



Regular Meeting Minutes – Village of Timberlane – March 20th, 2014

1. Call to order at 7:00pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Stacy Kleyn, Debbie Marner, Laura Herter, Tom Michel, Dixie Timmerman, Ron Stelling and Donna Leone. Absent: none.
3. There was one guest.
4. Motion made by Laura Herter, seconded by Tom Michel to approve February 20th, 2014 regular meeting minutes. Vote all ayes, 0 nays, and 0 absent.
5. President’s Report:
 - a. Ann Tallard a Prairie Lane resident, expressed interest in filling a trustee position.
6. Treasurer’s Report:
 - a. Motion made by Laura Herter, seconded by Dixie Timmerman to approve February 2014 Treasurer's report. Vote all ayes, 0 nays and 0 absent.

Date	Number	Payee	Payment	Motion Made:	Motion Seconded:
3/4/2014	3647	Gary Ossman	\$15.00	Dixe T	Laura H
3/7/2014	3648	Universal Restoration Services	\$6,976.74	Dixe T	Laura H
3/10/2014	MyTaxIL	Illinois Department of Revenue	\$138.60	Dixe T	Laura H
3/10/2014	3649	Com Ed	\$38.63	Dixe T	Laura H
3/10/2014	3650	Com Ed	\$195.63	Dixe T	Laura H
3/10/2014	3651	Frontier	\$79.01	Dixe T	Laura H
3/20/2014	3652	Nathan J. Noble, P.C.	\$313.50	Dixe T	Laura H
3/20/2014	3653	Alpine Bank	\$2,077.07	Dixe T	Laura H
3/20/2014	3653	Alpine Bank	\$666.93	Dixe T	Laura H
3/20/2014	3654	Eastern Illinois University	\$40.00	Dixe T	Laura H
3/20/2014	3655	Stacy M Kleyn	\$224.95	Dixe T	Laura H
3/20/2014	3656	Debra K Marner	\$218.37	Dixe T	Laura H
3/20/2014	3657	Donna M Leone	\$87.35	Dixe T	Laura H
3/20/2014	3658	Laura M Herter	\$87.35	Dixe T	Laura H
3/20/2014	3659	Ronald D Stelling	\$613.37	Dixe T	Laura H
3/20/2014	3660	Stephen M Rapp	\$889.61	Dixe T	Laura H
3/20/2014	3661	Thomas L Michel	\$129.39	Dixe T	Laura H
3/20/2014	3662	Stacy M Kleyn	\$405.75	Dixe T	Laura H
3/20/2014	3663	Ronald D Stelling	\$51.16	Dixe T	Laura H
3/20/2014	3664	Phil's Electric Drain Service, LLC	\$95.00	Dixe T	Laura H
3/20/2014	3665	Chad's Excavating & Landscaping	\$1,300.00	Dixe T	Laura H
3/20/2014	3665	Chad's Excavating & Landscaping	\$5,340.00	Dixe T	Laura H
3/20/2014	3666	Dixie Timmerman	\$87.35	Dixe T	Laura H
3/20/2014	3667	Nicor Gas	\$553.63	Dixe T	Laura H
3/20/2014	MFT1081	Geske & Sones, Inc.	\$1,124.50	Dixe T	Laura H
			\$21,748.89		

- a. The bills (above) were submitted for payment. Motion made by Dixie Timmerman, seconded by Laura Herter to approve bills. Roll call vote: Ayes: Dixie Timmerman, Tom Michel, Laura Herter, Ron Stelling and Donna Leone. Nays: 0 Absent: 0.
 - b. Motion made by Laura Herter, seconded by Tom Michel in an e-mail vote on 3/5/14 to pay Universal Restoration \$6,976.74 for cleanup work performed in the village hall from the water damage. Roll call vote: Ayes: Tom Michel, Laura Herter, Ron Stelling and Donna Leone. Nays: 0 Absent: Dixie Timmerman.
7. Committee Reports
- a. Finance
 - i. Guest, Carol Jackowski from Beggin, Tipp, Lamm LLC, distributed the Timberlane Village 2013 financial report for board review. The village's internal control over financial reporting was in good order however the auditor recommends that the board improves its segregation of duties over cash receipts and disbursements. Motion made by Laura Herter, seconded by Ron Stelling to approve the 2013 financial report as written and presented. Vote all ayes, 0 nays, and 0 absent.
 - ii. Motion made by Laura Herter, seconded by Donna Leone to approve the recommendation from the auditor to transfer cash funds as a result of prior year's fund allocations from non-specific general cash funds of \$20,000 to street cash fund of \$20,000. Vote all ayes, 0 nays, and 0 absent.
 - iii. Village received \$30,000 Ill grant to support Orth bridge engineering work.
 - b. Planning and Zoning
 - i. None.
 - c. Roads/Highways/Bridges
 - i. No culvert permits were issued.
 - ii. Steve Rapp submitted an order to Rich Lundeen for 150 tons road salt (with a 20 ton overage) for the 2014/2015 season.
 - iii. Steve Rapp is compiling permanent bridge records that will comply with the new IDOT recommendations that will be filed with the clerk's records.
 - iv. Teardown of the disabled Orth road bridge began Feb 3rd. Work on bridge replacement is subject to weather and road weight limit postings. Estimated completion is end of May 2014.
 - v. Ron Stelling offered to obtain quote to install culvert at the end of Reginald Dr to allow water to drain properly.
 - b. Village Hall
 - i. Insurance claims for water and septic damage due to frozen pipes continues.
 - ii. Grace Point Church expects to resume Sunday services by March 23rd.
 - iii. Motion made by Donna Leone, seconded by Ron Stelling to purchase a new color printer and cartridges not to exceed \$250.00. Roll call vote: Ayes: Dixie Timmerman, Tom Michel, Laura Herter, Ron Stelling and Donna Leone. Nays: 0 Absent: 0.
8. Old Business
- a. Clerk is investigating other village by-laws before presenting recommendations.
9. New Business

- a. Trustees are preparing bid letting for 2014 lawn care service for village hall and park areas.

10. Actions from previous meetings:

Open Actions:	Meeting	Contact
Bond remains open for \$15,000 waiting for final work to be done from Kevin Bunge at Civil Engineering Services.	Late 2009	Steve Rapp
Check into securing the thermostat controls at the village hall.	May 2012	Trustees
25K inter-governmental agreement with Belvidere Township	Aug 2012	Village attorney
Request to reduce speed limit on village portion of Dawson Lake	Aug 2012	Steve Oct 2013
Single Waste Refuse collection consideration to investigate	Nov 2012	Tom Michel
Mt. Carmel Stabilization Group quote to reconstruct Dawson Lake slurry mix then seal coating.	Jan 2013	Trustees
Lower weight limit on Dawson Lake road from 54,000 lbs to 30,000 lbs as recommended by Hanson Engineering and IDOT.	Mar 2013	Trustees
Utilize services of the Boone County Community Service workers again this year for general cleaning.	Apr 2013	Dixie T.
Work with Independent Inspections to update the descriptions and Fee schedule on building permits.	May 2013	Steve Rapp
Revision of Timberlane By-laws for full board review	Mar 2014	Debbie Marner
Snow fence options for Newbury Place	Mar 2014	Trustees

- 11. Motion made by Laura Herter, seconded by Donna Leone to adjourn at 9:17pm. Vote all ayes, 0 nays, and 0 absent.