



**Regular Meeting Minutes – Village of Timberlane – November 21st, 2013**

1. Call to order at 7:09 pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Stacy Kleyn, Debbie Marner, Ron Stelling, Laura Herter, Donna Leone, Tom Michel and Dixie Timmerman. Absent: none.
3. There was one guest.
4. Motion made by Laura Herter, seconded by Ron Stelling to approve October 17th, 2013 regular meeting minutes. Vote all ayes, 0 nays, and 0 absent.
5. President’s Report:
  - a. Steve received Nicor Gas "Continued Commitment" information about assistance with managing heating bills for qualified individuals that will be posted on website.
  - b. Steve offered to contact Boone County financial advisors concerning tax levies.
  - c. Marni Henert, Rock River Energy Services contacted Steve about updating the Village on the regulatory environment and our savings program in December.
6. Treasurer’s Report:
  - a. Motion made by Dixie Timmerman, seconded by Laura Herter to approve October 2013 Treasurer's report. Vote all ayes, 0 nays and 0 absent.
  - b. The bills were submitted for payment. Motion made by Laura Herter, seconded by Ron Stelling to approve bills. Roll call vote: Ayes: Ron Stelling, Donna Leone, Dixie Timmerman, Tom Michel and Laura Herter. Nays: 0 Absent: 0.

Date	Number	Payee	Payment	Motion Made:	Motion Seconded:
11/5/2013	3573	G & S Blacktop, Inc.	\$ 16,850.00	Laura H	Ron S.
11/6/2013	MyTaxIL	Illinois Department of Revenue	\$ 111.63	Laura H	Ron S.
11/8/2013	3574	Com Ed	\$ 73.25	Laura H	Ron S.
11/8/2013	3575	Com Ed	\$ 36.91	Laura H	Ron S.
11/8/2013	3576	Frontier	\$ 44.64	Laura H	Ron S.
11/8/2013	3577	Alpine Bank	\$ 17.00	Laura H	Ron S.
11/21/2013	3578	Nicor Gas	\$ 21.28	Laura H	Ron S.
11/21/2013	3579	Johnson Design Landscaping	\$ 260.00	Laura H	Ron S.
11/21/2013	3580	Alpine Bank	\$ 1,987.17	Laura H	Ron S.
11/21/2013	3580	Alpine Bank	\$ 756.83	Laura H	Ron S.
11/21/2013	3581	IML Risk Management Association	\$ 8,134.13	Laura H	Ron S.
11/21/2013	3582	Johnson Design Landscaping	\$ 52.00	Laura H	Ron S.
11/21/2013	3583	Hanson Professional Services Inc.	\$ 1,420.15	Laura H	Ron S.
11/21/2013	3584	Debra K Marner	\$ 218.37	Laura H	Ron S.
11/21/2013	3585	Donna M Leone	\$ 87.35	Laura H	Ron S.
11/21/2013	3594	Laura M Herter	\$ 92.35	Laura H	Ron S.
11/21/2013	3587	Stacy M Kleyn	\$ 404.75	Laura H	Ron S.
11/21/2013	3588	Stephen M Rapp	\$ 873.50	Laura H	Ron S.
11/21/2013	3589	Thomas L Michel	\$ 144.07	Laura H	Ron S.
11/21/2013	3590	Ronald D Stelling	\$ 450.64	Laura H	Ron S.
11/21/2013	3591	Dixie Timmerman	\$ 147.40	Laura H	Ron S.
11/21/2013	3592	Dixie Timmerman	\$ 7.30	Laura H	Ron S.
11/21/2013	3593	Peter Baker & Son Co.	\$ 26,433.68	Laura H	Ron S.
			\$58,624.40		

7. Committee Reports

- a. Finance
  - i. Stacy Kleyn presented the draft tax levy worksheet and 2014 proposed budget to the board of trustees. Changes will be made for next month.
  - ii. The board of trustees determined that no tax levy hearing is necessary.
- b. Planning and Zoning
  - i. None.
- c. Roads/Highways/Bridges
  - i. No culvert permits were issued.
  - ii. IDOT received two sealed bids for reconstruction of Orth Rd bridge. Civil Constructors of Illinois was the chosen bidder. Village website was updated.
  - iii. Motion made by Ron Stelling, seconded by Dixie Timmerman to approve an estimated cost of \$43,000 to apply a 2" stabilizing blacktop mat from the edge of Dawson Lake Rd toward the middle of the road from G & S Blacktop Inc. Durand, IL. Email roll call voting occurred on 10/20/13: Ayes: Ron Stelling, Dixie Timmerman, Tom Michel and Laura Herter. Nays: 0 Absent: Donna Leone.
  - iv. Motion made by Donna Leone, seconded by Tom Michel to approve payment of \$15,000.00 plus \$1,850.00 for prevailing wage adjustment to G & S Blacktop Inc. Durand, IL for Dawson Lake rd. Email roll call voting occurred on 11/4/13: Ayes: Ron Stelling, Donna Leone, Tom Michel and Laura Herter. Nays: 0 Absent: Dixie Timmerman.
- b. Village Hall
  - i. Motion made by Laura Herter, seconded by Donna Leone to approve the license agreement with Grace Point Community Church for 6 months. Also received proof of insurance with the Village as additional insured for liability. Vote all ayes, 0 nays and 0 absent.
  - ii. Steve will provide more information to the trustees on posting of "firearms not allowed" pursuant to 450 ILCS 66/65 ruling.

8. Old Business

- a. None.

9. New Business

- a. Motion made by Donna Leone, seconded by Laura Herter to approve Resolution R13-325-01 Municipal Estimate of Maintenance costs for 2014. Vote all ayes, 0 nays and 0 absent.
- b. Motion made by Ron Stelling, seconded by Donna Leone to approve Resolution R13-325-02 Maintenance of Streets and Highways by Municipality under the Ill Highway Code for 2014. Vote all ayes, 0 nays and 0 absent.

10. Open Actions from previous meetings:

<b>Open Actions:</b>	<b>Meeting</b>	<b>Contact</b>
Bond remains open for \$15,000 waiting for final work to be done from Kevin Bunge at Civil Engineering Services.	Late 2009	Steve Rapp
Check into securing the thermostat controls at the village hall.	May 2012	Trustees
25K inter-governmental agreement with Belvidere Township	Aug 2012	Village attorney
Request to reduce speed limit on village portion of Dawson Lake	Aug 2012	Steve Oct 2013
Single Waste Refuse collection consideration to investigate	Nov 2012	Tom Michel

Waiting for a \$30,000 IL State grant funding	Dec 2012	Steve Rapp
Mt. Carmel Stabilization Group quote to reconstruct Dawson Lake slurry mix then seal coating.	Jan 2013	Trustees
Provide village hall keys to Laura Herter and Tom Michel	Mar 2013	Steve Rapp
Lower weight limit on Dawson Lake road from 54,000 lbs to 30,000 lbs as recommended by Hanson Engineering and IDOT.	Mar 2013	Trustees
Utilize services of the Boone County Community Service workers again this year for general cleaning.	Apr 2013	Dixie T.
Work with Independent Inspections to update the descriptions and Fee schedule on building permits.	May 2013	Steve Rapp

11. Motion made by Tom Michel and seconded by Laura Herter to adjourn at 8:54 pm.

Vote all ayes, 0 nays, and 0 absent.