



Regular Meeting Minutes – Village of Timberlane – May 16th, 2013

1. Call to order at 7:00 pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Stacy Kleyn, Debbie Marner, Ron Stelling, Laura Herter and Tom Michel. Absent: Dixie Timmerman and Donna Leone.
3. There were 3 guests.
4. Motion made by Laura Herter, seconded by Ron Stelling to appoint Steve Rapp as trustee to complete the quorum. Vote all ayes, 0 nays, 2 absent.
5. Motion made by Laura Herter, seconded by Tom Michel to approve April 18th, 2013 regular meeting minutes. Vote all ayes, 0 nays, 2 absent.
6. President’s Report:
 - a. Comments within meeting minutes.
7. Treasurer’s Report:
 - a. Motion made by Laura Herter, seconded by Tom Michel to approve April 2013 Treasurer's report. Vote all ayes, 0 nays and 2 absent.
 - b. Stacy Kleyn will contact Conserv FS of Woodstock, IL to receive the refund check of \$3,155.36 from snow and ice control.
 - c. The bills were submitted for payment. Motion made by Laura Herter, seconded by Ron Stelling to approve bills. Roll call vote: Ayes: Ron Stelling, Tom Michel, Steve Rapp and Laura Herter. Nays: 0 Absent: Dixie Timmerman and Donna Leone.

Date	Number	Payee	Motion Made:	Motion Seconded:	Payment
5/8/2013	3370	Com Ed	Laura H	Tom M	\$ 35.76
5/8/2013	3371	Com Ed	Laura H	Tom M	\$ 74.66
5/8/2013	3372	Frontier	Laura H	Tom M	\$ 108.16
5/9/2013	Taxnet	Illinois Department of Revenue	Laura H	Tom M	\$ 116.97
5/16/2013	3373	Nicor Gas	Laura H	Tom M	\$ 94.45
5/16/2013	3374	Postmaster	Laura H	Tom M	\$ 58.00
5/16/2013	3375	Independent Inspections, Ltd.	Laura H	Tom M	\$ 194.00
5/14/2013	3376	Hanson Professional Services Inc.	Laura H	Tom M	\$ 1,788.38
5/16/2013	3377	Chad's Excavating & Landscaping	Laura H	Tom M	\$ 1,440.00
5/16/2013	3378	Geske and Sons, Inc.	Laura H	Tom M	\$ 780.00
5/16/2013	3379	Debra K Marner	Laura H	Tom M	\$ 218.37
5/16/2013	3380	Dixie L Timmerman	Laura H	Tom M	\$ 147.40
5/16/2013	3381	Donna M Leone	Laura H	Tom M	\$ 87.35
5/16/2013	3382	Laura M Herter	Laura H	Tom M	\$ 168.15
5/16/2013	3383	Ronald D Stelling	Laura H	Tom M	\$ 315.95
5/16/2013	3384	Stacy M Kleyn	Laura H	Tom M	\$ 404.75
5/16/2013	3385	Stephen M Rapp	Laura H	Tom M	\$ 985.98
5/16/2013	3386	Thomas L Michel	Laura H	Tom M	\$ 87.35
5/16/2013	3387	Debra K Marner	Laura H	Tom M	\$ 15.68
5/16/2013	3388	Alpine Bank	Laura H	Tom M	\$ 1,985.38
5/16/2013	3388	Alpine Bank	Laura H	Tom M	\$ 758.62
					\$ 9,865.36

8. Committee Reports
 - a. Finance
 - i. None.
 - b. Planning and Zoning

- i. Steve Rapp continues working with Independent Inspections to update the descriptions and fees on building permits before bringing to the board.
 - c. Roads/Highways/Bridges
 - i. Two culvert permits were issued.
 - ii. Ron Stelling repaired the road closed barricades at the Orth road bridge.
 - iii. Mosquito abatement training certified Laura Herter, Tom Michel and Steve Rapp to treat culvert pipes in the village. Clarke mosquito training should begin in June. Steve Rapp will ask about notification of spraying.
 - iv. Motion made by Laura Herter, seconded by Ron Stelling to approve the job estimate from Roman's Blacktop Sealing not to exceed \$1,500 to blacktop seal coat, patch and strip the village hall parking lot. Motion made by Ron Stelling, seconded by Laura Herter to approve payment of \$1,500 from general funds after completion of all work performed. Roll call vote: Ayes: Ron Stelling, Tom Michel, Steve Rapp and Laura Herter. Nays: 0 Absent: Dixie Timmerman and Donna Leone.
 - v. In an attempt to provide data on number of vehicles traveling Dawson Lake Road Steve Rapp and Ron Stelling setup three (3) road traffic counters:
 - 1. Dawson Lake & Caledonia Rds Sat 1201 Tues 3080
 - 2. Prairie Lane & Dawson Lake Rds Sat 297 Tues unknown
 - 3. Dawson Lake & IL Route 76 Sat 2949 Tues 2916

Weekend total = $4447 / 2 = 2223.5$ cars per day travel Dawson Lake Rd.
 Weekday total = $5996 / 2 = 2998$ cars per day travel Dawson Lake Rd.
 - vi. On 5/2/13 Boone County was notified in a letter from IDOT that the Orth rd bridge project cannot go to bid letting until the endangered Spike Mussels have been relocated. The letter indicated that a Nov 2013 bid letting was more realistic. On 5/13/13 a conference call was held with Steve Rapp, Boone County, IDOT, IDNR and Hansen Engineering to discuss expediting the required environmental review to allow the project to be bid sooner. IDNR expressed willingness to expedite the review, however it became apparent that the time required to obtain all sign-offs, complete the relocations, and prepare the final relocation report made it highly unlikely that the disabled Orth bridge would be replaced in 2013. This uncertainty would likely result in higher priced bids, with no guarantee of a 2013 completion. Based on this information it was decided to place the project on the November 2013 bid letting. Assuming a 4/15/14 start, construction could be completed by end of July 2014.
 - b. Village Hall
 - i. Steve Rapp will obtain bids for village hall landscaping cleanup.
- 9. Old Business
 - a. Ron Stelling and Dixie Timmerman continue investigating the services provided by the single waste hauler concept such as; extras fees to sticker containers, number of trucks per week for regular, yard waste, recycle, etc. before bringing recommendations to the board.
- 10. New Business
 - a. Three quests representing Newbury Place asked the village board to install two street lights at the entrances on Caledonia & Charleston roads and Dawson Lake &

Newbury roads. Steve Rapp will contact ComEd for information on site inspections to determine lines and pole access. Trustees asked about the association's financial support. Also, street signs were reported missing on Bennington Court & Newbury Lane and Charleston & Newbury Lane. Ron Stelling and Steve Rapp will review.

- b. Motion made by Ron Stelling, seconded by Laura Herter to approve Ordinance O13-136-01 subject to minor changes suggested by village attorney "Authorizing NiCor Gas to construct, operate, and maintain a gas distribution system for the production, distribution and sale of gas and laying of pipes and equipment throughout the village itself for a length of (50) fifty years". In turn, the Timberlane Village Hall would receive "free gas or cash" for no extra charge. Vote all ayes, 0 nays, and 2 absent.

11. Open Actions from previous meetings:

Open Actions:	Meeting	Contact
Options for the village hall outdoor signs need to be researched.	Nov 2010	Trustees
Bond remains open for \$15,000 waiting for final work to be done from Kevin Bunge at Civil Engineering Services.	Late 2009	CES
Review Fee schedule for zoning change applications/construction	Feb 2012	Trustees
Draft ordinance establishing a fine and legal costs for falsification of any village documents.	Feb 2012	Village attorney
Check into securing the thermostat controls at the village hall.	May 2012	Trustees
25K inter-governmental agreement with Belvidere Township	Aug 2012	Village attorney
Request to reduce speed limit on village portion of Dawson Lake	Aug 2012	Village attorney
Single Waste Refuse collection consideration to investigate	Nov 2012	Dixie T
National Flood Insurance Program with FEMA	Dec 2012	Trustees
Waiting for a \$30,000 IL State grant funding	Dec 2012	Steve Rapp
Mt. Carmel Stabilization Group quote to reconstruct Dawson Lake. with slurry mix then seal coating.	Jan 2013	Trustees
Lowering weight limit on Dawson Lake road from 54,000 lbs to 30 lbs per Hanson Engineering and IDOT recommendations.	Jan 2013	Trustees
Provide village hall keys to Laura Herter and Tom Michel	Mar 2013	Steve, Trustees
Put the large chainsaw up for sale if it's not needed	Mar 2013	Trustees
Lower weight limit on Dawson Lake road from 54,000 lbs to 30,000 lbs as recommended by Hanson Engineering and IDOT.	Mar 2013	Trustees
Utilize services of the Boone County Community Service workers again this year for general cleaning.	Apr 2013	Dixie T

- 12. Motion made by Ron Stelling and seconded by Tom Michel to adjourn at 8:53 pm. Vote all ayes, 0 nays, and 2 absent.