



**Regular Meeting Minutes – Village of Timberlane – July 18th, 2013**

1. Call to order at 7:00 pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Stacy Kleyn, Debbie Marner, Ron Stelling, Laura Herter, Dixie Timmerman and Tom Michel. Absent: Donna Leone.
3. There were no guests.
4. Motion made by Laura Herter, seconded by Ron Stelling to approve June 20th, 2013 regular meeting minutes. Vote all ayes, 0 nays, 1 absent.
5. President’s Report:
  - a. Steve Rapp received emails about signs posted in Prairie Lane islands that say they are for sale. No action taken by the board of trustees.
6. Treasurer’s Report:
  - a. Motion made by Laura Herter, seconded by Dixie Timmerman to approve June 2013 Treasurer's report. Vote all ayes, 0 nays and 1 absent.
  - b. The bills were submitted for payment. Motion made by Laura Herter, seconded by Dixie Timmerman to approve bills. Roll call vote: Ayes: Ron Stelling, Dixie Timmerman, Tom Michel and Laura Herter. Nays: 0 Absent: Donna Leone.

| Date      | Number | Payee                               | Payment     | Motion Made: | Motion Seconded: |
|-----------|--------|-------------------------------------|-------------|--------------|------------------|
| 7/8/2013  | Taxnet | Illinois Department of Revenue      | \$ 100.25   | Laura H      | Dixie T          |
| 7/9/2013  | 3409   | Com Ed                              | \$ 35.34    | Laura H      | Dixie T          |
| 7/9/2013  | 3210   | Com Ed                              | \$ 95.22    | Laura H      | Dixie T          |
| 7/9/2013  | 3211   | Frontier                            | \$ 108.75   | Laura H      | Dixie T          |
| 7/18/2013 | 3212   | Nathan J. Noble, P.C.               | \$ 75.00    | Laura H      | Dixie T          |
| 7/18/2013 | 3213   | Chad's Excavating & Landscaping     | \$ 1,480.00 | Laura H      | Dixie T          |
| 7/18/2013 | 3214   | Hanson Professional Services Inc.   | \$ 633.28   | Laura H      | Dixie T          |
| 7/18/2013 | 3215   | Johnson Design Landscaping          | \$ 208.00   | Laura H      | Dixie T          |
| 7/18/2013 | 3216   | United States Treasury              | \$ 1,194.48 | Laura H      | Dixie T          |
| 7/18/2013 | 3217   | Alpine Bank                         | \$ 1,993.89 | Laura H      | Dixie T          |
| 7/18/2013 | 3217   | Alpine Bank                         | \$ 750.11   | Laura H      | Dixie T          |
| 7/18/2013 | 3218   | Illinois Wildlife Preservation Fund | \$ 212.00   | Laura H      | Dixie T          |
| 7/18/2013 | 3219   | Debra K Marner                      | \$ 218.37   | Laura H      | Dixie T          |
| 7/18/2013 | 3220   | Donna M Leone                       | \$ 87.35    | Laura H      | Dixie T          |
| 7/18/2013 | 3221   | Stacy M Kleyn                       | \$ 404.75   | Laura H      | Dixie T          |
| 7/18/2013 | 3223   | Dixie L Timmerman                   | \$ 159.41   | Laura H      | Dixie T          |
| 7/18/2013 | 3224   | Laura M Herter                      | \$ 117.75   | Laura H      | Dixie T          |
| 7/18/2013 | 3225   | Ronald D Stelling                   | \$ 87.35    | Laura H      | Dixie T          |
| 7/18/2013 | 3226   | Stephen M Rapp                      | \$ 873.50   | Laura H      | Dixie T          |
| 7/18/2013 | 3227   | Nicor Gas                           | \$ 13.69    | Laura H      | Dixie T          |
| 7/18/2013 | 3228   | Boone County Journal                | \$ 20.00    | Laura H      | Dixie T          |
|           |        |                                     | \$ 8,868.49 |              |                  |

7. Committee Reports
  - a. Finance
    - i. Stacy Kleyn will propose budget account changes to balance the budget next month.

- ii. Stacy also reviewed the IMLRMA annual renewal survey and recommended changes that Steve Rapp approved.
  - b. Planning and Zoning
    - i. Steve Rapp received a notice of public hearing for an Application for Special Use Permit at 13645 Caledonia Rd for semi cab and trailer parking from Boone County. The board of trustees agreed to take no action at this time and will notify the Newbury Place developer Wes Lindberg.
  - c. Roads/Highways/Bridges
    - i. No culvert permits were issued.
    - ii. The washed out ditch way on Woodchuck Dr. has not received dirt or rock yet. Ron Stelling offered to contact Chad's Excavating for a schedule.
    - iii. Stu Kemp from Hansen Engineering provided the final Authorization for Incidental Take and Implementing Agreement from IDNR for review and approval. This requires a mitigation payment of \$212.00 to move the endangered spike mussels upstream at any time now. Motion made by Laura Herter, seconded by Tom Michel to approve the agreement and payment. Roll call vote: Ayes: Ron Stelling, Tom Michel and Laura Herter. Nays: Dixie Timmerman. Absent: Donna Leone
  - b. Village Hall
    - i. Dixie Timmerman commented that the non-violent felony program may have workers for us this fall.
    - ii. The trustees will review options to refurbish the front doors.
    - iii. Steve Rapp will contact the church about not using the storage rooms or chair closets and reminder about electronics and cleaning each week.
- 8. Old Business
  - a. Bernard Anderson, Nicor Gas manager, provided a calculation of gas franchise recover charges to pay the gas bill or cash payment concerning the Timberlane hall. Steve Rapp will ask for more information for next month.
  - b. Newbury Place developer Wes Lindberg continues seeking options for entrance lighting after receiving notice last month for Timberlane board of trustees.
- 9. New Business
  - a. None.
- 10. Open Actions from previous meetings:

| <b>Open Actions:</b>   | <b>Meeting</b> | <b>Contact</b>   |
|--|----------------|------------------|
| Options for the village hall outdoor signs need to be researched.  | Nov 2010       | Trustees         |
| Bond remains open for \$15,000 waiting for final work to be done from Kevin Bunge at Civil Engineering Services. | Late 2009      | CES              |
| Draft ordinance establishing a fine and legal costs for falsification of any village documents.                  | Feb 2012       | Village attorney |
| Check into securing the thermostat controls at the village hall.   | May 2012       | Trustees         |
| 25K inter-governmental agreement with Belvidere Township   | Aug 2012       | Village attorney |
| Request to reduce speed limit on village portion of Dawson Lake  | Aug 2012       | Village attorney |
| Single Waste Refuse collection consideration to investigate  | Nov 2012       | Dixie T          |
| National Flood Insurance Program with FEMA   | Dec 2012       | Trustees         |
| Waiting for a \$30,000 IL State grant funding  | Dec 2012       | Steve Rapp       |
| Mt. Carmel Stabilization Group quote to reconstruct Dawson Lake.   | Jan 2013       | Trustees         |

|  |           |                 |
|--|-----------|-----------------|
| with slurry mix then seal coating.   |           |                 |
| Lowering weight limit on Dawson Lake road from 54,000 lbs to 30 lbs per Hanson Engineering and IDOT recommendations.     | Jan 2013  | Trustees        |
| Provide village hall keys to Laura Herter and Tom Michel   | Mar 2013  | Steve, Trustees |
| Put the large chainsaw up for sale if it's not needed  | Mar 2013  | Trustees        |
| Lower weight limit on Dawson Lake road from 54,000 lbs to 30,000 lbs as recommended by Hanson Engineering and IDOT.      | Mar 2013  | Trustees        |
| Utilize services of the Boone County Community Service workers again this year for general cleaning.                     | Apr 2013  | Dixie T         |
| Work with Independent Inspections to update the descriptions and Fee schedule on building permits.                       | May 2013  | Steve Rapp      |
| Missing street signs at Bennington Court & Newbury Lane and Charleston & Newbury Lane.                                   | May 2013  | Steve, Ron      |
| Utilize services from the First Offender program involving non-violent felony offenders performing landscaping services. | June 2013 | Dixie T         |

11. Motion made by Laura Herter and seconded by Tom Michel to adjourn at 8:36 pm.

Vote all ayes, 0 nays, and 1 absent.