



Regular Meeting Minutes – Village of Timberlane – October 15th, 2015

1. Call to order at 7:00pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Stacy Kleyn, Debbie Marner, Donna Leone, Ron Stelling, Bill Hursh, Laura Herter, Dixie Timmerman and Tom Michel. Absent: none
3. There were no guests.
4. Motion made by Laura Herter, seconded by Ron Stelling to approve September 17th, 2015 regular meeting minutes. Vote all ayes, 0 nays, and 0 absent.
5. President’s Report:
 - a. Dept of Labor sent a request for Prevailing Wage information on public works concerning road and landscape work performed. Steve Rapp sent and they received it on 10/9.
 - b. Received list of documents that must be filed with the County Clerk’s office.
6. Treasurer’s Report:
 - a. Motion made by Dixie Timmerman, seconded by Donna Leone to approve September 2015 Treasurer's Report. Vote all ayes, 0 nays and 0 absent.

Date	Number	Payee	Payment	Motion Made:	Motion Seconded:
10/8/2015	MyTaxIL	Illinois Department of Revenue	\$ 90.31	Laura H	Donna L
10/8/2015	4018	Com Ed	\$ 38.90	Laura H	Donna L
10/8/2015	4019	Com Ed	\$ 67.24	Laura H	Donna L
10/8/2015	4020	Frontier	\$ 81.39	Laura H	Donna L
10/15/2015	4021	United States Treasury	\$ 1,551.86	Laura H	Donna L
10/15/2015	4022	Chad's Excavating & Landscaping	\$ 1,000.00	Laura H	Donna L
10/15/2015	4023	Debra K Marner	\$ 221.50	Laura H	Donna L
10/15/2015	4025	Donna M Leone	\$ 88.60	Laura H	Donna L
10/15/2015	4026	Stacy M Kleyn	\$ 412.00	Laura H	Donna L
10/15/2015	4028	Stephen M Rapp	\$ 797.00	Laura H	Donna L
10/15/2015	4029	Laura M Herter	\$ 30.46	Laura H	Donna L
10/15/2015	4030	Ronald D Stelling	\$ 161.70	Laura H	Donna L
10/15/2015	4031	Thomas L Michel	\$ 125.14	Laura H	Donna L
10/15/2015	4032	William R Hursh	\$ 88.60	Laura H	Donna L
10/15/2015	4033	Alpine Bank	\$ 2,117.09	Laura H	Donna L
10/15/2015	4033	Alpine Bank	\$ 626.91	Laura H	Donna L
10/15/2015	4034	Nicor Gas	\$ 38.17	Laura H	Donna L
10/15/2015	4035	Heritage Ground Care, Inc	\$ 200.00	Laura H	Donna L
10/15/2015	1022	Peter Baker & Son Co.	\$ 6,256.80	Laura H	Donna L
10/15/2015	1023	G & S Blacktop, Inc.	\$12,195.00	Laura H	Donna L
10/15/2015	1024	Alpine Bank	\$ 2,029.25	Laura H	Donna L
10/15/2015	1024	Alpine Bank	\$ 383.22	Laura H	Donna L
Total Funds			\$28,601.14		

- b. The bills (page 1) were submitted for payment. Motion made by Laura Herter, seconded by Donna Leone to approve bills. Roll call vote: Ayes: Bill Hursh, Donna Leone, Tom Michel, Laura Herter, Dixie Timmerman Ron Stelling Nays:0 Absent:0
7. Committee Reports
- a. Finance
 - i. The US Bank has provided the banking services for the Ill Municipal Funds. Per the new agreement all banking accts will be charged monthly fees for deposits and checks. The village will need new accounts at US Bank master services agreement with government entities by 11/15/15. US Securities and Exchange Commission changed banking regulations. Motion made by Ron Stelling, seconded by Donna Leone to approve the US Bank’s master agreement. Vote all ayes, 0 nays, and 0 absent.
 - ii. Stacy Kleyn presented the 1st review of the 2015 Proposed Tax Levy and 2016 Proposed Budget. The board of Trustees reviewed and decided they were ready for the full ordinance approvals at the next regular meeting.
 - iii. Stacy Kleyn received a quote from Lauterbach and Amen for financial auditing services. The Trustees will review and discuss next month. The village has contracted with its current financial firm for five years.
 - b. Planning and Zoning
 - i. Steve Rapp received a call from an appraiser asking general questions concerning the pre-annexed Schumacher property.
 - c. Roads/Highways/Bridges
 - i. No culvert permits issued.
 - ii. Ron Stelling investigated the sinkhole in the cul-de-sac between Squirrel Tree and Woodchuck roads. Chad’s Excavation estimated \$1000.00 to repair the area due to 3 culverts into one pipe. Motion made by Bill Hursh, seconded by Ron Stelling to approve Chad’s Excavation to perform repairs not to exceed \$1,500.00. Vote all ayes, 0 nays, and 0 absent.
 - iii. Bid letting for snow and ice control for 2015/2016 season will be published. Legal document didn’t get posted in October as planned. Chad’s Excavation agreed to cover the village until the bid letting is completed in November.
 - d. Village Hall
 - i. No action taken on the license agreement with Grace Point Church due to expire 11/30/15.
 - ii. Ron Stelling checked into replacement outdoor lighting at both door entrances. The current ones have failed. Trustees discussed many options and Bill Hursh offered to look for replacements.
8. Old Business
- a. Stacy Kleyn and Steve Rapp are investigating why the City of Belvidere is collecting a cell phone tax that is not going to Timberlane Village.
9. New Business
- a. None.
10. Actions from previous meetings:

Open Actions:	Meeting	Contact
Single Waste Refuse collection consideration to investigate	Nov 2012	Tom Michel
Lower weight limit on Dawson Lake road from 54,000 lbs to	Mar 2013	Trustees

30,000 lbs as recommended by Hanson Engineering and IDOT.		
Utilize services of the Boone County Community Service workers for general cleaning.	Apr 2013	Dixie
Work with Independent Inspections to update the descriptions and Fee schedule on building permits.	May 2013	Steve
Revision of Timberlane By-laws to include electronic attendance	Mar 2014	Debbie Marner
Snow fence options for Newbury Place	Mar 2014	Trustees
Create a 5-year plan for chip sealing subdivision roads	Apr 2014	Tom, Steve
Investigate funds in the prime account designated for audit Purposes.	Apr 2014	Stacy, Steve, & auditors
Create new bridge filing system with Hanson Engineering	Oct 2014	Steve & Debbie
Tax referendum bond for ballot	Jan 2015	Steve

11. Motion made by Ron Stelling, seconded by Laura Herter to adjourn at 8:50pm. Vote all ayes, 0 nays, and 0 absent.