



Regular Meeting Minutes – Village of Timberlane – May 19th, 2016

1. Call to order at 7:00pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Stacy Kleyn, Debbie Marner, Bill Hursh, Tom Michel, Dixie Timmerman, Ron Stelling. Donna Leone (arrived 7:04pm) Absent Laura Herter
3. There were no guests.
4. Motion made by Tom Michel, seconded by Ron Stelling to approve April 21st, 2016 regular meeting minutes subject to changing sections 8.A and 9.B for spelling. Vote all ayes, 0 nays, and 2 absent.
5. President’s Report: Steve Rapp’s comments are within meeting minutes.
6. Treasurer’s Report:

Date	Number	Payee	Payment	Motion Made:	Motion Seconded:
5/9/2016	1098	Com Ed	\$ 39.90	Dixie T	Donna L
5/9/2016	1099	Com Ed	\$ 87.81	Dixie T	Donna L
5/9/2016	1100	Frontier	\$ 82.35	Dixie T	Donna L
5/10/2016	MyTaxIL	Illinois Department of Revenue	\$ 92.30	Dixie T	Donna L
5/19/2016	1101	Nicor Gas	\$ 44.65	Dixie T	Donna L
5/19/2016	1102	Postmaster	\$ 66.00	Dixie T	Donna L
5/19/2016	1102	Postmaster	\$ 47.00	Dixie T	Donna L
5/19/2016	1103	Alpine Bank	\$ 2,149.52	Dixie T	Donna L
5/19/2016	1103	Alpine Bank	\$ 594.48	Dixie T	Donna L
5/19/2016	1104	Chad's Excavating & Landscaping	\$ 480.00	Dixie T	Donna L
5/19/2016	1105	Heritage Ground Care, Inc.	\$ 360.00	Dixie T	Donna L
5/19/2016	1106	Miller Engineering Company	\$ 963.00	Dixie T	Donna L
5/19/2016	1107	Debra K Marner	\$ 221.49	Dixie T	Donna L
5/19/2016	1108	Dixie L Timmerman	\$ 88.60	Dixie T	Donna L
5/19/2016	1109	Laura M Herter	\$ 129.21	Dixie T	Donna L
5/19/2016	1110	Ronald D Stelling	\$ 173.27	Dixie T	Donna L
5/19/2016	1111	Stacy M Kleyn	\$ 412.00	Dixie T	Donna L
5/19/2016	1112	Stephen M Rapp	\$ 797.00	Dixie T	Donna L
5/19/2016	1113	Thomas L Michel	\$ 88.60	Dixie T	Donna L
5/19/2016	1114	William R Hursh	\$ 88.60	Dixie T	Donna L
5/19/2016	1115	Ronald D Stelling	\$ 28.95	Dixie T	Donna L
5/19/2016	1116	Clarke Environmental Mosquito Mgmt, Inc.	\$ 5,448.00	Dixie T	Donna L
5/19/2016	1117	Bonnell	\$ 100.98	Dixie T	Donna L
5/19/2016	1044	Alpine Bank	\$ 2,068.62	Dixie T	Donna L
5/19/2016	1044	Alpine Bank	\$ 343.85	Dixie T	Donna L
5/19/2016	1045	Boone County Motor Fuel Tax Fund	\$ 2,762.70	Dixie T	Donna L
Total Funds			\$17,758.88		

- a. The bills (above) were submitted for payment. Motion made by Dixie Timmerman, seconded by Donna Leone to approve bills. Roll call vote: Ayes: Bill Hursh, Ron Stelling, Tom Michel, Dixie Timmerman and Donna Leone. Nays: 0 Absent: Laura Herter.

- b. Motion made by Ron Stelling, seconded by Tom Michel to approve April 2016 Treasurer's Report. Vote all ayes, 0 nays and 1 absent.
7. Committee Reports
- a. Finance
 - i. Motion made by Donna Leone, seconded by Ron Stelling to create a new budget & expense account 579 "other service charges" for bank fees and charges. Vote all ayes, 0 nays and 1 absent.
 - ii. Stacy Kleyn received a memo regarding PPRT (taxation issue) from Lauterbach & Amen, village accounting firm, that village liability would be very minimal.
 - b. Planning and Zoning
 - i. Steve received a letter from IDOT that Jim Schumacher's application for outdoor advertising has been approved. Once the sign is up, IDOT will perform the final inspection.
 - ii. Steve received a request for a basketball court in Hidden Grove. He requested that the resident contact the village's inspection company.
 - c. Roads/Highways/Bridges
 - i. No culvert permits issued.
 - ii. Steve received email from Rod Miller with the IDOT oversize overweight permit office asking for input to update their mapping system, Steve responded back stating that the village denies all overweight permits on village roads and bridges.
 - iii. Steve received a request from U.S. Census Bureau for 2016 – 2017 government units' survey that authorizes them to survey village boundaries.
 - iv. Steve received an IL Dept of Labor request for a list of any contractors involved in village road work. They audit for payment of prevailing wages.
 - v. Ron Stelling reviewed village road conditions and found multiple areas to address. Reginald Dr culvert bank ditch area were found to have 2 large holes involving steel pipes. Trustees discussed options and will contact Chad's Excavating.
 - vi. Trustees will have Chad's Excavating check the condition of the speed bumps in the Timberlane subdivision.
 - vii. Ron Stelling and Steve Rapp will install 3 signs and pickup brush on Dawson Lake Rd.
 - viii. Steve Rapp and Debbie Marner will investigate any past information on reducing Dawson Lake road (correction 6/16/16 meeting) weight limits.
 - ix. Steve Rapp began asking for preliminary pricing to build up edges and replace larger sections of Orth road to understand feasibility. Trustees asked that Rich Lundin be contacted on road work schedule for Boone County.
 - d. Village Hall
 - i. None
1. Old Business
- a. none
2. New Business
- a. Tom Michel notified the board that his family plans to move to Wisconsin this year and will be leaving the board when that happens.

- b. Steve received a letter a Nicor Gas Municipal data review form involving the collection of the Village’s municipal utility tax ordinance. Steve and Bill are reviewing the village addresses for accuracy before the August deadline.
 - c. Steve received a letter from Com Ed stating its intent to perform vegetation management. This focus is on Il Rte 76 this year.
3. Actions from previous meetings:

Open Actions:	Meeting	Contact
Single Waste Refuse collection consideration to investigate	Nov 2012	Tom Michel
Lower weight limit on Dawson Lake road from 54,000 lbs to 30,000 lbs as recommended by Hanson Engineering and IDOT.	Mar 2013	Trustees
Utilize services of the Boone County Community Service workers for general cleaning.	Apr 2013	Dixie
Work with Independent Inspections to update the descriptions and Fee schedule on building permits.	May 2013	Steve
Revision of Timberlane By-laws to include electronic attendance	Mar 2014	Debbie Marner
Snow fence options for Newbury Place	Mar 2014	Trustees
Investigate funds in the prime account designated for audit Purposes.	Apr 2014	Stacy, Steve, & auditors
Create new bridge filing system with Hanson Engineering	Oct 2014	Steve & Debbie
Tax referendum bond for ballot	Jan 2015	Steve
Ron Stelling received a quote for adding under-hanging strips on the soffit outside the village hall for \$2,185.00 to secure the siding and window covering areas. No action taken yet.	Feb 2016	Trustees
Investigate “investment policies” in order to provide options to revise ours to the board of trustees.	Apr 2016	Stacy, Debbie

4. Motion made by Donna Leone, seconded by Dixie Timmerman to adjourn at 8:22pm.
Vote all ayes, 0 nays, and 1 absent.