



## Regular Meeting Minutes – Village of Timberlane - March 19th, 2009

1. Call to order at 7:03 pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Bob Marner, Bob Blood, Stacy Kleyn, Debbie Marner, Dixie Timmerman, Ron Stelling and Donna Leone. Jonathon Hoover was absent. There was 1 guest.
3. Motion made by Bob B and seconded by Donna to approve February 15th regular meeting minutes. Vote all ayes, 0 nays, and 1 absent.
4. President's Report:
  - a. A resident complained about snow plow damage to the lawn and Steve advised them about the easement rights for the village, etc.
  - b. No culvert or rural access permits were issued.
  - c. Census 2010 - Steve attended an informational meeting on how the village can support this special event next year. Donna will find out the starting date.
  - d. Thank you card received from the Boone County Food pantry for donating.
5. Committee Reports
  - a. Planning and Zoning
    - i. Dave Sliktas offered to donate some time with the board to develop its planning and zoning commission and work on the FPA that could be initiated whenever activity is needed. The board recommended waiting.
    - ii. The board continues to pursue legal action to retain the Harris Farms property within village limits.
  - b. Finance
    - i. Stacy completed necessary journal entries to Dec 2008 disbursements for accurate reporting and made entries to correct other income account to show reimbursements and refunds received by the village. No changes needed to the bank account balances.
    - ii. Motion made by Bob B and seconded by Ron to approve the amended December 2008 and amended January 2009 treasurer's reports. Vote all ayes, 0 nays and 1 absent.
    - iii. The board continues to review its 2009 budget.
  - c. Roads/Highways/Bridges
    - i. The village turned in an order request to Rich Lundine, Boone County Highway Dept., for 125 tons of salt at \$70.00 per ton for 2009/2010 winter.
    - ii. Trustees began filling potholes this month.
    - iii. Trustees offered to perform the road side spring cleanup.
6. Treasurer's Report:
  - a. Motion made by Ron, seconded by Bob B to approve the treasurer's report. Vote all ayes, 0 nays, and 1 absent.
  - b. Stacy delivered the financial records to Pat Fowler for the 2008 audit. Bob B and Stacy met with Pat about changes to the treasurer's reports to accurately report disbursements for 2008 and advice on ways to cut village expenses in 2009.
  - c. The following bills were submitted for payment:

Payee	Purpose	Amount	Expense Account	Check #	Date	Motion Made	Motion Seconded
Belvidere / Boone County Food Pantry	Capital Drive Program	\$100.00	Donation	2315	2/19/2009	Dixie	Bob B
Dixie Timmerman	GFS, Pacemaker - Coffee, Sugar, Creamer, Cups, Filters, Decanters	\$51.02	General Supplies	2316	2/24/2009	Dixie	Bob B
Sams Club	12 - 72" round lifetime folding tables	\$2,384.46	Furniture	2317	2/27/2009	Dixie	Bob B
ComEd	Street light - 2/4/09 -3/5/09	\$43.54	Street Lighting	2318	3/11/2009	Dixie	Bob B
ComEd	Village Hall - 2/2/09 - 3/2/09	\$131.50	Village Hall Utilities	2319	3/11/2009	Dixie	Bob B
Verizon North	Telecom Village Hall, Feb. 22 - March 28	\$93.61	Telecom	2320	3/19/2009	Dixie	Bob B
Nicor Gas	Heating Village Hall - 2/5/09 - 3/9/09	\$256.32	Village Hall Utilities	2321	3/19/2009	Dixie	Bob B
Alpine Bank	Mortgage Payment - Principal	\$1,198.57	Principal Payment	2322	3/19/2009	Dixie	Bob B
	Mortgage Payment - Interest	\$1,545.43	Interest Payment	2322	3/19/2009	Dixie	Bob B
Civil Engineering Services Inc.	Invoice #'s 2824, 2800, 2845 - Services include Project Management & Municipal Project Drafting	\$2,597.50	Engineering	2323	3/19/2009	Dixie	Bob B
Chad's Excavating & Landscaping	Invoice #20 - Snow Plowing 2/20/09 - 2/21/09, Snow Plowing 2/22/09 (Total invoice \$4087.50 less credit of \$1995.00 for duplicate payment of invoice in Dec)	\$2,092.50	Roads & Bridges	2324	3/19/2009	Dixie	Bob B
Postmaster	Postage Stamps	\$42.00	General Supplies	2325	3/19/2009	Dixie	Bob B
Stephen Rapp	March 2009 net pay	\$893.50	Salaries & Wages	2326	3/19/2009	Dixie	Bob B
Stacy Kley	March 2009 net pay	\$446.75	Salaries & Wages	2327	3/19/2009	Dixie	Bob B
Debra Marner	March 2009 net pay - February meeting net pay	\$223.37	Salaries & Wages	2328	3/19/2009	Dixie	Bob B
Robert Marner	February meeting net pay	\$89.35	Salaries & Wages	2329	3/19/2009	Dixie	Bob B
Dixie Timmerman	February meeting net pay	\$89.35	Salaries & Wages	2330	3/19/2009	Dixie	Bob B
Donna Leone	February meeting net pay	\$89.35	Salaries & Wages	2331	3/19/2009	Dixie	Bob B
Robert Blood	February meeting net pay	\$89.35	Salaries & Wages	2332	3/19/2009	Dixie	Bob B
Ronald Stelling	February meeting net pay	\$89.35	Salaries & Wages	2333	3/19/2009	Dixie	Bob B
Robert Marner	Labor - 3.5 hrs @ \$27.50/hr = \$ 85.99 net pay	\$85.99	Salaries & Wages	2334	3/19/2009	Dixie	Bob B
Robert Blood	Labor - 2 hrs @ \$27.5/hr = \$49.14 net pay	\$49.14	Salaries & Wages	2335	3/19/2009	Dixie	Bob B
	Truck use - 2 hrs	\$40.00	Roads & Bridges	2335	3/19/2009	Dixie	Bob B
Ron Stelling	Labor - 7.5 hrs @ \$27.5/hr = \$ 184.28 net pay	\$184.28	Salaries & Wages	2336	3/19/2009	Dixie	Bob B
	Truck use - 4.5 hrs	\$90.00	Roads & Bridges	2336	3/19/2009	Dixie	Bob B
	Mileage 3.4 miles @ .55/mile	\$1.87	Roads & Bridges	2336	3/19/2009	Dixie	Bob B
Stephen Rapp	Labor - 3 hrs @ \$27.50/hr = \$ 73.70 net pay	\$73.70	Salaries & Wages	2337	3/19/2009	Dixie	Bob B
Dixie Timmerman	Labor - 5 hrs @ \$27.50/hr = \$122.85	\$122.85	Salaries & Wages	2338	3/19/2009	Dixie	Bob B
	Mileage 87.89 miles @ .55 /mile	\$48.34	Roads & Bridges	2338	3/19/2009	Dixie	Bob B
David Silktas	Planning Services - 11/20/08 - 1/22/09	\$495.00	Professional Services	2339	3/19/2009	Dixie	Bob B
Illinois Municipal League	Membership Dues - 4/1/2009 - 3/31/2010	\$130.00	Dues	2340	3/19/2009	Dixie	Bob B
Harris Farms Oaklawn Ltd	Road Cut, Excavating, 2 Loads of Stone, Blacktop, Patching on Dawson Lake Road, Asphalt Paving on Prairie Rd, Aboretum Drive	\$1,700.75	Roads & Bridges	2341	3/19/2009	Dixie	Bob B
Lowe's	Pothole Patch (charged on Lowe's credit card)	\$567.00	Roads & Bridges	2342	3/19/2009	Dixie	Bob B
		<b>\$16,135.74</b>					

Roll call to pay bills: Ayes: Bob B, Bob M, Dixie, Ron, Donna, 0 nays, Jon absent.

7. Village Hall

- The Boone County Clerk's office will advise the village on whether or not the hall will be utilized for the 2010 spring election.
- Motion made by Bob B and seconded by Donna to approve Heritage Lawn Service at \$65.00 per week for village hall lawn care maintenance service. Vote all ayes, 0 nays, and 1 absent.
- Steve is obtaining ladder price estimates and outside lighting estimates.
- Prairie Meadow is approved for its annual meeting on March 28th at the hall.
- Motion made by Bob B and seconded by Donna to approve the Village Hall Rental Agreement minimum charge of \$100.00 for 5 hours use plus \$50.00 per hour for each additional hour and a minimum deposit of \$200.00. Vote all ayes, 0 nays, and 1 absent. The agreement form will be completed by the board as soon as possible.

8. New Business

- None

9. Old Business

- None

10. Open Actions from previous meetings:

<b>Open Actions:</b>	<b>Meeting</b>	<b>Contact</b>
Check into "identity badges" for the village board to use.	Aug 2008	Steve
<b>Open Actions On Hold:</b>	<b>Meeting</b>	<b>Contact</b>
Verify if the village has an ordinance for impact fees to be collected and reserved for roads and bridges	July 2006	Steve Debbie

- Motion made by Donna and seconded by Dixie to adjourn at 9:45 pm. Vote all ayes, 0 nays, and 1 absent.