



**Regular Meeting Minutes – Village of Timberlane – July 17th, 2014**

1. Call to order at 7:02 pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Stacy Kleyn, Debbie Marner, Ron Stelling, Laura Herter and Tom Michel. Absent: Donna Leone and Dixie Timmerman.
3. Motion made by Laura Herter seconded by Ron Stelling to appoint Steve Rapp as acting trustee to obtain a quorum. Vote all ayes, 0 nays, and 2 absent.
4. There were two guests.
5. Motion made by Ron Stelling, seconded by Laura Herter to approve June 19th, 2014 regular meeting minutes. Vote all ayes, 0 nays, and 2 absent.
6. President’s Report:
  - a. Steve Rapp stated that no response was received from Aberdeen Knoll concerning the elimination of Timberlane’s Utility Tax and Electric Aggregation program.
7. Treasurer’s Report:
  - a. Motion made by Ron Stelling, seconded by Laura Herter to approve June 2014 Treasurer's report subject to moving the unclassified \$250.00 to the non-specific category. Vote all ayes, 0 nays and 2 absent.

Date	Number	Payee	Payment	Motion Made:	Motion Seconded:
7/8/2014	MyTaxIL	Illinois Department of Revenue	\$ 125.57	Tom M	Laura H
7/11/2014	3530	Com Ed	\$ 36.53	Tom M	Laura H
7/11/2014	3531	Frontier	\$ 80.27	Tom M	Laura H
7/17/2014	3532	Com Ed	\$ 140.34	Tom M	Laura H
7/17/2014	3533	Nicor Gas	\$ 13.25	Tom M	Laura H
7/17/2014	3534	Independent Inspections, Ltd.	\$ 80.00	Tom M	Laura H
7/17/2014	3535	Alpine Bank	\$ 2,047.69	Tom M	Laura H
7/17/2014	3535	Alpine Bank	\$ 696.31	Tom M	Laura H
7/17/2014	3536	United States Treasury	\$ 1,545.02	Tom M	Laura H
7/16/2014	3537	Chad's Excavating & Landscaping	\$ 5,610.00	Tom M	Laura H
7/16/2014	3538	Belvidere Township Road & Bridge	\$ 549.00	Tom M	Laura H
7/16/2014	3539	CES Inc.	\$ 1,957.50	Tom M	Laura H
7/16/2014	3540	Boone County Bridge Fund	\$ 2,616.89	Tom M	Laura H
7/16/2014	3541	Ronald D Stelling	\$ 48.93	Tom M	Laura H
7/17/2014	3542	Debra K Marner	\$ 218.37	Tom M	Laura H
7/17/2014	3543	Donna M Leone	\$ 87.35	Tom M	Laura H
7/17/2014	3544	Ronald D Stelling	\$ 488.16	Tom M	Laura H
7/17/2014	3545	Stacy M Kleyn	\$ 405.75	Tom M	Laura H
7/17/2014	3546	Stephen M Rapp	\$ 902.18	Tom M	Laura H
7/17/2014	3700	Thomas L Michel	\$ 183.44	Tom M	Laura H
7/17/2014	3701	Dixie Timmerman	\$ 183.43	Tom M	Laura H
7/17/2014	3702	Boone County Journal	\$ 25.00	Tom M	Laura H
			\$18,040.98		

- b. Bills were submitted for payment. Motion made by Tom Michel, seconded by Laura Herter to approve bills. Roll call vote: Ayes: Tom Michel, Steve Rapp, Laura Herter and Ron Stelling. Nays: 0 Absent: Dixie Timmerman, Donna Leone.
8. Committee Reports
- a. Finance
    - i. None.
  - b. Planning and Zoning
    - i. None.
  - c. Roads/Highways/Bridges
    - i. No culvert permits were issued.
    - ii. Motion made by Laura Herter and seconded by Steve Rapp to approve emergency payment of \$2260.00 to Chad's Excavating for emergency work on Orth road to clean out and replace shoulder stone that washed out and install 40 ft of 15" culvert at the field entrance east of the new Orth road bridge. Roll call vote: Ayes: Tom Michel, Steve Rapp, Laura Herter and Ron Stelling. Nays: 0 Absent: Dixie Timmerman, Donna Leone.
    - iii. Resident guest from 3585 Prairie Rd asked about water runoff and excess gravel affecting the yard, culvert and road in front of the house. Ron Stelling stated the landscaping is beyond the road easement. No action taken.
    - iv. Steve Rapp received a quote from Norwest Construction describing two blacktop options for \$146,000 to \$160,000 to improve Dawson Lake rd. Stacy Kleyn will inquire with Alpine Bank and Laura Herter will contact Stillman Bank. A bid letting package is being prepared by Kevin Bunge, from CES. Steve Rapp will contact Rich Lundeen for Boone County road activity schedule.
    - v. Reginald drive cul-de-sac repair delayed due to emergency gas line work performed at the culvert area that was caused by mis-marked Julie flags.
    - vi. Motion made by Tom Michel, seconded by Laura Herter to accept the R.V.P Enterprises quote of \$625.00 to remove one large tree with poison oak on Dawson Lake road and to approve payment when tree is removed. Roll call vote: Ayes: Tom Michel, Steve Rapp, Laura Herter and Ron Stelling. Nays: 0 Absent: Dixie Timmerman, Donna Leone.
    - vii. Ron Stelling will investigate the culvert issues at Hyland and Squirrel Tree roads.
  - b. Village Hall
    - i. Steve Rapp will contact Pastor Tom concerning the acceptance of the License Agreement with Grace Point Church.
    - ii. Resident guest asked about the village hall landscaping status. Laura Herter stated some plants will be donated for the landscaper to plant.
9. Old Business
- a. None.
10. New Business
- a. Steve Rapp received a ComEd utility permit from Primera Engineers concerning replacement and installation of utility poles on Dawson Lake Rd. Steve contacted Kevin Bunge from CES for review.

- b. Steve Rapp asked Nate Noble, village attorney, to provide information on road tax referendum or bonds process for road repairs.
- c. Tom Michael offered to investigate sharing the cost of ComEd street light charges with the affected subdivisions.

11. Actions from previous meetings:

<b>Open Actions:</b>	<b>Meeting</b>	<b>Contact</b>
Bond remains open for \$15,000 waiting for final work to be done from Kevin Bunge at Civil Engineering Services.	Late 2009	Steve Rapp
Check into securing the thermostat controls at the village hall.	May 2012	Trustees
25K inter-governmental agreement with Belvidere Township	Aug 2012	Village attorney
Request to reduce speed limit on village portion of Dawson Lake	Aug 2012	Steve Oct 2013
Single Waste Refuse collection consideration to investigate	Nov 2012	Tom Michel
Mt. Carmel Stabilization Group quote to reconstruct Dawson Lake slurry mix then seal coating.	Jan 2013	Trustees
Lower weight limit on Dawson Lake road from 54,000 lbs to 30,000 lbs as recommended by Hanson Engineering and IDOT.	Mar 2013	Trustees
Utilize services of the Boone County Community Service workers for general cleaning.	Apr 2013	Dixie
Work with Independent Inspections to update the descriptions and Fee schedule on building permits.	May 2013	Steve
Revision of Timberlane By-laws to include electronic attendance	Mar 2014	Debbie Marnier
Snow fence options for Newbury Place	Mar 2014	Trustees
Create a 5-year plan for chip sealing subdivision roads	Apr 2014	Tom, Steve
2 new fire extinguishers need to be changed	Apr 2014	Debbie, Ron
Investigate funds in the prime account designated for audit Purposes.	Apr 2014	Stacy, Steve, & auditors

12. Motion made by Laura Herter, seconded by Tom Michel to adjourn at 8:47pm. Vote all ayes, 0 nays, and 2 absent.