



**Regular Meeting Minutes – Village of Timberlane – June 20th, 2013**

1. Call to order at 7:00 pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Stacy Kleyn, Debbie Marner, Ron Stelling, Laura Herter, Dixie Timmerman and Donna Leone. Absent: Tom Michel.
3. There was 1 guest.
4. Dixie Timmerman received her oath of office as a 4-year Timberlane trustee.
5. Motion made by Laura Herter, seconded by Donna Leone to approve May 16th, 2013 regular meeting minutes. Vote all ayes, 0 nays, 1 absent.
6. President’s Report:
  - a. Steve Rapp read a letter from Boone County State's Attorney's office describing a new First Offender program involving non-violent felony offenders performing community services. Dixie Timmerman will complete the form for Timberlane to become a community service provider.
7. Treasurer’s Report:
  - a. Motion made by Ron Stelling, seconded by Donna Leone to approve May 2013 Treasurer's report. Vote all ayes, 0 nays and 1 absent.
  - b. The bills were submitted for payment. Motion made by Laura Herter, seconded by Donna Leone to approve bills. Roll call vote: Ayes: Ron Stelling, Dixie Timmerman, Donna Leone and Laura Herter. Nays: 0 Absent: Tom Michel.

Date	Number	Payee	Payment	Motion Made:	Motion Seconded:
6/8/2013	Taxnet	Illinois Department of Revenue	\$ 123.01	Laura H	Donna L
6/8/2013	3390	Com Ed	\$ 77.57	Laura H	Donna L
6/8/2013	3391	Com Ed	\$ 32.55	Laura H	Donna L
6/8/2013	3392	Frontier	\$ 108.16	Laura H	Donna L
6/20/2013	3397	Nathan J. Noble, P.C.	\$ 643.50	Laura H	Donna L
6/20/2013	3396	Chad's Excavating & Landscaping	\$ 1,000.00	Laura H	Donna L
6/20/2013	3398	Hanson Professional Services Inc.	\$ 3,049.12	Laura H	Donna L
6/20/2013	3393	Nicor Gas	\$ 25.38	Laura H	Donna L
6/20/2013	3394	Independent Inspections, Ltd.	\$ 3,524.26	Laura H	Donna L
6/20/2013	3395	Clarke Environmental Mosquito Mgmt, Inc.	\$ 5,648.00	Laura H	Donna L
6/20/2013	3399	Alpine Bank	\$ 1,964.95	Laura H	Donna L
6/20/2013	3399	Alpine Bank	\$ 779.05	Laura H	Donna L
6/20/2013	3400	Stacy M Kleyn	\$ 429.00	Laura H	Donna L
6/20/2013	3401	Debra K Marner	\$ 218.38	Laura H	Donna L
6/20/2013	3402	Laura M Herter	\$ 92.35	Laura H	Donna L
6/20/2013	3403	Stacy M Kleyn	\$ 404.75	Laura H	Donna L
6/20/2013	3404	Thomas L Michel	\$ 87.35	Laura H	Donna L
6/20/2013	3405	Stephen M Rapp	\$ 873.50	Laura H	Donna L
6/20/2013	3406	Ronald Stelling	\$ 175.39	Laura H	Donna L
6/20/2013	3407	Dixie Timmerman	\$ 28.00	Laura H	Donna L
6/20/2013	3408	Johnson Design Landscaping	\$ 260.00	Laura H	Donna L
			\$ 19,544.27		

8. Committee Reports
  - a. Finance
    - i. None.

- b. Planning and Zoning
  - i. None.
- c. Roads/Highways/Bridges
  - i. No culvert permits were issued.
  - ii. Rockford Register Star published new articles concerning the disabled Orth rd bridge.
  - iii. Motion made by Ron Stelling, seconded by Laura Herter on 6/14/13 email vote to approve Chad's Excavation's quote for \$1,700.00 for the excavation and filling in of dirt and rock (rip rap) along the roadside of Woodchuck Dr where the ditch itself is washing away. Roll call vote: Ayes: Ron Stelling, Dixie Timmerman, Donna Leone and Laura Herter. Nays: 0 Absent: Tom Michel.
  - iv. Rich Lundin, Boone County Highway Engineer, will officially recommend that Dawson Lake road become known as a "connector road" at the July 8th RMAP meeting. This would allow the use of IDOT funds for repair/rebuild.
  - v. The board received cost information from ComEdison regarding Newbury Place's request for lighting. Motion made by Laura Herter, seconded by Dixie Timmerman to advise Wes Lindberg that the board of trustees will take no action to install two street lights at the entrances of Newbury Place. Vote all ayes, 0 nays, and 1 absent. Cost review included:
    - 1. Dawson Lake & Newbury roads - add another light to the existing light pole at the farmette on Dawson Lake. Cost \$8.00 month for the light plus electric usage.
    - 2. Caledonia Rd & Charleston St. - no light pole exists in the easement or ditch area. Two cost options: a) \$90.92 month for pole, light and transformer plus electric usage b) \$4,600.00 one time installation and materials cost plus \$42.54 month plus electric usage.

- b. Village Hall
  - i. None.

9. Old Business

- a. Steven Ernst, our guest from the Rockford Metropolitan Agency for Planning (RMAP) explained its function and how Timberlane benefits from being inside its territory. Established in 1964, RMAP is mandated and supported by grants from the US government to encourage border agreements, ensure state and federal transportation funds are allocated appropriately for roads and bridges. Four cities and two counties each receive one vote to lobby for transportation needs. They support grant writing and applying for funds, 80/20 cost sharing efforts, getting land ready for greenways and retail sales, etc. Timberlane utilizes RMAP for Orth road and bridge, and Dawson Lake road future re-constructions.

10. New Business

- a. Motion made by Ron Stelling, seconded by Donna Leone to approve R13-171-01 Resolution to adopt the prevailing wage for 2013. Vote all ayes, 0 nays, and 1 absent.

11. Open Actions from previous meetings:

<b>Open Actions:</b>	<b>Meeting</b>	<b>Contact</b>
Options for the village hall outdoor signs need to be researched.	Nov 2010	Trustees

Bond remains open for \$15,000 waiting for final work to be done from Kevin Bunge at Civil Engineering Services.	Late 2009	CES
Draft ordinance establishing a fine and legal costs for falsification of any village documents.	Feb 2012	Village attorney
Check into securing the thermostat controls at the village hall.	May 2012	Trustees
25K inter-governmental agreement with Belvidere Township	Aug 2012	Village attorney
Request to reduce speed limit on village portion of Dawson Lake	Aug 2012	Village attorney
Single Waste Refuse collection consideration to investigate	Nov 2012	Dixie T
National Flood Insurance Program with FEMA	Dec 2012	Trustees
Waiting for a \$30,000 IL State grant funding	Dec 2012	Steve Rapp
Mt. Carmel Stabilization Group quote to reconstruct Dawson Lake. with slurry mix then seal coating.	Jan 2013	Trustees
Lowering weight limit on Dawson Lake road from 54,000 lbs to 30 lbs per Hanson Engineering and IDOT recommendations.	Jan 2013	Trustees
Provide village hall keys to Laura Herter and Tom Michel	Mar 2013	Steve, Trustees
Put the large chainsaw up for sale if it's not needed	Mar 2013	Trustees
Lower weight limit on Dawson Lake road from 54,000 lbs to 30,000 lbs as recommended by Hanson Engineering and IDOT.	Mar 2013	Trustees
Utilize services of the Boone County Community Service workers again this year for general cleaning.	Apr 2013	Dixie T
Work with Independent Inspections to update the descriptions and Fee schedule on building permits.	May 2013	Steve Rapp
Missing street signs at Bennington Court & Newbury Lane and Charleston & Newbury Lane.	May 2013	Steve, Ron

12. Motion made by Laura Herter and seconded by Donna Leone to adjourn at 8:50 pm.  
Vote all ayes, 0 nays, and 1 absent.