



**Regular Meeting Minutes – Village of Timberlane – November 20th, 2014**

1. Call to order at 7:03 pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Stacy Kleyn, Debbie Marner, Ron Stelling, Donna Leone, Dixie Timmerman, Laura Herter and Tom Michel. Absent: 0
3. There were no guests.
4. Motion made by Tom Michel, seconded by Laura Herter to approve October 16, 2014 regular meeting minutes subject to changing 7.c.vii Laura Herter’s vote from yes to no. Vote all ayes, 0 nays, and 0 absent.
5. President’s Report:
  - a. Chamber Christmas party notice Dec 6<sup>th</sup> received. Comments within minutes below.
6. Treasurer’s Report:
  - a. Motion made by Ron Stelling, seconded by Laura Herter to approve October 2014 Treasurer's Report. Vote all ayes, 0 nays and 0 absent.
  - b. Bills were submitted for payment. Motion made by Laura Herter, seconded by Ron Stelling to approve bills. Roll call vote: Ayes: Tom Michel, Donna Leone, Dixie Timmerman, Laura Herter and Ron Stelling. Nays: 0 Absent: 0.

Date	Number	Payee	Payment	Motion made:	Motion Seconded:
11/10/2014	3765	Com Ed	\$ 30.28	Laura H	Ron S
11/11/2014	3766	Com Ed	\$ 112.88	Laura H	Ron S
11/11/2014	3767	Frontier	\$ 80.68	Laura H	Ron S
11/11/2014	3768	Alpine Bank	\$ 17.00	Laura H	Ron S
11/12/2014	MyTaxIL	Illinois Department of Revenue	\$ 125.04	Laura H	Ron S
11/20/2014	3769	IML Risk Management Association	\$ 8,526.16	Laura H	Ron S
11/20/2014	3770	Johnson Design Landscaping	\$ 108.00	Laura H	Ron S
11/20/2014	3771	Independent Inspections, Ltd.	\$ 120.00	Laura H	Ron S
11/20/2014	3773	Boone County Bridge Fund	\$ 1,307.10	Laura H	Ron S
11/20/2014	3774	Hanson Professional Services Inc.	\$ 1,400.00	Laura H	Ron S
11/20/2014	3775	Chad's Excavating & Landscaping	\$ 1,000.00	Laura H	Ron S
11/20/2014	3775	Chad's Excavating & Landscaping	\$ 495.00	Laura H	Ron S
11/20/2014	3776	Nicor Gas	\$ 5.02	Laura H	Ron S
11/20/2014	3777	Alpine Bank	\$ 2,043.70	Laura H	Ron S
11/20/2014	3777	Alpine Bank	\$ 700.30	Laura H	Ron S
11/20/2014	3778	Stephen M Rapp	\$ 2.24	Laura H	Ron S
11/20/2014	3779	Debra K Marner	\$ 218.37	Laura H	Ron S
11/20/2014	3780	Donna M Leone	\$ 87.35	Laura H	Ron S
11/20/2014	3781	Laura M Herter	\$ 111.37	Laura H	Ron S
11/20/2014	3782	Stacy M Kleyn	\$ 405.75	Laura H	Ron S
11/20/2014	3783	Stephen M Rapp	\$ 862.52	Laura H	Ron S
11/20/2014	3784	Ronald D Stelling	\$ 87.35	Laura H	Ron S
11/20/2014	3785	Thomas L Michel	\$ 255.49	Laura H	Ron S
11/20/2014	3786	Dixie Timmerman	\$ 231.48	Laura H	Ron S
11/20/2014	3787	RVP Enterprises	\$ 2,375.00	Laura H	Ron S
11/20/2014	1005	Alpine Bank	\$ 1,950.01	Laura H	Ron S
11/20/2014	1005	Alpine Bank	\$ 462.46	Laura H	Ron S
Total Funds			\$ 23,120.55		

7. Committee Reports

a. Finance

- i. Final invoices were received on Orth road bridge construction.
- ii. Motion made by Ron Selling, seconded by Dixie Timmerman to approve to pay \$2412.47 from the utility tax fund for the 1<sup>st</sup> payment on the Dawson Lake Road reconstruction. Roll call vote on 10/31/14: Ayes: Tom Michel, Donna Leone, Dixie Timmerman, Laura Herter and Ron Stelling. Nays: 0 Absent: 0.
- iii. Stacy Kleyn presented the draft Tax Levy worksheet and 2015 proposed Budget for board of trustees review. Changes made for next month.

b. Planning and Zoning

- i. None.

c. Roads/Highways/Bridges

- i. No culvert permit issued.
- ii. Steve Rapp spoke with Com Edison concerning the quote for Dawson Lake and Prairie road intersection for full installation cost of \$2,748.87 with a monthly rental of \$28.12 for the street light plus monthly electric usage. If no installation cost is paid then the monthly street light rental is \$54.00. Laura Herter stated that the homeowner association will need to review and she will bring the information forward. In the past the village has only paid for one light pole for under \$300.00 cost.
- iii. Received the IDOT approve to appropriate \$1400.00 of General funds (*correction from 12/18/14 regular meeting*) for two bi-annual bridge inspections conducted in October 2014.
- iv. More companies will be contacted for repair quotes concerning the Dawson Lake road culvert bridge.
- v. Motion made by Ron Stelling, seconded by Tom Michel to approve \$1,950.00 for Bob Peterson to cut down and remove 4 large cotton wood trees growing together on the north side of Dawson Lake road near the waters on both sides of the road. Two trees are leaning way over the road and one was struck by lightning threatening to close the road during storms. Roll call vote on 11/3/14: Ayes: Tom Michel, Donna Leone, Dixie Timmerman, Laura Herter and Ron Stelling. Nays: 0 Absent: 0.

d. Village Hall

- i. Grace Point Church requested to use the hall on Dec 24<sup>th</sup> for a Christmas Eve service at normal cost. Motion made by Laura Herter, seconded by Tom Michel to waive the \$150.00 fee for Dec 24<sup>th</sup> but the village still requires normal cleanup. Vote 3 ayes, 2 nays, 0 absent (*correction from 12/18/14 regular meeting*).
- ii. Ron Stelling secured the hall's water downspouts.
- iii. The Tiger Cubs scouting den meeting for 10 – 12 boys and parents with 2 scout leaders began meeting at the hall on 11/10/14 for the 2<sup>nd</sup> and 4<sup>th</sup> Monday evenings.

8. Old Business

- a. None

9. New Business

- a. Motion made by Laura Herter, seconded by Donna Leone to approve R14-324-01 Resolution for Maintenance of Streets and Highways for \$22,000.00 for 2015 and to approve the Municipal Estimate of Maintenance Costs for \$22,000.00 for 2015. Vote all ayes, 0 nays, 0 absent.
- b. Debbie Marner distributed 2015 Consolidated Election packets to Donna Leone and Laura Herter. One trustee spot remains vacant.
- c. Received certified letter from Tobin & Ramon representing the Aberdeen Knoll homeowner's association requesting repayment of \$10,000.00 from unjustified municipal taxes of \$7,680.00 collected on pre-annexed properties plus attorney's fees. This issue was discovered in May 2014 and the village had street addresses removed immediately. The board of trustees noted that those residents had received electric aggregation savings unless they had opted out of the program. A total of 83 homes saved \$46,000 with \$565.07 per home. Motion made by Donna Leone, seconded by Laura Herter to pay \$10,000.00 from the utility tax fund by the Dec 1<sup>st</sup> 2014 deadline subject to consultation with village attorney, Nate Noble and no further association meetings will be conducted at the village hall. Roll call vote: Ayes: Tom Michel, Donna Leone, Dixie Timmerman, Laura Herter and Ron Stelling. Nays: 0 Absent: 0.

10. Actions from previous meetings:

<b>Open Actions:</b>	<b>Meeting</b>	<b>Contact</b>
Bond remains open for \$15,000 waiting for final work to be done from Kevin Bunge at Civil Engineering Services.	Late 2009	Steve Rapp
Check into securing the thermostat controls at the village hall.	May 2012	Trustees
25K inter-governmental agreement with Belvidere Township	Aug 2012	Village attorney
Request to reduce speed limit on village portion of Dawson Lake	Aug 2012	Steve Oct 2013
Single Waste Refuse collection consideration to investigate	Nov 2012	Tom Michel
Lower weight limit on Dawson Lake road from 54,000 lbs to 30,000 lbs as recommended by Hanson Engineering and IDOT.	Mar 2013	Trustees
Utilize services of the Boone County Community Service workers for general cleaning.	Apr 2013	Dixie
Work with Independent Inspections to update the descriptions and Fee schedule on building permits.	May 2013	Steve
Revision of Timberlane By-laws to include electronic attendance	Mar 2014	Debbie Marner
Snow fence options for Newbury Place	Mar 2014	Trustees
Create a 5-year plan for chip sealing subdivision roads	Apr 2014	Tom, Steve
2 new fire extinguishers need to be changed	Apr 2014	Debbie, Ron
Investigate funds in the prime account designated for audit Purposes.	Apr 2014	Stacy, Steve, & auditors
Create new bridge filing system with Hanson Engineering	Oct 2014	Steve & Debbie

11. Motion made by Laura Herter, seconded by Donna Leone to adjourn at 8:53pm. Vote all ayes, 0 nays, and 0 absent.