



**Regular Meeting Minutes – Village of Timberlane – September 18th, 2014**

1. Call to order at 7:02 pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Stacy Kleyn, Debbie Marner, Ron Stelling, Donna Leone, Dixie Timmerman, and Tom Michel. Absent: Laura Herter.
3. There were no guests.
4. Motion made by Tom Michel, seconded by Dixie Timmerman to approve August 21st, 2014 regular meeting minutes. Vote all ayes, 0 nays, and 1 absent.
5. President’s Report:
  - a. The Boone County Farmland Protection Project is hosting an open house 9/22/14 at the Belvidere Township Building.
6. Treasurer’s Report:
  - a. Motion made by Donna Leone, seconded by Ron Stelling to approve August 2014 Treasurer's Report (correction 10/16/14). Vote all ayes, 0 nays and 1 absent.
  - b. Bills were submitted for payment. Motion made by Donna Leone, seconded by Dixie Timmerman to approve bills. Roll call vote: Ayes: Tom Michel, Donna Leone, Dixie Timmerman and Ron Stelling. Nays: 0 Absent: 1.

Date	Number	Payee	Paid	Motion Made :	Motion Seconded:
9/9/2014	3728	Com Ed	\$ 126.38	Donna L	Dixie T
9/9/2014	3729	Com Ed	\$ 37.11	Donna L	Dixie T
9/9/2014	3730	Frontier	\$ 80.61	Donna L	Dixie T
9/10/2014	MyTaxIL	Illinois Department of Revenue	\$ 123.14	Donna L	Dixie T
9/18/2014	3731	Postmaster	\$ 49.00	Donna L	Dixie T
9/18/2014	3732	Alpine Bank	\$ 2,033.52	Donna L	Dixie T
9/18/2014	3732	Alpine Bank	\$ 710.48	Donna L	Dixie T
9/18/2014	3733	Nicor Gas	\$ 16.91	Donna L	Dixie T
9/18/2014	3734	Hanson Professional Services Inc.	\$ 141.03	Donna L	Dixie T
9/18/2014	3735	CES Inc. (correction 10/16/14)	\$ 2,653.75	Donna L	Dixie T
9/18/2014	3736	Independent Inspections, Ltd.	\$ 130.00	Donna L	Dixie T
9/18/2014	3737	Debra K Marner	\$ 218.37	Donna L	Dixie T
9/18/2014	3738	Donna M Leone	\$ 87.35	Donna L	Dixie T
9/18/2014	3739	Stacy M Kleyn	\$ 405.75	Donna L	Dixie T
9/18/2014	3740	Laura M Herter	\$ 87.35	Donna L	Dixie T
9/18/2014	3741	Stephen M Rapp	\$ 868.96	Donna L	Dixie T
9/18/2014	3743	Thomas L Michel	\$ 347.56	Donna L	Dixie T
9/18/2014	3744	Dixie Timmerman	\$ 183.44	Donna L	Dixie T
9/18/2014	3745	Ronald D Stelling	\$ 87.35	Donna L	Dixie T
9/18/2014	3746	Horizon	\$ 42.00	Donna L	Dixie T
9/18/2014	3747	Johnson Design Landscaping	\$ 162.00	Donna L	Dixie T
8/21/2014	3748	Boone County Bridge Fund	\$ 926.40	Donna L	Dixie T
		(correction 10/16/14)	\$ 9,518.46		

- c. Village received a \$3192.00 check from the 2014 IL capital bill transportation for local public agencies based on the MFT usage.
- 7. Committee Reports
  - a. Finance
    - i. Stacy Kleyn and Steve Rapp audited the village insurance policy and found no issues to report.
    - ii. Steve Rapp will sign the Alpine Bank note for \$180,000 on 9/22/14.
  - b. Planning and Zoning
    - i. None.
  - c. Roads/Highways/Bridges
    - i. No culvert permits were issued.
    - ii. Bid letting for snow and ice control will be published for the 2014 – 2015 season.
    - iii. Steve Rapp responded back to the resident complaint letter concerning a broken tree limb over the Orth road easement area.
    - iv. Motion made by Ron Stelling, seconded by Donna Leone to accept Chad’s Excavating proposal of \$2145.00 to excavate and fix the culvert pipe area at (correction 10/16/14) Hyland /Woodchuck Drs. Roll call vote: Ayes: Tom Michel, Donna Leone, Dixie Timmerman, Ron Stelling. Nays: 0 Absent: 1.
    - v. Motion made by Ron Stelling, seconded by Donna Leone to accept Bob Peterson’s quote of \$425.00 for clearing brush on roadways in Timberlane and Wooded Acres subdivisions. Roll call vote: Ayes: Tom Michel, Donna Leone, Dixie Timmerman and Ron Stelling. Nays: 0 Absent: 1.
    - vi. Motion made by Ron Stelling, seconded by Donna Leone to approve \$3,559.74 increase to Norwest Construction for additional blacktop material (overage was included in the approved original bid) from \$156,505.29 to \$160,065.03. Roll call vote: Ayes: Tom Michel, Donna Leone, Dixie Timmerman and Ron Stelling. Nays: 0 Absent: 1.
    - vii. Ron Stelling offered to have Chad’s Excavating review work needed on the side edges of Orth road.
  - b. Village Hall
    - i. None.
- 8. Old Business
  - a. None.
- 9. New Business
  - a. Waiver was submitted by CES concerning an IEPA storm and Water request.
- 10. Actions from previous meetings:

<b>Open Actions:</b>	<b>Meeting</b>	<b>Contact</b>
Bond remains open for \$15,000 waiting for final work to be done from Kevin Bunge at Civil Engineering Services.	Late 2009	Steve Rapp
Check into securing the thermostat controls at the village hall.	May 2012	Trustees
25K inter-governmental agreement with Belvidere Township	Aug 2012	Village attorney
Request to reduce speed limit on village portion of Dawson Lake	Aug 2012	Steve Oct 2013
Single Waste Refuse collection consideration to investigate	Nov 2012	Tom Michel
Lower weight limit on Dawson Lake road from 54,000 lbs to 30,000 lbs as recommended by Hanson Engineering and IDOT.	Mar 2013	Trustees

Utilize services of the Boone County Community Service workers for general cleaning.	Apr 2013	Dixie
Work with Independent Inspections to update the descriptions and Fee schedule on building permits.	May 2013	Steve
Revision of Timberlane By-laws to include electronic attendance	Mar 2014	Debbie Marner
Snow fence options for Newbury Place	Mar 2014	Trustees
Create a 5-year plan for chip sealing subdivision roads	Apr 2014	Tom, Steve
2 new fire extinguishers need to be changed	Apr 2014	Debbie, Ron
Investigate funds in the prime account designated for audit Purposes.	Apr 2014	Stacy, Steve, & auditors

11. Motion made by Donna Leone, seconded by Dixie Timmerman to adjourn at 8:22pm.  
Vote all ayes, 0 nays, and 1 absent.