



Regular Meeting Minutes – Village of Timberlane – October 18th, 2012

1. Call to order at 7:00 pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Stacy Kleyn, Debbie Marner, Ron Stelling, Bob Marner, Dixie Timmerman, Donna Leone and Laura Herter. Absent: None.
3. There were 3 guests.
4. Motion made by Bob Marner and seconded by Donna Leone to approve September 20th, 2012 regular meeting minutes subject to changing "he" to "she" at section 10.a. Vote all ayes, 0 nays, and 0 absent.
5. President's Report:
 - a. Steve Rapp received bridge inspection reports from Hanson Professional Services for the Orth Rd box culvert bridge and Dawson Lake Rd bridge. He also received the monthly update on our disabled Orth Rd bridge.
6. Treasurer's Report:
 - a. Motion made by Laura Herter and seconded by Ron Stelling to approve September 2012 Treasurer's report. Vote all ayes, 0 nays and 0 absent.
 - b. The following bills were submitted for payment. Motion made by Dixie Timmerman and seconded by Laura Herter to approve the bills. Roll call vote: Ayes: Ron Stelling, Dixie Timmerman, Bob Marner, Donna Leone, and Laura Herter. Absent: None.

Date	Number	Payee	Payment	Motion Made	Motion seconded
10/2/2012	Taxnet	Illinois Department of Revenue	\$ 112.83	Dixie T	Laura H
10/9/2012	3031	Frontier	\$ 104.08	Dixie T	Laura H
10/9/2012	3032	Com Ed	\$ 37.66	Dixie T	Laura H
10/9/2012	3033	Com Ed	\$ 57.28	Dixie T	Laura H
10/18/2012	3034	Independent Inspections, Ltd.	\$ 50.00	Dixie T	Laura H
10/18/2012	3035	Chad's Excavating & Landscaping	\$ 1,000.00	Dixie T	Laura H
10/18/2012	3036	Belvidere Township Road & Bridge	\$ 283.50	Dixie T	Laura H
10/18/2012	3037	United States Treasury	\$ 1,180.31	Dixie T	Laura H
10/15/2012	3038	Chad's Excavating & Landscaping	\$ 5,800.00	Dixie T	Laura H
10/18/2012	3039	Debra K Marner	\$ 223.38	Dixie T	Laura H
10/18/2012	3041	Robert K Marner	\$ 243.79	Dixie T	Laura H
10/18/2012	3042	Ronald D Stelling	\$ 199.20	Dixie T	Laura H
10/18/2012	3043	Stacy M Kleyn	\$ 414.75	Dixie T	Laura H
10/18/2012	3044	Stephen M Rapp	\$ 1,045.21	Dixie T	Laura H
10/18/2012	3045	Dixie L Timmerman	\$ 113.92	Dixie T	Laura H
10/18/2012	3047	Heritage Ground Care, Inc.	\$ 275.00	Dixie T	Laura H
10/18/2012	3048	Nathan J. Noble, P.C.	\$ 82.50	Dixie T	Laura H
10/18/2012	3049	Boone County Journal	\$ 65.00	Dixie T	Laura H
10/18/2012	3050	Northern Illinois Service Co.	\$ 600.93	Dixie T	Laura H
10/18/2012	3051	Alpine Bank	\$ 1,294.75	Dixie T	Laura H
10/18/2012	3051	Alpine Bank	\$ 1,449.25	Dixie T	Laura H
10/18/2012	3052	Hanson Professional Services Inc.	\$ 10,969.35	Dixie T	Laura H
			\$ 25,602.69		

7. Committee Reports
 - a. Finance
 - i. Stacy is preparing the 2013 budget and tax levy for review next month.
 - b. Planning and Zoning

- i. Bob Marner stated that a culvert was installed by developer, Wes Lindberg, to address drainage issues at Lot 20 in Newbury Place. Motion made by Donna Leone, seconded by Ron Stelling to issue a culvert permit and to waive the permit fee because the culvert is pre-existing and the homeowner is responsible for maintenance at Lot 20. This is contingent upon the builder re-grading (if necessary) the ditch way to ensure culvert is free flowing prior to issuing an occupancy permit. Vote all ayes, 0 nays, 0 absent
 - c. Roads/Highways/Bridges
 - i. No culvert permits or rural access permits were issued.
 - ii. Motion made by Donna Leone, seconded by Laura Herter to approve Ordinance O12-292-01 Adopting Signs and Outdoor Advertising with its attachment. Vote all ayes, 0 nays, 0 absent.
 - iii. Received two bids for snow and ice control for the 2012-2013 season. Motion made by Ron Stelling, seconded by Donna Leone to approve Chad's Excavating and Landscaping Service bid. Vote all ayes, 0 nays, 0 absent.
 - iv. Damage to the Orth Rd road closed signs and barricades were discussed. Bob Marner contacted IDOT asking if Section 605 ILCS 5/9 -103 would apply. IDOT stated that Section 605 ILCS 5/9 -103 would apply to individuals tampering with or removing traffic control devices for the closed road. Steve Rapp offered to contact IL State's attorney.
 - v. Ron Stelling read a letter from a Poplar Grove resident requesting reimbursement for 2 car wheels and tires from suspected road side damage. The board agreed to allow Stacy Kleyn to send the complaint to the insurance copy for review.
 - vi. Ron Stelling and Bob Marner will obtain and install material to secure and strengthen the road closed barricades to prevent movement per IDOT.
 - vii. Ron Stelling offered to contact Candlewick Lake concerning damaged sign.
- 8. Village Hall
 - a. The board reviewed quotes to replace the expiring village hall mortgage. Motion made by Bob Marner and seconded by Donna Leone to accept Alpine Bank's 5 year loan commitment letter with 2.67% fixed rate. Vote all ayes, 0 nays, 0 absent.
- 9. Old Business
 - a. Guests Mr. and Mrs. Chamberlain along with Steve Rapp updated the trustees on the proposed utility taxes from the committee meeting on Oct 4th, 2012. Steve explained long range use of funds to care for 10.1 miles of roads (20.7 lane miles). Work estimate: seal coating, chips, overlay blacktop, cold mix, shoulder stone, road striping, road signs, and mowing at current cost of \$217,150 for 1.272 miles for a 2 inch overlay or seal coat and chips in the village. The board will draft a public letter explaining the benefits and costs. The next utility tax committee meeting is 10/23.
- 10. New Business
 - a. The board decided to set Halloween trick or treat hours permanently on Oct 31st from 5 to 8 pm. Newspapers will be notified.
- 11. Open Actions from previous meetings:

Open Actions:	Meeting	Contact
Options for the village hall outdoor signs need to be researched.	Nov 2010	Bob, Ron
Bond remains open for \$15,000 waiting for final work to be done	Late 2009	CES

from Kevin Bunge at Civil Engineering Services.		
Review Fee schedule for zoning change applications/construction	Feb 2012	Trustees
Draft ordinance establishing a fine and legal costs for falsification of any village documents.	Feb 2012	Village attorney
Check into securing the thermostat controls at the village hall.	May 2012	Trustees
25K inter-governmental agreement with Belvidere Township	Aug 2012	Village attorney
Request to reduce speed limit on village portion of Dawson Lake	Aug 2012	Village attorney

12. Motion made by Laura Herter and seconded by Dixie Timmerman to adjourn at 9:55pm. Vote all ayes, 0 nays, and 0 absent.