118	Com Ed	\$ 39.30	Dixie T	Tom M
6/8/2016	1119	Com Ed	\$ 75.20	Dixie T	Tom M
6/8/2016	1120	Frontier	\$ 81.44	Dixie T	Tom M
6/14/2016	1121	Chad's Excavating & Landscaping	\$ 1,000.00	Dixie T	Tom M
6/16/2016	1122	Alpine Bank	\$ 2,134.97	Dixie T	Tom M
6/16/2016	1122	Alpine Bank	\$ 609.03	Dixie T	Tom M
6/16/2016	1123	Safebuilt	\$ 430.00	Dixie T	Tom M
6/16/2016	1124	Debra K Marner	\$ 221.50	Dixie T	Tom M
6/16/2016	1125	Dixie L Timmerman	\$ 88.60	Dixie T	Tom M
6/16/2016	1126	Donna M Leone	\$ 88.60	Dixie T	Tom M
6/16/2016	1127	Stacy M Kleyn	\$ 412.00	Dixie T	Tom M
6/16/2016	1128	Laura M Herter	\$ 32.48	Dixie T	Tom M
6/16/2016	1129	Ronald D Stelling	\$ 295.82	Dixie T	Tom M
6/16/2016	1130	Stephen M Rapp	\$ 858.01	Dixie T	Tom M
6/16/2016	1131	Thomas L Michel	\$ 88.60	Dixie T	Tom M
6/16/2016	1132	William R Hursh	\$ 88.60	Dixie T	Tom M
6/16/2016	1133	Heritage Ground Care, Inc.	\$ 240.00	Dixie T	Tom M
6/16/2016	1045	Alpine Bank	\$ 2,063.55	Dixie T	Tom M
6/16/2016	1045	Alpine Bank	\$ 348.92	Dixie T	Tom M
Total Funds			\$9,285.30		

- a. The bills (above) were submitted for payment. Motion made by Dixie Timmerman, seconded by Tom Michel to approve bills. Roll call vote: Ayes: Ron Stelling, Tom Michel, Laura Herter, Dixie Timmerman, Donna Leone. Nays: 0 Absent: Bill Hursh.
 - b. Motion made by Laura Herter, seconded by Donna Leone to approve May 2016 Treasurer's Report. Vote all ayes, 0 nays and 1 absent.
7. Committee Reports
 - a. Finance

- i. Stacy Kleyn was able to close the old IL Funds and transferred the closing balances to the corresponding US Bank statements
 - b. Planning and Zoning
 - i. Our new Safebuilt inspector contacted Steve Rapp about building permits in order to understand any specific needs.
 - c. Roads/Highways/Bridges
 - i. No culvert permits issued.
 - ii. Steve Rapp received oversized road permit request to access Orth road that he denied on 6/10/16.
 - iii. Rich Lundin, Boone County highway department, received an estimate of \$350,000 for a 4 inch overlay on all of Orth rd within village limits from RMAP (the IL group that supports road work).
 - iv. In order to review current pricing Steve Rapp requested quotes for labor and material to add a 2 inch edging along Orth road (between Caledonia road to the new bridge) from G&S in Durand, Norwest Construction and Chad's Excavating. No information received from Belvidere Township. The board of trustees request that quotes be reviewed by Rich Lundin and Kevin Bunge (CES) for professional engineering opinions. Steve Rapp will forward these responses to the trustees when available.
 - v. Chad's Excavating will be requested to fill potholes on village roads.
 - vi. The board of trustees requested that Chad's Excavating be notified to mow the missing spots on the ditches and stop sign areas.
 - vii. Ron Stelling announced that Chad's Excavating is willing to store the village signs that reside at his residence.
 - viii. Chad's Excavating will be notified to fill the hole between the culverts at 12909 Reginald drive due to soil that washed away.
 - d. Village Hall
 - i. None
- 1. Old Business
 - a. none
- 2. New Business
 - a. Prevailing wage ordinance was not ready due to rates not available this month.
 - b. Steve Rapp spoke with Joe S. our IL State Representative, asking for support on grant funds for village road repair / replacement projects.
- 3. Actions from previous meetings:

Open Actions:	Meeting	Contact
Single Waste Refuse collection consideration to investigate	Nov 2012	Tom Michel
Lower weight limit on Dawson Lake road from 54,000 lbs to 30,000 lbs as recommended by Hanson Engineering and IDOT.	Mar 2013	Trustees
Utilize services of the Boone County Community Service workers for general cleaning.	Apr 2013	Dixie
Work with Independent Inspections to update the descriptions and Fee schedule on building permits.	May 2013	Steve
Revision of Timberlane By-laws to include electronic attendance	Mar 2014	Debbie Marner
Snow fence options for Newbury Place	Mar 2014	Trustees

Investigate funds in the prime account designated for audit Purposes.	Apr 2014	Stacy, Steve, & auditors
Create new bridge filing system with Hanson Engineering	Oct 2014	Steve & Debbie
Tax referendum bond for ballot	Jan 2015	Steve
Ron Stelling received a quote for adding under-hanging strips on the soffit outside the village hall for \$2,185.00 to secure the siding and window covering areas. No action taken yet.	Feb 2016	Trustees
Investigate “investment policies” in order to provide options to revise ours to the board of trustees.	Apr 2016	Stacy, Debbie

4. Motion made by Laura Herter, seconded by Dixie Timmerman to adjourn at 8:29pm.
Vote all ayes, 0 nays, and 1 absent.