



Regular Meeting Minutes – Village of Timberlane – January 17th, 2013

1. Call to order at 7:00 pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Stacy Kleyn, Debbie Marner, Dixie Timmerman, Laura Herter, Bob Marner and Donna Leone. Absent: Ron Stelling.
3. There were 3 guests.
4. Motion made by Bob Marner, seconded by Dixie Timmerman to approve December 20th, 2012 (*corrected 2/21/13 add "regular meeting minutes"*). Vote all ayes, 0 nays, 1 absent.
5. President’s Report:
 - a. Steve Rapp received a letter from Dave Sliktas concerning interest in planning consulting.
6. Treasurer’s Report:
 - a. Motion made by Dixie Timmerman and seconded by Donna Leone to approve December 2012 Treasurer's report. Vote all ayes, 0 nays and 1 absent.
 - b. The following bills were submitted for payment. Motion made by Laura Herter, seconded by Donna Leone to approve bills. Roll call vote: Ayes: Dixie Timmerman, Bob Marner, Laura Herter, Donna Leone. Nays: 0 Absent: Ron S.

| Date | Number | Payee | Payment | Motion Made: | Motion seconded: |
|-----------|----------|---------------------------------|--------------|--------------|------------------|
| 1/3/2013 | Taxnet | Illinois Department of Revenue | \$ 109.03 | Laura H | Donna L |
| 1/10/2013 | 3295 | Com Ed | \$ 70.33 | Laura H | Donna L |
| 1/10/2013 | 3296 | Com Ed | \$ 37.03 | Laura H | Donna L |
| 1/10/2013 | 3297 | Frontier | \$ 109.21 | Laura H | Donna L |
| 1/17/2013 | 3298 | Nicor Gas | \$ 90.68 | Laura H | Donna L |
| 1/17/2013 | 3299 | Geske and Sons, Inc. | \$ 1,690.00 | Laura H | Donna L |
| 1/17/2013 | 3301 | United States Treasury | \$ 1,080.94 | Laura H | Donna L |
| 1/17/2013 | 3302 | Stacy M Kleyn | \$ 75.42 | Laura H | Donna L |
| 1/17/2013 | 3303 | Debra K Marner | \$ 218.37 | Laura H | Donna L |
| 1/17/2013 | 3304 | Donna M Leone | \$ 87.35 | Laura H | Donna L |
| 1/17/2013 | 3305 | Laura M Herter | \$ 92.35 | Laura H | Donna L |
| 1/17/2013 | 3306 | Robert K Marner | \$ 87.35 | Laura H | Donna L |
| 1/17/2013 | 3307 | Ronald D Stelling | \$ 87.35 | Laura H | Donna L |
| 1/17/2013 | 3308 | Stacy M Kleyn | \$ 404.75 | Laura H | Donna L |
| 1/17/2013 | 3309 | Stephen M Rapp | \$ 873.50 | Laura H | Donna L |
| 1/17/2013 | 3310 | Dixie L Timmerman | \$ 123.38 | Laura H | Donna L |
| 1/17/2013 | 3311 | Alpine Bank | \$ 1,941.70 | Laura H | Donna L |
| 1/17/2013 | 3311 | Alpine Bank | \$ 802.30 | Laura H | Donna L |
| 1/17/2013 | MFT 1069 | Chad's Excavating & Landscaping | \$ 275.00 | Laura H | Donna L |
| 1/17/2013 | MFT 1069 | Chad's Excavating & Landscaping | \$ 3,952.50 | Laura H | Donna L |
| | | | \$ 12,208.54 | | |

7. Committee Reports
 - a. Finance
 - i. Motion made by Laura Herter, seconded by Donna Leone to amend bills paid on December 20th, 2012 to increase check # 3283 Hanson Prof.

Services from \$8,698.50 to \$8,698.75 increased by .25 cents. Vote all ayes, 0 nays, 1 absent.

- ii. Stacy Kleyn handed out 2012 W2 forms and she is preparing necessary documents for the annual audit.
- iii. Motion made by Bob Marner seconded by Laura Herter to approve new account 730 Fiscal Agent Fees (for mortgage re-finance fees). Vote all ayes, 0 nays, 1 absent. Vote all ayes, 0 nays, 1 absent.
- iv. Motion made by Bob Marner seconded by Laura Herter to move \$500.00 from Account 549 Professional Services to Acct 730 Fiscal Agent Fees. Vote all ayes, 0 nays, 1 absent.

b. Planning and Zoning

- i. Steve Rapp will contact the village attorney concerning Schmacher pre-annexation issues.
- ii. It was brought to the trustee's attention that trailers are parked at a Hidden Grove residence. Steve Rapp sent letter dated 1/15/13 concerning violation of Section 7.8 Mobile homes, trailers, recreational vehicles of the Timberlane Zoning Ordinance.

c. Roads/Highways/Bridges

- i. No culvert permits or rural access permits were issued.
- ii. Hanson Engineering continues to update (1/14/13) the village on open actions concerning the disabled Orth Rd bridge.
- iii. Bob Marner asked to have any road side trash picked up by Chad Excavating. Steve Rapp asked to re-patch the blacktop torn up by a snow plow near 12686 Arboretum by Chad's Excavating also.

b. Village Hall

- i. None.

8. Old Business

- a. Single waste hauler discussion held with trustees began with guest Cliff Stetter explaining the Poplar Grove Village's approach toward reducing multiple haulers to one. Their process began with the request for proposals, ordinance filing, two public notices, a hearing before and after bidding, defining the issues and benefits, required bonding, bidding process, rejection of bids, services offered, types of containers for home and yard waste, price protection, 5 yr contract, road damage, extra waste pickup, opt out program, feedback from residents, attorney counsel, etc.

9. New Business

- a. Two residents, John O'Malley and Tom Michele, expressed interest in trustee positions. Steve Rapp explained the need for Planning and Zoning committee members also concerning possible pre-annexations.

10. Open Actions from previous meetings:

| Open Actions: | Meeting | Contact |
|--|----------------|------------------|
| Options for the village hall outdoor signs need to be researched. | Nov 2010 | Bob, Ron |
| Bond remains open for \$15,000 waiting for final work to be done from Kevin Bunge at Civil Engineering Services. | Late 2009 | CES |
| Review Fee schedule for zoning change applications/construction | Feb 2012 | Trustees |
| Draft ordinance establishing a fine and legal costs for falsification of any village documents. | Feb 2012 | Village attorney |

| | | |
|--|----------|------------------|
| Check into securing the thermostat controls at the village hall. | May 2012 | Trustees |
| 25K inter-governmental agreement with Belvidere Township | Aug 2012 | Village attorney |
| Request to reduce speed limit on village portion of Dawson Lake | Aug 2012 | Village attorney |
| Single Waste Refuse collection consideration to investigate | Nov 2012 | Steve |
| National Flood Insurance Program with FEMA | Dec 2012 | Trustees |

11. Motion made by Donna Leone and seconded by Laura Herter to adjourn at 8:58pm.
Vote all ayes, 0 nays, and 1 absent.