



**Regular Meeting Minutes – Village of Timberlane – November 15th, 2012**

1. Call to order at 7:02 pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Stacy Kleyn, Debbie Marner, Ron Stelling, Dixie Timmerman and Laura Herter. Bob Marner arrived 7:04 pm. Absent: Donna Leone.
3. There was 1 guest.
4. Motion made by Ron Stelling and seconded by Laura Herter to approve October 18th, 2012. Vote all ayes, 0 nays, and 1 absent.
5. President’s Report:
  - a. None
6. Treasurer’s Report:
  - a. Motion made by Laura Herter and seconded by Dixie Timmerman to approve October 2012 Treasurer's report. Vote all ayes, 0 nays and 1 absent.
  - b. The following bills were submitted for payment. Motion made by Bob Marner and seconded by Ron Stelling to approve the bills. Roll call vote: Ayes: Ron Stelling, Dixie Timmerman, Bob Marner, and Laura Herter. Absent: Donna Leone.

Date	Number	Payee	Payment	Motion Made	Motion Seconded
11/5/2012	Taxnet	Illinois Department of Revenue	\$ 121.75	Bob	Ron
11/8/2012	3053	Com Ed	\$ 46.92	Bob	Ron
11/8/2012	3054	Com Ed	\$ 37.86	Bob	Ron
11/8/2012	3055	Frontier	\$ 105.71	Bob	Ron
11/15/2012	3056	Independent Inspections, Ltd.	\$ 1,687.63	Bob	Ron
11/15/2012	3057	IML Risk Management Association	\$ 7,643.60	Bob	Ron
11/15/2012	3058	Rock Valley Publishing, LLC	\$ 72.90	Bob	Ron
11/15/2012	3059	Nicor Gas	\$ 30.53	Bob	Ron
11/15/2012	3260	Hanson Professional Services Inc.	\$ 3,486.89	Bob	Ron
11/15/2012	3261	Alpine Bank	\$ 1,252.32	Bob	Ron
11/15/2012	3261	Alpine Bank	\$ 1,491.68	Bob	Ron
11/15/2012	3262	Alpine Bank	\$ 17.00	Bob	Ron
11/15/2012	3263	Stephen M Rapp	\$ 23.78	Bob	Ron
11/15/2012	3264	Hanson Professional Services Inc.	\$ 1,900.00	Bob	Ron
11/15/2012	3265	Debra K Marner	\$ 223.37	Bob	Ron
11/15/2012	3266	Dixie L Timmerman	\$ 138.49	Bob	Ron
11/15/2012	3267	Donna M Leone	\$ 89.35	Bob	Ron
11/15/2012	3268	Laura M Herter	\$ 120.30	Bob	Ron
11/15/2012	3269	Stacy M Kleyn	\$ 414.75	Bob	Ron
11/15/2012	3270	Stephen M Rapp	\$ 1,000.58	Bob	Ron
11/15/2012	3271	Robert K Marner	\$ 183.06	Bob	Ron
11/15/2012	3272	Ronald D Stelling	\$ 263.18	Bob	Ron
11/15/2012	3273	Ronald D Stelling	\$ 165.54	Bob	Ron
11/15/2012	3274	Roman's Blacktop Sealing	\$ 300.00	Bob	Ron
			\$ 20,817.19		

7. Committee Reports
  - a. Finance
    - i. Stacy Kleyn presented the proposed tax levy and 2013 budget to the trustees for review. The board decided the village would not exceed the limit that would require a public hearing on the tax levy. In December the board will review the tax levy for adoption. The board reviewed the 2013 budget and made adjustments for final review next month.

- ii. Stacy Kleyn received a new contract for financial auditing services for 2013 from Beginn, Tipp and Lamm for \$4200.00. Motion made by Laura Herter and seconded by Dixie Timmerman to approve the new contract. Vote all ayes, 0 nays, 1 absent
  - b. Planning and Zoning
    - i. None.
  - c. Roads/Highways/Bridges
    - i. No culvert permits or rural access permits were issued.
    - ii. Motion made by Laura Herter, seconded by Dixie Timmerman to approve R12-320-01 Resolution for Maintenance of Streets and Highways of \$20,000.00 for 2013. Vote all ayes, 0 nays, 1 absent.
    - iii. Motion made by Laura Herter, seconded by Dixie Timmerman to approve the Municipal Estimate of Maintenance Costs of \$20,000.00 which affects motor fuel tax funds for 2013. Vote all ayes, 0 nays, 1 absent.
    - iv. Steve Rapp received a letter dated 11/14/12 from the Ill State's attorney's office in Boone County in response to a letter from the Village dated 10/31/12 requesting support on enforcing Illinois law's in an effort to stop damage to the road closed barricades. Bob Marner asked that both letters be sent to the Boone County Sheriff's office for review. Steve offered to do that and to provide a website update on the status of the condemned bridge.
    - v. Potholes are appearing on Dawson Lake, Orth and Prairie Lane roads. Ron Stelling will contact Chad's Excavating for a repair estimate.
    - vi. Per IDOT's recommendation heavy chains were installed to secure the barricades to the condemned Orth road bridge.
    - vii. Steve Rapp received an update on 11/2/12 from Hanson Engineering concerning the condemned Orth rd bridge. Because of the endangered spike mussel the IDNR is requiring a Conservation Plan for Incidental Take from the village engineers. It is not yet known if this new plan will delay the bid letting process next spring. Hanson Engineering will follow-up with IDOT.
    - viii. Stacy Kleyn received a response from IMLRMA concerning a Boone County resident who complained about tire damage. IMLRMA notified the resident concerning no action required by the village.
    - ix. Steve Rapp notified the board of a compliant involving an ambulance in the Timberlane subdivision that hit a speed bump before seeing the sign. Motion made by Bob Marner, seconded by Ron Stelling to approve a quote from Roman Blacktop Sealing for \$300.00 to re-paint 6 speed bumps in the subdivision to be performed this month. Roll call vote: Ayes: Ron Stelling, Dixie Timmerman, Bob Marner, and Laura Herter. Absent: Donna Leone.
  - b. Village Hall
    - i. None.
- 8. Old Business
  - a. Steve Rapp received a letter from FEMA encouraging Timberlane Village's participation in the National Flood Insurance Program (NFIP). Timberlane has been identified by FEMA as having Special Flood Hazard Areas or SFHAs. The letter states that flood insurance must be purchased by property owners seeking any

federal financial assistance for construction or acquisition of building in SFHAs. No action taken pending review by the board.

9. New Business

- a. Public Hearing for Utility Taxation took place at 6:30 pm with five guests in attendance for comments and questions.
- b. Motion made by Bob Marner and seconded by Dixie Timmerman to approve O12-320-01 Ordinance Imposing a Municipal Utility Tax on Electric Use and Natural Gas Sales within the Village of Timberlane. Roll call vote: Ayes: Ron Stelling, Dixie Timmerman, Bob Marner. Nays: Laura Herter. Absent: Donna Leone.

10. Open Actions from previous meetings:

<b>Open Actions:</b>	<b>Meeting</b>	<b>Contact</b>
Options for the village hall outdoor signs need to be researched.	Nov 2010	Bob, Ron
Bond remains open for \$15,000 waiting for final work to be done from Kevin Bunge at Civil Engineering Services.	Late 2009	CES
Review Fee schedule for zoning change applications/construction	Feb 2012	Trustees
Draft ordinance establishing a fine and legal costs for falsification of any village documents.	Feb 2012	Village attorney
Check into securing the thermostat controls at the village hall.	May 2012	Trustees
25K inter-governmental agreement with Belvidere Township	Aug 2012	Village attorney
Request to reduce speed limit on village portion of Dawson Lake	Aug 2012	Village attorney
Single Waste Refuse collection consideration to investigate	Nov 2012	Steve

11. Motion made by Ron Stelling and seconded by Laura Herter to adjourn at 9:25pm.

Vote all ayes, 0 nays, and 1 absent.