



Regular Meeting Minutes – Village of Timberlane – September 19th, 2013

1. Call to order at 7:00 pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Stacy Kleyn, Debbie Marner, Ron Stelling, Laura Herter, Donna Leone, Tom Michel and Dixie Timmerman. Absent: none.
3. There were three guests.
4. Motion made by Laura Herter, seconded by Dixie Timmerman to approve August 15th, 2013 regular meeting minutes. Vote all ayes, 0 nays, 0 absent.
5. President’s Report:
 - a. See comments in meeting minutes.
6. Treasurer’s Report:
 - a. Motion made by Laura Herter, seconded by Ron Stelling to approve August 2013 Treasurer's report. Vote all ayes, 0 nays and 0 absent.
 - b. The bills were submitted for payment. Motion made by Dixie Timmerman, seconded by Donna Leone to approve bills. Roll call vote: Ayes: Ron Stelling, Donna Leone Tom Michel, Dixie Timmerman, Laura Herter. Nays: 0 Absent: 0.

Date	Number	Payee	Payment	Motion Made:	Motion Seconded:
9/9/2013	MyTaxIL	Illinois Department of Revenue	\$120.39	Dixie T	Donna L
9/9/2013	3249	Com Ed	\$35.79	Dixie T	Donna L
9/9/2013	3250	Com Ed	\$99.84	Dixie T	Donna L
9/9/2013	3251	Frontier	\$111.46	Dixie T	Donna L
9/19/2013	3252	Belvidere Chamber of Commerce	\$175.00	Dixie T	Donna L
9/19/2013	3253	Bonnell Industries Inc.	\$13.40	Dixie T	Donna L
9/19/2013	3254	Independent Inspections, Ltd.	\$40.00	Dixie T	Donna L
9/19/2013	3255	Alpine Bank	\$1,978.73	Dixie T	Donna L
9/19/2013	3255	Alpine Bank	\$765.27	Dixie T	Donna L
9/19/2013	3256	Stephen M Rapp	\$3.80	Dixie T	Donna L
9/19/2013	3257	Debra K Marner	\$218.37	Dixie T	Donna L
9/19/2013	3258	Laura M Herter	\$130.45	Dixie T	Donna L
9/19/2013	3259	Stephen M Rapp	\$897.52	Dixie T	Donna L
9/19/2013	3547	Stacy M Kleyn	\$404.75	Dixie T	Donna L
9/19/2013	3548	Donna M Leone	\$87.35	Dixie T	Donna L
9/19/2013	3549	Thomas L Michel	\$87.35	Dixie T	Donna L
9/19/2013	3550	Ronald D Stelling	\$147.41	Dixie T	Donna L
9/19/2013	3551	Nicor Gas	\$10.65	Dixie T	Donna L
9/19/2013	3552	Ronald D Stelling	\$12.00	Dixie T	Donna L
9/19/2013	3553	Chad's Excavating & Landscaping	\$7,255.00	Dixie T	Donna L
9/19/2013	3554	Dixie Timmerman	\$48.04	Dixie T	Donna L
9/19/2013	3555	Johnson Design Landscaping	\$208.00	Dixie T	Donna L
			\$12,850.57		

7. Committee Reports
 - a. Finance
 - i. None.
 - b. Planning and Zoning
 - i. None.
 - c. Roads/Highways/Bridges
 - i. No culvert permits were issued.

- ii. Bid letting for snow and ice control will be published for 2013 -2014.
- iii. Ron Stelling recommended that neighbors be notified of any zoning ordinance violation wherever it is found that trees are overhanging on roads in the Timberlane subdivision. Trustees require residents to clear the road within the completion date before taking action on behalf of the village.
- iv. On 8/29/13 the final PS&E was submitted to IDOT Central Office for inclusion on the November 8, 2013 bid letting for the Orth Road bridge replacement.
- v. Motion made on 8/23/13 via email voting by Ron Stelling, seconded by Dixie Timmerman to approve \$6,255.00 for Chad's Excavating to clear brush and trees, reform / rebuild ditch, apply rip-rap and seed & cover with fabric the area disturbed on Woodchuck Dr in Timberlane subdivision. Roll call vote: Ayes: Ron Stelling, Donna Leone Tom Michel, Laura Herter and Dixie Timmerman. Nays: 0 Absent: 0.

b. Village Hall

- i. Motion made by Laura Herter, seconded by Ron Stelling to have Dixie Timmerman contact the non-resident that the hall is rented only to village residents. Vote all ayes, 0 nays, 0 absent.
- ii. Motion by Tom Michels, seconded by Ron Stelling to switch to Frontier's business calling package for estimated monthly cost savings of \$40.99. Vote all ayes, 0 nays, 0 absent.

8. Old Business

- a. Clarke Mosquito spraying this year included Aberdeen Knoll in error. Steve Rapp will contact Clarke for a refund or credit to Timberlane's account.
- b. Motion made by Ron Stelling, seconded by Laura Herter to not request any Nicor Gas franchise recoupment dollars from village residents that would have paid for village hall gas usage. Vote all ayes, 0 nays, 0 absent.
- c. Newbury Place developer Wes Lindberg, representing its homeowner association, requests installation of lights with LED's at both entrances stating the association and Timberlane Village each pay half the cost. Steve Rapp requested that Wes Lindberg provide a written quote from a licensed electrical contractor. Ron Stelling recommended to pay only what's been paid by the village in the past when it was involved in entrance lighting. The trustees reviewed ComEd cost estimates from July 2013. Steve Rapp collected data from traffic counting devices set for 24 hours 8/21/13 - 8/22/13 as follows:

Caledonia Road entrance: outbound 112, inbound 115

Total of 114 cars (217 / 2)

Dawson Lake Road entrance: outbound 88, inbound 101

Total of 95 cars (189 / 2)

9. New Business

- a. Steve Rapp received a construction easement request from Windstream / Verizon to install fiber optic cable at Caledonia and Dawson Lake Rd for the Caledonia Elementary School. He asked questions and has not had a response back yet.

10. Open Actions from previous meetings:

Open Actions:	Meeting	Contact
Options for the village hall outdoor signs need to be researched.	Nov 2010	Trustees

Bond remains open for \$15,000 waiting for final work to be done from Kevin Bunge at Civil Engineering Services.	Late 2009	CES
Draft ordinance establishing a fine and legal costs for falsification of any village documents.	Feb 2012	Village attorney
Check into securing the thermostat controls at the village hall.	May 2012	Trustees
25K inter-governmental agreement with Belvidere Township	Aug 2012	Village attorney
Request to reduce speed limit on village portion of Dawson Lake	Aug 2012	Village attorney
Single Waste Refuse collection consideration to investigate	Nov 2012	Dixie T
National Flood Insurance Program with FEMA	Dec 2012	Trustees
Waiting for a \$30,000 IL State grant funding	Dec 2012	Steve Rapp
Mt. Carmel Stabilization Group quote to reconstruct Dawson Lake. with slurry mix then seal coating.	Jan 2013	Trustees
Lowering weight limit on Dawson Lake road from 54,000 lbs to 30 lbs per Hanson Engineering and IDOT recommendations.	Jan 2013	Trustees
Provide village hall keys to Laura Herter and Tom Michel	Mar 2013	Steve, Trustees
Put the large chainsaw up for sale if it's not needed	Mar 2013	Trustees
Lower weight limit on Dawson Lake road from 54,000 lbs to 30,000 lbs as recommended by Hanson Engineering and IDOT.	Mar 2013	Trustees
Utilize services of the Boone County Community Service workers again this year for general cleaning.	Apr 2013	Dixie T
Work with Independent Inspections to update the descriptions and Fee schedule on building permits.	May 2013	Steve Rapp
Utilize services from the First Offender program involving non-violent felony offenders performing landscaping services.	June 2013	Dixie T

11. Motion made by Dixie Timmerman and seconded by Laura Herter to adjourn at 9:23 pm. Vote all ayes, 0 nays, and 0 absent.