



Regular Meeting Minutes – Village of Timberlane – February 21st, 2013

1. Call to order at 7:02 pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Stacy Kleyn, Debbie Marner, Ron Stelling, Dixie Timmerman and Laura Herter,. Absent: Bob Marner and Donna Leone.
3. There were 2 guests.
4. Motion made by Ron Stelling, seconded by Laura Herter to appoint Steve Rapp as trustee for voting purposes. Vote all ayes, 0 nays, 2 absent.
5. Motion made by Dixie Timmerman, seconded by Laura Herter to approve January 17th, 2013 regular meeting minutes subject to adding to section 4.0 "*regular meeting minutes*". Vote all ayes, 0 nays, 2 absent.
6. President's Report:
 - a. Both Ron Stelling and Steve Rapp received calls and complaints concerning road conditions, potholes, and snow plow activity. The village board and its insurance provider will review formal complaints and mail response directly to plaintiffs.
7. Treasurer's Report:
 - a. Motion made by Laura Herter and seconded by Dixie Timmerman to approve January 2013 Treasurer's report. Vote all ayes, 0 nays and 2 absent.

Date	Number	Payee	Payment	Motion Made:	Motion seconded:
2/11/2013	Taxnet	Illinois Department of Revenue	\$ 109.56	Laura H	Ron S
2/11/2013	3312	Com Ed	\$ 75.49	Laura H	Ron S
2/11/2013	3313	Com Ed	\$ 38.87	Laura H	Ron S
2/11/2013	3314	Frontier	\$ 108.72	Laura H	Ron S
2/21/2013	3315	Nicor Gas	\$ 94.01	Laura H	Ron S
2/21/2013	3316	Nathan J. Noble, P.C.	\$ 363.00	Laura H	Ron S
2/21/2013	3317	Miller Engineering Company	\$ 541.83	Laura H	Ron S
2/21/2013	3318	Alpine Bank	\$ 2,744.00	Laura H	Ron S
2/21/2013	3319	Debra K Marner	\$ 218.38	Laura H	Ron S
2/21/2013	3320	Donna M Leone	\$ 87.35	Laura H	Ron S
2/21/2013	3321	Laura M Herter	\$ 92.35	Laura H	Ron S
2/21/2013	3322	Robert K Marner	\$ 87.35	Laura H	Ron S
2/21/2013	3323	Stacy M Kleyn	\$ 404.75	Laura H	Ron S
2/21/2013	3324	Dixie L Timmerman	\$ 111.37	Laura H	Ron S
2/21/2013	3325	Ronald D Stelling	\$ 153.13	Laura H	Ron S
2/21/2013	3326	Stephen M Rapp	\$ 906.61	Laura H	Ron S
2/21/2013	3327	Ronald D Stelling	\$ 27.74	Laura H	Ron S
2/21/2013	3328	Chad's Excavating & Landscaping	\$ 2,355.00	Laura H	Ron S
2/21/2013	3329	Hanson Professional Services Inc.	\$ 7,829.69	Laura H	Ron S
2/21/2013	3330	Conserv FS Inc	\$ 3,155.36	Laura H	Ron S
2/21/2013	3331	Dixie L Timmerman	\$ 20.91	Laura H	Ron S
2/21/2013	MFT 1070	Chad's Excavating & Landscaping	\$ 8,887.50	Laura H	Ron S
2/21/2013	MFT 1071	Chad's Excavating & Landscaping	\$ 450.00	Laura H	Ron S
			\$ 28,862.97		

- a. The bills (listed above on page 1) were submitted for payment. Motion made by Laura Herter, seconded by Ron Stelling to approve bills. Roll call vote: Ayes: Dixie Timmerman, Ron Stelling, Steve Rapp and Laura Herter. Nays: 0 Absent: Donna Leone. Bob Marner.
8. Committee Reports
- a. Finance
 - i. Stacy Kleyn submitted documents for the 2012 financial audit. The auditor will review the results during regular meetings March or April 2013.
 - ii. Trustees discussed the Municipal Utility Tax application affecting residents January invoices from Nicor and ComEd. Ron Stelling, Debbie Marner and Steve Rapp will contact each utility to ensure payment is received properly involving Timberlane and the other municipality's zip codes.
 - b. Planning and Zoning
 - i. Steve Rapp received information from the village attorney concerning the legal process to exit a pre-annexation. No action taken at this time.
 - c. Roads/Highways/Bridges
 - i. No culvert permits or rural access permits were issued.
 - ii. Steve Rapp received a call from Rich Lundeen that Timberlane will need more bulk salt de-icing for this season. The village received 43 more tons.
 - iii. Hanson Engineering Orth Rd bridge February update was received. They continue working with IDOT on special reports. New bid letting is expected to be August 2013 instead of April 2013.
 - iv. The Mt. Carmel Stabilization Group provided a quote for reconstruction of Dawson Lake Rd. with slurry mix. Then seal coating would be needed. The board will continue to review.
 - v. Discussed lowering weight limit on Dawson Lake road from 54,000 lbs to 30,000 lbs per Hanson Engineering and IDOT recommendations. No action taken at this time.
 - vi. The trustees agreed to put the large chainsaw up for sale if it's not needed.
 - b. Village Hall
 - i. Guest Tom Linderman, pastor of Grace Point Community Church, is seeking to rent or lease the village hall beginning April 21, 2013 on Sunday's from 8:00 am to noon for church activities. They have been in various Belvidere locations for four years. The trustees discussed benefits to the village and community. Steve Rapp will pursue a draft agreement for further review.
9. Old Business
- a. None.
10. New Business
- a. Steve Rapp made a motion to recommend Tom Michel, village resident, to the board of trustees. Dixie Timmerman seconded to approve Tom Michel to fill the vacant trustee position that expires 2013. Vote all ayes, 0 nays, 2 absent. Swearing in occurs at the March regular meeting. Trustees will provide village hall keys to Laura Herter and Tom Michel.
 - b. Motion made by Ron Stelling, seconded by Laura Herter to approve resolution R13-052-01 Weight Restrictions on Roads. Vote all ayes, 0 nays, 2 absent.

11. Open Actions from previous meetings:

Open Actions:	Meeting	Contact
Options for the village hall outdoor signs need to be researched.	Nov 2010	Trustees
Bond remains open for \$15,000 waiting for final work to be done from Kevin Bunge at Civil Engineering Services.	Late 2009	CES
Review Fee schedule for zoning change applications/construction	Feb 2012	Trustees
Draft ordinance establishing a fine and legal costs for falsification of any village documents.	Feb 2012	Village attorney
Check into securing the thermostat controls at the village hall.	May 2012	Trustees
25K inter-governmental agreement with Belvidere Township	Aug 2012	Village attorney
Request to reduce speed limit on village portion of Dawson Lake	Aug 2012	Village attorney
Single Waste Refuse collection consideration to investigate	Nov 2012	Steve Rapp
National Flood Insurance Program with FEMA	Dec 2012	Trustees
Waiting for a \$30,000 IL State grant funding	Dec 2012	Steve Rapp
Mt. Carmel Stabilization Group quote to reconstruct Dawson Lake. with slurry mix then seal coating.	Jan 2013	Trustees
Lowering weight limit on Dawson Lake road from 54,000 lbs to 30 lbs per Hanson Engineering and IDOT recommendations.	Jan 2013	Trustees
Legal process to exit a pre-annexation	Feb 2013	Steve, Trustees

12. Motion made by Steve Rapp and seconded by Dixie Timmerman to adjourn at 8:42pm. Vote all ayes, 0 nays, and 2 absent.