



Regular Meeting Minutes – Village of Timberlane – June 19th, 2014

1. Call to order at 7:02 pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Stacy Kleyn, Debbie Marner, Dixie Timmerman, Ron Stelling, Donna Leone and Tom Michel. Absent: Laura Herter.
3. There were no guests.
4. Motion made by Donna Leone, seconded by Tom Michel to approve May 15th, 2014 regular meeting minutes. Vote all ayes, 0 nays, and 1 absent.
5. President’s Report:
 - a. Steve Rapp provided updates within each agenda item.
6. Treasurer’s Report:
 - a. Motion made by Ron Stelling, seconded by Dixie Timmerman to approve May 2014 Treasurer's report. Vote all ayes, 0 nays and 1 absent.
 - b. Bills were submitted for payment. Motion made by Dixie Timmerman, seconded by Ron Stelling to approve bills. Roll call vote: Ayes: Dixie Timmerman, Donna Leone, Tom Michel, and Ron Stelling. Nays: 0 Absent: Laura Herter.

Date	Number	Payee	Payment	Motion Made:	Motion Seconded:
6/10/2014	MyTaxIL	Illinois Department of Revenue	\$ 124.85	Dixie T.	Ron S.
6/10/2014	3510	Com Ed	\$ 36.53	Dixie T.	Ron S.
6/10/2014	3511	Com Ed	\$ 84.51	Dixie T.	Ron S.
6/10/2014	3512	Frontier	\$ 80.28	Dixie T.	Ron S.
6/19/2014	3513	Nicor Gas	\$ 22.81	Dixie T.	Ron S.
6/19/2014	3514	Independent Inspections, Ltd.	\$ 400.40	Dixie T.	Ron S.
6/19/2015	3515	Chad's Excavating & Landscaping	\$ 3,670.00	Dixie T.	Ron S.
6/19/2014	3516	Boone County Bridge Fund	\$ 2,581.78	Dixie T.	Ron S.
6/19/2014	3517	Stephen M Rapp	\$ 99.99	Dixie T.	Ron S.
6/19/2014	3518	Debra K Marner	\$ 218.38	Dixie T.	Ron S.
6/19/2014	3519	Donna Leone	\$ 87.35	Dixie T.	Ron S.
6/19/2014	3520	Laura M Herter	\$ 87.35	Dixie T.	Ron S.
6/19/2014	3521	Ronald D Stelling	\$ 147.40	Dixie T.	Ron S.
6/19/2014	3522	Stacy M Kleyn	\$ 405.75	Dixie T.	Ron S.
6/19/2014	3523	Stephen M Rapp	\$ 783.50	Dixie T.	Ron S.
6/19/2014	3524	Thomas L Michel	\$ 87.35	Dixie T.	Ron S.
6/19/2014	3525	Dixie Timmerman	\$ 207.46	Dixie T.	Ron S.
6/19/2014	3526	Laura M Herter	\$ 48.05	Dixie T.	Ron S.
6/19/2014	3527	Alpine Bank	\$ 2,019.95	Dixie T.	Ron S.
6/19/2014	3527	Alpine Bank	\$ 724.05	Dixie T.	Ron S.
Total Funds			\$ 11,917.74		

7. Committee Reports
 - a. Finance

- i. None.
 - b. Planning and Zoning
 - i. Steve Rapp approved the revised request from resident at Hyland / Woodchuck drives.
 - c. Roads/Highways/Bridges
 - i. No culvert permits were issued.
 - ii. Kevin Bunge, CES engineering, submitted a bid proposal for 4783 ft worth of new road and shoulder surfacing west of the new Orth rd bridge. No action taken by the trustees.
 - iii. Steve Rapp and Tom Michel will begin work on the 5-year plan for subdivision roads.
 - iv. Steve Rapp will request a bid letting from Kevin Bunge for re-surfacing or chip sealing Dawson Lake road from Prairie road to Caledonia road.
 - v. Reginald drive cul-de-sac is waiting for Nicor Gas line activity.
 - vi. Ron Stelling offered to get a quote for large tree removal on Dawson Lake.
 - b. Village Hall
 - i. Trustees recommended changes to the License Agreement with Grace Point Church that Steve Rapp will bring to Pastor Tom. Changes made to define hours, garbage removal, water damp mop tiled areas, wipe down counters and tables, no items stored against walls or woodwork, kitchen cabinet storage use, no items can be used that permanently stain, closing doors and windows, lights off and entry doors locked.
 - ii. Trustees received quotes to re-landscape around village hall with rock and new plants. Motion made by Tom Michel, seconded by Ron Stelling to approve Michael Timmerman's quote subject to receiving approval on changing plants and 1-year plant warranty otherwise the Johnson Landscaping quote will be approved as received. Vote all ayes, 0 nays, 1 absent. Motion made by Tom Michel, seconded by Ron Stelling to pay Michael Timmerman \$1269.24 for materials. Roll call votes: Roll call vote: Ayes: Dixie Timmerman, Donna Leone, Tom Michel, and Ron Stelling. Nays: 0 Absent: Laura Herter.
8. Old Business
- a. Steve Rapp completed final paperwork for the \$30,000.00 IL state grant.
 - b. Steve Rapp received letter dated 5/15/14 from Dave Pietryla, Nicor Gas manager, containing the Nicor Gas Franchise benefit for Timberlane Village.
9. New Business
- a. Steve Rapp will send a letter to Aberdeen Knoll resident approving their request to be removed from Timberlane Village's utility tax collection.
 - b. Motion made by Donna Leone, seconded by Ron Stelling to donate \$250.00 to Blackhawk Area Council of Boy Scouts of America. Roll call vote: Ayes: Dixie Timmerman, Donna Leone, Tom Michel, and Ron Stelling. Nays: 0 Absent: Laura Herter.
 - c. Motion made by Donna Leone, seconded by Tom Michel to approve resolution R14-170-01 Adopting the Prevailing Wages for 2014. Vote all ayes, 0 nays and 1 absent.
10. Actions from previous meetings:

Open Actions:	Meeting	Contact
Bond remains open for \$15,000 waiting for final work to be done from Kevin Bunge at Civil Engineering Services.	Late 2009	Steve Rapp
Check into securing the thermostat controls at the village hall.	May 2012	Trustees
25K inter-governmental agreement with Belvidere Township	Aug 2012	Village attorney
Request to reduce speed limit on village portion of Dawson Lake	Aug 2012	Steve Oct 2013
Single Waste Refuse collection consideration to investigate	Nov 2012	Tom Michel
Mt. Carmel Stabilization Group quote to reconstruct Dawson Lake slurry mix then seal coating.	Jan 2013	Trustees
Lower weight limit on Dawson Lake road from 54,000 lbs to 30,000 lbs as recommended by Hanson Engineering and IDOT.	Mar 2013	Trustees
Utilize services of the Boone County Community Service workers for general cleaning.	Apr 2013	Dixie
Work with Independent Inspections to update the descriptions and Fee schedule on building permits.	May 2013	Steve
Revision of Timberlane By-laws to include electronic attendance	Mar 2014	Debbie Marner
Snow fence options for Newbury Place	Mar 2014	Trustees
Create a 5-year plan for chip sealing subdivision roads	Apr 2014	Tom, Steve
2 new fire extinguishers need to be changed	Apr 2014	Debbie, Ron
Investigate funds in the prime account designated for audit Purposes.	Apr 2014	Stacy, Steve, & auditors

11. Motion made by Donna Leone, seconded by Tom Michel to adjourn at 9:05pm. Vote all ayes, 0 nays, and 1 absent.