



Regular Meeting Minutes – Village of Timberlane – April 17th, 2014

1. Call to order at 7:01pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Stacy Kleyn, Debbie Marner, Laura Herter, Dixie Timmerman, Ron Stelling. Absent: Donna Leone and Tom Michel.
3. There was one guest.
4. Motion made by Laura Herter, seconded by Ron Stelling to approve Steve Rapp to act as Village trustee for voting purposes. Vote all ayes, 0 nays, and 2 absent.
5. Motion made by Laura Herter, seconded by Ron Stelling to approve March 20th, 2014 regular meeting minutes. Vote all ayes, 0 nays, and 2 absent.
6. President’s Report:
 - a. Steve Rapp provided updates within each agenda item.
7. Treasurer’s Report:
 - a. Bills were submitted for payment. Motion made by Dixie Timmerman, seconded by Laura Herter to approve bills. Roll call vote: Ayes: Dixie Timmerman, Steve Rapp, Laura Herter, Ron Stelling. Nays: 0 Absent: Tom Michel and Donna Leone.

Date	Number	Payee	Payment
4/11/2014	3668	Com Ed	\$ 38.44
4/11/2014	3669	Com Ed	\$ 109.85
4/11/2014	3670	Frontier	\$ 79.01
4/15/2014	MyTaxIL	Illinois Department of Revenue	\$ 148.60
4/17/2014	3171	Beggin Tipp Lamm LLC	\$ 4,400.00
4/17/2014	3672	United States Treasury	\$ 1,436.34
4/17/2014	3673	Miller Engineering Company	\$ 682.10
4/17/2014	3674	Illinois Municipal League	\$ 141.00
4/17/2014	3675	Thomas L Michel	\$ 215.98
4/17/2014	3676	Alpine Bank	\$ 2,010.36
4/17/2014	3676	Alpine Bank	\$ 733.64
4/17/2014	3678	Donna M Leone	\$ 87.35
4/17/2014	3679	Stacy M Kleyn	\$ 405.75
4/17/2014	3680	Stephen M Rapp	\$ 863.35
4/17/2014	3681	Thomas L Michel	\$ 87.35
4/17/2014	3682	CES Inc.	\$ 792.50
4/17/2014	3683	Nicor Gas	\$ 107.90
4/17/2014	3684	Laura M Herter	\$ 111.37
4/17/2014	3685	Ronald D Stelling	\$ 221.12
4/17/2014	3686	Ronald D Stelling	\$ 45.91
4/17/2014	3687	Chad's Excavating & Landscaping	\$ 30.00
4/17/2014	3687	Chad's Excavating & Landscaping	\$ 370.00
4/17/2014	3688	Dixie Timmerman	\$ 183.44
			\$ 13,301.36

- b. Motion made by Laura Herter, seconded by Dixie Timmerman to approve March 2014 Treasurer's report. Vote all ayes, 0 nays and 2 absent.
- 8. Committee Reports
 - a. Finance
 - i. Stacy Kleyn, Steve Rapp along with Beggin, Tipp, Lamm LLC, are investigating funds in the prime account designated for audit purposes.
 - ii. Motion made by Ron Stelling, seconded by Laura Herter to approve the Municipal Maintenance Expenditure Statement for 2013 actuals of \$35,833.16 from Motor Fuel Tax funds. Vote all ayes, 0 nays and 2 absent.
 - b. Planning and Zoning
 - i. None.
 - c. Roads/Highways/Bridges
 - i. No culvert permits were issued.
 - ii. Most of the concrete work has been done on the new Orth road bridge.
 - iii. Ron Stelling obtained a quote for culvert work at the end of Reginald Dr. He will contact Boone County officials for comment. No action taken.
 - iv. No update on chip and seal repairs to Dawson Lake road.
 - v. Ron Stelling and Steve Rapp agreed to work with contractors on drafting a 5-year plan for chip and seal on subdivision roads.
 - vi. Guest Bob Whalen, President of Prairie Meadow's homeowners association, explained the sink holes that are occurring at the Morgan's residence on Country Meadow Lane. Ron Stelling with Chad's Excavation offered to investigate the culvert and easement on the west side of the driveway. Bob asked about guidelines for pools and possible emergency services affecting electricity, water, etc. Steve Rapp stated the Village relies on Boone County regulations. Laura Herter offered to contact Boone County disaster planning.
 - b. Village Hall
 - i. Ron Stelling met with Universal Restoration Services concerning the remaining work needed at the village hall. They agreed to finish restoration before final payment is made.
 - ii. Trustees determined that 2 new fire extinguishers need to be changed.
- 9. Old Business
 - a. Clerk is investigating other village by-laws before presenting recommendations.
 - b. Trustees discussed mosquito abatement control in general with no actions taken.
- 10. New Business
 - a. Received three bid quotes from Knudson & Sons, Johnson Design, and Heritage Ground Care for grass trimming at village hall and adjacent lot. Motion made by Laura Herter and seconded by Dixie Timmerman to approve Johnson Design subject to adding: no mowing weekly in drought conditions, and no grass on sidewalks. Vote all ayes, 0 nays and 2 absent.
 - b. Steve Rapp received a quote for Orth road repairs to pave a 2 inch asphalt overlay on the east side of the new bridge. Motion made by Ron Stelling, seconded by Laura Herter to approve the quote of \$13,500.00 (correction at May 15, 2014 meeting) for 827 feet of asphalt overlay for Orth road with the intent of remaining under current bid letting limitations. Roll call vote: Ayes:

Dixie Timmerman, Steve Rapp, Laura Herter, Ron Stelling. Nays: 0 Absent: Tom Michel and Donna Leone.

- c. Motion made by Laura Herter, seconded by Dixie Timmerman to approve a not to exceed \$600.00 for new computer and Microsoft software for the village treasurer. Stacy Kleyn's laptop is Windows XP using software no longer supported by Quick Books. Roll call vote: Ayes: Dixie Timmerman, Steve Rapp, Laura Herter, Ron Stelling. Nays: 0 Absent: Tom Michel and Donna Leone.

11. Actions from previous meetings:

Open Actions:	Meeting	Contact
Bond remains open for \$15,000 waiting for final work to be done from Kevin Bunge at Civil Engineering Services.	Late 2009	Steve Rapp
Check into securing the thermostat controls at the village hall.	May 2012	Trustees
25K inter-governmental agreement with Belvidere Township	Aug 2012	Village attorney
Request to reduce speed limit on village portion of Dawson Lake	Aug 2012	Steve Oct 2013
Single Waste Refuse collection consideration to investigate	Nov 2012	Tom Michel
Mt. Carmel Stabilization Group quote to reconstruct Dawson Lake slurry mix then seal coating.	Jan 2013	Trustees
Lower weight limit on Dawson Lake road from 54,000 lbs to 30,000 lbs as recommended by Hanson Engineering and IDOT.	Mar 2013	Trustees
Utilize services of the Boone County Community Service workers for general cleaning.	Apr 2013	Dixie T.
Work with Independent Inspections to update the descriptions and Fee schedule on building permits.	May 2013	Steve Rapp
Revision of Timberlane By-laws for full board review	Mar 2014	Debbie Marner
Snow fence options for Newbury Place	Mar 2014	Trustees

- 12. Motion made by Laura Herter, seconded by Steve Rapp to adjourn at 9:11pm. Vote all ayes, 0 nays, and 2 absent.