



## Regular Meeting Minutes – Village of Timberlane – May 17th, 2012

1. Call to order at 7:02 pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Stacy Kleyn, Debbie Marner, Dixie Timmerman, Ron Stelling and Bob Marner. Absent: Donna Leone.
3. There were 5 guests.
4. Steve Rapp was appointed as a trustee tonight.
5. Motion made by Bob Marner and seconded by Ron Stelling to approve April 19th, 2012 regular meeting minutes. Vote all ayes, 0 nays, and 1 absent.
6. President's Report:
  - a. Steve Rapp received consideration from the Boone County Roads committee for the installation of a warning light on the Dawson Lake / Caledonia stop sign.
  - b. Steve submitted a letter with an attached list of unfunded projects for Timberlane Village that are urgently needed with funding not secured. Hansen Engineering provided an Opinion of Probable Construction Costs of \$706,551.00 for the Orth rd bridge # 004-3074 over Beaver Creek. Village engineers, CES Engineering, provided a complete Orth Rd reconstruction estimate of \$782,312.00. The village is seeking any assistance from the State of Illinois and IDOT for the residents and commuters in the three county areas that use Orth road.
  - c. Steve completed the Illinois Dept of Commerce and Economic Opportunity Grant Study documentation for possible \$30,000 from DCEO for Orth bridge # 004-3074 repair design engineering for repair or replacement as directed by IDOT and completed by Hanson Engineering working with CES Engineering. Cost estimates have identified the following funds needed:
    - \$616,000 - Federal Bridge Fund
    - \$124,500 - Boone County Highway
    - \$124,500 - Timberlane Village
7. Treasurer's Report:
  - a. Motion made by Dixie Timmerman and seconded by Ron Stelling to approve the April 2012 Treasurer's report. Vote all ayes, 0 nays and 1 absent.
  - b. Stacy Kleyn completed the 2011 Census of Governments Survey of Public Employment & Payroll.
  - c. The following bills were submitted for payment. Motion made by Ron Stelling and seconded by Laura Herter to approve the bills. Roll call vote: Ayes: Dixie Timmerman, Laura Herter, Ron Stelling, Steve Rapp and Bob Marner. Absent: Donna Leone.

Date	Number	Payee	Payment	Motion Made	Motion Seconded
5/9/2012	Taxnet	Illinois Department of Revenue	\$ 143.81	R on S	Laura H
5/9/2012	3130	Com Ed	\$ 38.56	R on S	Laura H
5/9/2012	3131	Com Ed	\$ 113.90	R on S	Laura H
5/9/2012	3132	Lowe's	\$ 26.69	R on S	Laura H
5/17/2012	3133	Frontier	\$ 103.64	R on S	Laura H
5/17/2012	3134	Chad's Excavating & Landscaping	\$ 1,000.00	R on S	Laura H
5/17/2012	3135	Nathan J. Noble, P.C.	\$ 1,105.50	R on S	Laura H
5/17/2012	3136	Sanco Traffic Control	\$ 2,300.00	R on S	Laura H
5/17/2012	3137	Independent Inspections, Ltd.	\$ 131.20	R on S	Laura H
5/17/2012	3138	Alpine Bank	\$ 1,269.12	R on S	Laura H
5/17/2012	3138	Alpine Bank	\$ 1,474.88	R on S	Laura H
5/17/2012	3139	Postmaster	\$ 101.00	R on S	Laura H
5/17/2012	3140	Nicor Gas	\$ 28.08	R on S	Laura H
5/17/2012	3141	Stacy M Kleyn	\$ 52.99	R on S	Laura H
5/17/2012	3142	Stephen M Rapp	\$ 21.98	R on S	Laura H
5/17/2012	3143	Ronald D Stelling	\$ 138.80	R on S	Laura H
5/17/2012	3144	Debra K Marner	\$ 223.37	R on S	Laura H
5/17/2012	3145	Dixie L Timmerman	\$ 89.35	R on S	Laura H
5/17/2012	3146	Donna M Leone	\$ 89.35	R on S	Laura H
5/17/2012	3147	Robert K Marner	\$ 199.92	R on S	Laura H
5/17/2012	3148	Ronald D Stelling	\$ 275.35	R on S	Laura H
5/17/2012	3149	Stacy M Kleyn	\$ 414.75	R on S	Laura H
5/17/2012	3150	Stephen M Rapp	\$ 1,169.92	R on S	Laura H
5/17/2012	3151	Heritage Ground Care, Inc.	\$ 220.00	R on S	Laura H
			<b>\$ 10,732.16</b>		

## 8. Committee Reports

### a. Finance

- i. Carol Jacrowski from Beggin, Tipp. Lamm, LLC public accountants highlighted any changes that occurred in the village's financial records form 2010 - 2011. The treasurer Stacy offered to check into installing Quickbooks onto the clerk's laptop. It was noted that the village finances were in good order.

### b. Planning and Zoning

- i. Two guests from the Belvidere School District 100 provided a letter to the board stating the impact of proposed development dated 5/14/12 concerning Tim McCarty's proposed manufactured home development. Dixie Timmerman asked about the impact to local schools. The letter states targeted 55 and older parks typically yield .4 students per unit and parks not age targeted yield .6 to .8 students per unit. District 100 stated this proposed development is likely to generate 138 students and it expects to incur costs \$1,312,424 annual estimate. Tim McCarty responded by adding that 41 students are picked up in the current park. He stated that a similar older adult park in Algonquin has five children attending local schools. Tim McCarty has offered impact fees to offset future costs. Steve Rapp asked Tim if he was open to other types of buildings on the property and Tim was not interested at this time.
- ii. Motion made by Laura Herter and seconded by Dixie Timmerman to approve O12-138-01 "Ordinance Adopting the new Village of Timberlane

Development and Subdivision Code" that will repeal and replace O12-110-01. Vote all ayes, 0 nays, 1 absent.

iii. Proposed boundary agreements with Poplar Grove and Belvidere are being discussed but no action taken at this time.

c. Roads/Highways/Bridges

i. No culvert permits or rural access permits were issued.

ii. Trustees agreed to cut any tree limbs obscuring the intersection of Dawson Lake and Caledonia roads.

iii. Ron Stelling rescinded a motion that he had made that was seconded by Laura Herter to purchase two solar powered warning lights to be installed on top of the "stop ahead" signs. Bob Marner will request new pricing from another supplier for these lights.

iv. The engineering work is continuing on the Orth road bridge # 004-3074.

v. Motion made by Bob Marner and seconded by Laura Herter to purchase 12 barricades, 24 warning lights, 80 sandbags and 8 road closed signs from Tapco for \$4,288.16. Roll call vote: Ayes: Dixie Timmerman, Laura Herter, Ron Stelling, Steve Rapp and Bob Marner. Absent: Donna Leone

9. Village Hall

a. Trustees will check into securing the thermostat controls in the hall.

b. Steve requested the hall for July 18th from noon to 1:30 pm for Growth Dimensions monthly meeting.

10. Old Business

a. Motion made by Bob Marner and seconded by Ron Stelling to approve the purchase of 2 boxes mosquito larvae pellets for \$1,334.00. Roll call vote: Ayes: Dixie Timmerman, Laura Herter, Ron Stelling, Steve Rapp and Bob Marner. Absent: Donna Leone.

b. The Municipal Aggregation Public Hearing dates were set for June 7th at 7:00pm and June 21st at 7:15pm at the village hall. Marni Henart from Direct Energy will host the meeting

11. New Business

a. Motion made by Ron Stelling and seconded by Dixie Timmerman to accept the nomination made by Steve Rapp of Laura Herter to fill an open village trustee position which Laura accepted. Vote all ayes, 0 nays, 1 absent. The clerk swore in Laura with the Oath of Office.

12. Open Actions from previous meetings:

<b>Open Actions:</b>	<b>Meeting</b>	<b>Contact</b>
Options for the village hall outdoor signs need to be researched.	Nov 2010	Bob, Ron
Bird deterrent material needed for the front door entrance.	May 2011	Bob, Ron
Bond remains open for \$15,000 waiting for final work to be done from Kevin Bunge at Civil Engineering Services.	Late 2009	CES
Review Fee schedule for zoning change applications/construction	Feb 2012	Trustees
Draft ordinance establishing a fine and legal costs for falsification of any village documents.	Feb 2012	Village attorney

13. Motion made by Dixie Timmerman and seconded by Bob Marner to adjourn at 10:10 pm. Vote all ayes, 0 nays, and 1 absent.