



Regular Meeting Minutes – Village of Timberlane - December 17th, 2009

1. Call to order at 7:03 pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Bob Marner, Bob Blood, Stacy Kleyn, Dixie Timmerman, Ron Stelling, Debbie Marner and Donna Leone. Absent Glen Guthrie. There were 4 guests.
3. Motion made by Dixie Timmerman and seconded by Ron Stelling to approve November 19th regular meeting minutes. Vote all ayes, 0 nays, and 1 absent.
4. President's Report:
 - a. No culvert or rural access permit were issued.
5. Treasurer's Report:
 - a. Motion made by Donna Leone and seconded by Dixie Timmerman to approve the Treasurer's report. Vote all ayes, 0 nays, and 1 absent.
 - b. The following bills were submitted for payment. Motion made by Ron Stelling and seconded by Donna Leone to approve the bills. Roll call vote: Ayes: Bob Marner, Bob Blood, Ron Stelling, Dixie Timmerman, and Donna Leone. 0 nays, 1 absent.

Payee	Purpose	Amount	Check #	Date	Invoice	Motion made:	Motion seconded:
ComEd	Village Hall - 10/29/09 - 12/1/09	\$65.76	2502	12/10/2009		Ron	Donna
ComEd	Street light - 10/30/09 - 12/2/09	\$42.47	2503	12/10/2009		Ron	Donna
Verizon North	Telecom Village Hall - 11/28/09 - 12/27/09	\$95.40	2504	12/17/2009		Ron	Donna
Independent Inspections	November 2009 permits	\$40.00	2505	12/17/2009	303330	Ron	Donna
David Sliktas	Planning Services - 10/20/09 - 11/19/09	\$1,170.00	2506	12/17/2009		Ron	Donna
Boone County Journal	Notice of Tax Levy Hearing	\$144.00	2507	12/17/2009	13667	Ron	Donna
Alpine Bank	Mortgage Payment - Principal	\$1,128.58	2508	12/17/2009		Ron	Donna
	Mortgage Payment - Interest	\$1,615.42	2508	12/17/2009		Ron	Donna
Postmaster	Postage Stamps	\$44.00	2509	12/17/2009		Ron	Donna
Chad's Excavating & Landscaping	Snow Plowing & Salting - 12/4/09	\$510.00	1045	12/17/2009		Ron	Donna
Chad's Excavating & Landscaping	Snow Plowing & Salting - 12/7/09	\$225.00	1045	12/17/2009		Ron	Donna
Chad's Excavating & Landscaping	Snow Plowing & Salting - 12/8/09, 12/9/09, 12/10/09, 12/11/09	\$7,020.00	1045	12/17/2009		Ron	Donna
Chad's Excavating & Landscaping	Snow Plowing & Salting - 12/12/09	\$315.00	1045	12/17/2009		Ron	Donna
Civil Engineering Services Inc.	Project Mgmt, Plan/Plat Review, Inspection - Newbury Place	\$572.00	2510	12/17/2009	2845 12/15A	Ron	Donna
Civil Engineering Services Inc.	Inspection - Heatherfield	\$346.50	2510	12/17/2009	2845 12/15B	Ron	Donna
Terracon	Pavement Coring - Lora Court, Danielle Lane	\$642.50	2511	12/17/2009	T088960	Ron	Donna
Nicor Gas	Heating Village Hall - 11/06/09 - 12/08/09	\$91.25	2512	12/17/2009		Ron	Donna
Caledonia Township	Mowing - 10/21/09	\$1,035.00	2513	12/17/2009		Ron	Donna
Stephen Rapp	December net pay	\$893.50	2514	12/17/2009		Ron	Donna
Stephen Rapp	Rezoning Hearing meeting net pay	\$44.67	2514	12/17/2009		Ron	Donna
Stacy Kleyn	December net pay	\$446.75	2515	12/17/2009		Ron	Donna
Debra Marner	December net pay and November meeting net pay	\$223.37	2516	12/17/2009		Ron	Donna
Robert Marner	November meeting net pay	\$89.35	2517	12/17/2009		Ron	Donna
Robert Marner	Rezoning Hearing meeting net pay	\$89.35	2517	12/17/2009		Ron	Donna
Ronald Stelling	November meeting net pay	\$89.35	2518	12/17/2009		Ron	Donna
Dixie Timmerman	November meeting net pay	\$89.35	2519	12/17/2009		Ron	Donna
Dixie Timmerman	Rezoning Hearing meeting net pay	\$89.35	2519	12/17/2009		Ron	Donna
Robert Blood	November meeting net pay	\$89.35	2520	12/17/2009		Ron	Donna
Donna Leone	November meeting net pay	\$89.35	2521	12/17/2009		Ron	Donna
Donna Leone	Rezoning Hearing meeting net pay	\$89.35	2521	12/17/2009		Ron	Donna
Robert Marner	Labor - 4 hours @27.50/hr = \$98.29 net pay	\$98.29	2522	12/17/2009		Ron	Donna
Ronald Stelling	Labor - 8.5 Hours @ 27.50/hr = \$208.85 net pay	\$208.85	2523	12/17/2009		Ron	Donna
Ronald Stelling	Truck use	\$60.00	2523	12/17/2009		Ron	Donna
Ronald Stelling	Junction Auto Parts - Tire Disposal Fee	\$22.50	2523	12/17/2009		Ron	Donna
Ronald Stelling	Mileage - 26.8 miles @.55/mile	\$14.74	2523	12/17/2009		Ron	Donna
Stephen Rapp	Labor - 3.5 hours @27.50/hr = \$86.00 net pay	\$86.00	2524	12/17/2009		Ron	Donna
Stephen Rapp	Truck use	\$40.00	2524	12/17/2009		Ron	Donna
Stephen Rapp	Labor - 1 hours @27.50/hr = \$24.57 net pay	\$24.57	2525	12/17/2009		Ron	Donna
Moscato's	Christmas Party - Pizza	\$50.00	2526	12/17/2009		Ron	Donna
		\$18,030.92					

6. Committee Reports

a. Finance

- i. Motion made by Bob Marner, seconded by Donna Leone to approve Tax Levy Ordinance O09-351-05 for 2010. Vote all ayes, 0 nays, and 1 absent.
- ii. Motion made by Bob Marner, seconded by Ron Stelling to approve the 2010 Budget Ordinance O09-351-06. Vote all ayes, 0 nays, and 1 absent.
- iii. Motion made by Bob Marner, seconded by Ron Stelling to approve the Truth in Taxation Certification. Vote all ayes, 0 nays, and 1 absent.
- iv. Motion made by Ron Stelling, seconded by Donna Leone to adopt Resolution R09-351-02 for funds transfer of \$241.96 Motor Fuel Tax (MFT) between 2007 and 2008. Vote all ayes, 0 nays, and 1 absent.
- v. Motion made by Donna Leone, seconded by Bob Blood to approve the Estimate of Maintenance Costs of \$15,000 for 2009 and to adopt Resolution R09-351-03 for Maintenance of Streets and Highways \$15,000 for 2009. Vote all ayes, 0 nays, and 1 absent.
- vi. Motion made by Dixie Timmerman, seconded by Bob Marner to approve the Estimate of Maintenance Costs of \$40,000 for 2010 and to adopt Resolution R09-351-04 for Maintenance of Streets and Highways \$40,000 for 2010. Vote all ayes, 0 nays, and 1 absent.

b. Planning and Zoning

- i. Dave Sliktas, village planner, notified the board that Loves Park is interested in a border agreement. Steve and Ron offered to attend a Jan 6th meeting at Loves Park village hall.
- ii. Patricia Gibbs, 1st Rockford Group representative, made a request for road acceptance of Heatherfield Estates. This area includes 12 lots on 20 acres that were platted about 3 yrs ago. Patricia stated that the punch list from CES (dated Nov 2009) is being actively worked and the Boone County Highway Dept. requests specific changes be made as well. Motion made by Bob Marner, seconded by Donna Leone to accept Heatherfield subdivision Plat 1 proposed road improvements contingent upon the following. The motion passed by a vote of 3 ayes, 2 nays, and 1 absent
 - a. \$15,800 Letter of Credit
 - b. ensure all road improvements and payments outlined in the 1st Rockford Group letter (dated Dec 16, 2009) be preformed
 - c. Pay for re-inspection of roads in the spring 2010

c. Roads/Highways/Bridges

- i. The board approved Ron Stelling to purchase 25 bags of blacktop patch and 50 lbs of ice melt.
- ii. It was reported that the road named Heather Court exists in another subdivision in Boone County. The board will facilitate a meeting of three home owners affected to discuss changing the name to Heatherfield Court.
- iii. Received a request from Stu Kemp, Hansen Engineering, that IDOT is requiring the village to complete a "Scour Plan of Action" for the large bridge on Orth Rd. An extensive review of bridge condition and historical

reports is required costing \$500 to \$6,500 depending on the research. Motion made by Donna Leone, seconded by Ron to allow Hanson Engineering to begin the process of scour analysis at the lowest possible cost. Vote all ayes, 0 nays, and 1 absent

7. Village Hall

- a. None

8. New Business

- a. Tim McCarty introduced the board to a pre-annexation request of 24 acres that are within 1.5 miles located at Woodstock Rd, Caledonia Rd and Fairgrounds Rd for commercial and light industrial businesses. He has a letter of intent from Road Ranger, and other possibilities include a McDonald's or a family restaurant. Sewer and water could be private or public. Motion made by Ron and seconded by Donna to allow Steve, Dave Sliktas and the village attorney to begin pre-annexation. Vote all ayes, 0 nays, 1 absent.
- b. Linda Jurgens, Belvidere Immanuel Lutheran Church representative, made a request to use the village hall for small group ministry. Motion made by Bob Blood and seconded by Ron Stelling to decline this request. Vote all ayes, 0 nays, 1 absent.
- c. Motion made by Bob Blood, seconded by Donna Leone to approve the annual Engineering Services agreement and the Design, Survey and Construction Services 2010 Rate Structure between Timberlane Village and Civil Engineering Services, Inc. Vote all ayes, 0 nays, 1 absent.
- d. Motion made by Donna Leone, seconded by Bob Marner to approve Resolution R09-351-01 establishing Monthly Meeting Dates. Vote all ayes, 0 nays, 1 absent.

9. Old Business

- a. a

10. Open Actions from previous meetings:

Open Actions:	Meeting	Contact
Check into "identity badges" for the village board to use.	Aug 2008	Steve
Garbage can ordinance	Fall 2008	Trustees
Ordinance for Newbury Place lots 14 – 17 (6 inch drain pipe tile)	Sept 2009	Steve
Retro reflectivity Requirements for street signs	Sept 2009	Bob M
Investigate reducing from 3 to 1 garbage / brush removal service providers priced for the whole village.	Oct 2009	Steve

- 11. Motion made by Dixie Timmerman and seconded by Bob Marner to adjourn at 10:15 pm. Vote all ayes, 0 nays, and 1 absent.