



Regular Meeting Minutes – Village of Timberlane – October 16th, 2014

1. Call to order at 7:08 pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Stacy Kleyn, Debbie Marner, Ron Stelling, Donna Leone (arrived 7:11pm), Dixie Timmerman, Laura Herter and Tom Michel. Absent: 0
3. There were no guests.
4. Motion made by Donna Leone, seconded by Ron Stelling to approve September 18th, 2014 regular meeting minutes subject to correcting three items; adding report to 6.a, changing bills paid under CES from \$2753.75 to \$2653.75, add Hyland Dr. / Woodchuck Dr. to 7.c.iv . Vote all ayes, 0 nays, and 0 absent.
5. President’s Report:
 - a. Comments within minutes below.
6. Treasurer’s Report:
 - a. Motion made by Laura Herter, seconded by Dixie Timmerman to approve September 2014 Treasurer's Report. Vote all ayes, 0 nays and 0 absent.
 - b. Bills were submitted for payment. Motion made by Donna Leone, seconded by Ron Stelling to approve bills. Roll call vote: Ayes: Tom Michel, Donna Leone, Dixie Timmerman, Laura Herter and Ron Stelling. Nays: 0 Absent: 0.

Date	Number	Payee	Payment	Motion Made:	Motion Seconded:
10/6/2014	MyTaxIL	Illinois Department of Revenue	\$ 135.88	Donna L.	Ron S.
10/8/2014	3749	Com Ed	\$ 38.17	Donna L.	Ron S.
10/8/2014	3750	Com Ed	\$ 148.03	Donna L.	Ron S.
10/8/2014	3751	Frontier	\$ 80.61	Donna L.	Ron S.
10/16/2014	3752	Johnson Design Landscaping	\$ 216.00	Donna L.	Ron S.
10/16/2014	3753	Independent Inspections, Ltd.	\$ 40.00	Donna L.	Ron S.
10/16/2014	3754	Alpine Bank	\$ 2,061.44	Donna L.	Ron S.
10/16/2014	3754	Alpine Bank	\$ 682.56	Donna L.	Ron S.
10/16/2014	3755	United States Treasury	\$ 1,605.04	Donna L.	Ron S.
10/16/2014	3756	Nicor Gas	\$ 29.82	Donna L.	Ron S.
10/16/2014	3757	Debra K Marner	\$ 218.38	Donna L.	Ron S.
10/16/2014	3758	Donna M Leone	\$ 87.35	Donna L.	Ron S.
10/16/2014	3759	Ronald D Stelling	\$ 195.43	Donna L.	Ron S.
10/16/2014	3760	Stacy M Kleyn	\$ 405.75	Donna L.	Ron S.
10/16/2014	3761	Stephen M Rapp	\$ 899.03	Donna L.	Ron S.
10/16/2014	3762	Thomas L Michel	\$ 87.35	Donna L.	Ron S.
10/16/2014	3763	Dixie Timmerman	\$ 207.45	Donna L.	Ron S.
10/16/2014	3764	CES Inc.	\$ 2,102.50	Donna L.	Ron S.
10/16/2014	1002	CES Inc.	\$ 4,591.25	Donna L.	Ron S.
Total Funds			\$13,832.04		

7. Committee Reports

- a. Finance
 - i. Motion made by Laura Herter, seconded by Tom Michel to approve O14-289-01 Correction Ordinance to 2014 Tax Levy. A review by Stacy Kleyn found a clerical error where tax rates were transposed and listed as Insurance \$4200 and Audit for \$8300. The taxes collected were Audit \$4200 and Insurance \$8300. Vote all ayes, 0 nays, 0 absent.
 - ii. Trustees reviewed the proposed Tax Levy and 2015 proposed Budget and for any changes.
 - b. Planning and Zoning
 - i. None.
 - c. Roads/Highways/Bridges
 - i. No culvert permit issued.
 - ii. Motion made by Ron Stelling, seconded by Donna Leone to approve the Hanson Engineering quote to perform the bi-annual bridge inspections in the village for \$1400.00. Vote all ayes, 0 nay, 0 absent.
 - iii. Bridge inspection of Dawson Lake Road culvert bridge discovered movement occurred on wing wall. Received quote for repair work from CES. Tom Michel offered to obtain more quotes.
 - iv. Commonwealth Edison mailed letters stating tree trimming at electric lines with occur now through November 2014.
 - v. Tree trimming will continue in Timberlane subdivision.
 - vi. Trustees received one bid for snow and ice control this season. Motion made by Dixie Timmerman, seconded by Ron Stelling to approve Chad's Excavating bid for 2014-2015 snow and ice control. Vote all ayes, 0 nays, 0 absent.
 - vii. Motion made by Donna Leone, seconded by Tom Michel to pay \$2203.60 for the omission error by Norwest Construction that left off striping performed by its sub-contractor on Dawson Lake road refinishing. Motion made by Donna Leone, seconded by Tom Michel to pay \$2203.60 when the invoice arrives. Roll call vote: Ayes: Tom Michel, Donna Leone, Dixie Timmerman, and Ron Stelling. Nays: Laura Herter (*11/20/14 correction*), Absent: 0.
 - b. Village Hall
 - i. Dixie Timmerman provided the village hall contract to the resident who is interested in having twice a month Cub Scout Troop meetings on Mondays.
 - ii. Motion made by Donna Leone, seconded by Dixie Timmerman to approve contractor Don Goethe's quote of \$175.00 to replace the siding on the cupola. Vote all ayes, 0 nays, 0 absent.
8. Old Business
- a. Steve Rapp offered to draft an ordinance that is similar to Poplar Grove's Liquor tax that will be reviewed by the trustees.
9. New Business
- a. Road tax referendum discussion for the consolidated April 2015 election will be pursued by the president and board of trustees.

10. Actions from previous meetings:

Open Actions:	Meeting	Contact
Bond remains open for \$15,000 waiting for final work to be done from Kevin Bunge at Civil Engineering Services.	Late 2009	Steve Rapp
Check into securing the thermostat controls at the village hall.	May 2012	Trustees
25K inter-governmental agreement with Belvidere Township	Aug 2012	Village attorney
Request to reduce speed limit on village portion of Dawson Lake	Aug 2012	Steve Oct 2013
Single Waste Refuse collection consideration to investigate	Nov 2012	Tom Michel
Lower weight limit on Dawson Lake road from 54,000 lbs to 30,000 lbs as recommended by Hanson Engineering and IDOT.	Mar 2013	Trustees
Utilize services of the Boone County Community Service workers for general cleaning.	Apr 2013	Dixie
Work with Independent Inspections to update the descriptions and Fee schedule on building permits.	May 2013	Steve
Revision of Timberlane By-laws to include electronic attendance	Mar 2014	Debbie Marner
Snow fence options for Newbury Place	Mar 2014	Trustees
Create a 5-year plan for chip sealing subdivision roads	Apr 2014	Tom, Steve
2 new fire extinguishers need to be changed	Apr 2014	Debbie, Ron
Investigate funds in the prime account designated for audit Purposes.	Apr 2014	Stacy, Steve, & auditors
Create new bridge filing system with Hanson Engineering	Oct 2014	Steve & Debbie

11. Motion made by Laura Herter, seconded by Donna Leone to adjourn at 8:56pm. Vote all ayes, 0 nays, and 0 absent.