



Regular Meeting Minutes – Village of Timberlane - February 19th, 2009

1. Call to order at 7:05 pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Bob Marner, Bob Blood, Stacy Kleyn, Debbie Marner, Dixie Timmerman and Donna Leone. Ron Stelling arrived at 7:20pm. Jonathon Hoover was absent. There were 3 guests.
3. Motion made by Donna and seconded by Bob B to approve January 15th regular meeting minutes. Vote all ayes, 0 nays, and 1 absent.
4. President's Report:
 - a. Steve received the police report for 2008: 9 accidents and 5 caused by deer.
 - b. No culvert or rural access permits were issued.
5. Committee Reports
 - a. Planning and Zoning
 - i. Bob Dunning, CES, will meet with Dave Sliktas, village planner, on discussions with the trustees on transferring information from McClure Engineering concerning Hidden grove and the 1st Rockford Group property.
 - b. Finance
 - i. Bob B presented a financial review of estimated disbursements and receipts for 2009. Steve suggested the trustees bring information to the board after meeting with Stacy and the Pat Fowler, village accountant, on ways to reduce 2009 expenses.
 - c. Roads/Highways/Bridges
 - i. Bob Dunning, CES, and Ron will meet concerning lot 39 of Hidden Grove flooding on the east end.
 - ii. Motion made by Dixie, seconded by Donna to approve R09-050-02 Resolution for Improvement by Municipality under the ILL Highway Code for repairs to be made on the Orth Road box culvert bridge. Vote all ayes, 0 nays, and 1 absent.
 - iii. Motion made by Bob B, seconded by Ron to approve resolution R09-050-03 Biennial Code for repairs to be made on the Orth Road box culvert bridge. Vote all ayes, 0 nays, and 1 absent.
6. Treasurer's Report:
 - a. The board discussed 2009 expenses and income and January actuals. Stacy and Bob B will meet with Pat Fowler to identify budget cuts and review accounts for the village hall.
 - b. Motion made by Donna, seconded by Dixie to approve the treasurer's report. Vote all ayes, 0 nays, and 1 absent.
 - c. Stacy is preparing village records for the 2008 audit.
 - d. She completed the 2007 - 2008 Payroll Audit for the IMLRMA.
 - e. The non-current liabilities account was updated to reflect the principle payments on the village hall note to show the accurate balance on the note.
 - f. The following bills were submitted for payment:

	Purpose	Amount	Expense Account	Check #	Date	Motion Made	Motion Seconded
Swansons Discount Vacuums	Equipment - Vacuum Cleaner	\$375.00	Equipment	2287	1/20/2009	Donna	Ron
Lab Safety Supply	2 - Chair Caddys	\$354.00	Furniture	2288	1/27/2009	Donna	Ron
ComEd	Village Hall - 1/2/09 - 2/2/09	\$176.92	Village Hall Utilities	2289	2/9/2009	Donna	Ron
ComEd	Street light - 1/5/09 - 2/4/09	\$33.35	Street Lighting	2290	2/9/2009	Donna	Ron
Mr. Goodwater, Inc.	Filter Change	\$98.85	General Supplies	2291	2/19/2009	Donna	Ron
Michalsen Office Furniture	Conference Table	\$850.00	Furniture	2292	2/19/2009	Donna	Ron
Nathan Noble	Legal fees - Dec 1 - 31	\$317.00	Legal	2293	2/19/2009	Donna	Ron
Verizon North	service	\$93.01	Telecom	2294	2/19/2009	Donna	Ron
Nicor Gas	Heating Village Hall - 1/7/09 - 2/5/09	\$389.68	Village Hall Utilities	2295	2/19/2009	Donna	Ron
Independent Inspections	January 2009 permits	\$185.00	Building Permits	2296	2/19/2009	Donna	Ron
McClure Engineering Associates, Inc.	Organized subdivision plats, drawings, & correspondences	\$412.50	Engineering	2297	2/19/2009	Donna	Ron
Chad's Excavating & Landscaping	Snow Plowing 1/15/09, 1/17/09, 1/19/09, 2/13/09; Ice Abrasive Delivery 1/23/09; Push Drifts Back and Salt 1/29/09, 1/30/09	\$4,693.24	Roads & Bridges	2298	2/19/2009	Donna	Ron
Boone County Motor Fuel Tax Fund	Salt purchased from Morton Salt Company	\$3,020.29	Roads & Bridges	2299	2/19/2009	Donna	Ron
Boone County Highway Fund	Salt Purchased from Glenndenning Fertilizer, Inc.	\$2,868.91	Roads & Bridges	2300	2/19/2009	Donna	Ron
Alpine Bank	Mortgage Payment - Principal	\$1,029.10	Principal Payment	2301	2/19/2009	Donna	Ron
	Mortgage Payment - Interest	\$1,714.90	Interest Payment	2301	2/19/2009	Donna	Ron
Stephen Rapp	February 2009 net pay	\$893.50	Salaries & Wages	2302	2/19/2009	Donna	Ron
Stacy Kleyn	February 2009 net pay	\$446.75	Salaries & Wages	2303	2/19/2009	Donna	Ron
Debra Marner	February 2009 net pay - January meeting net pay	\$223.37	Salaries & Wages	2304	2/19/2009	Donna	Ron
Robert Marner	January meeting net pay	\$89.35	Salaries & Wages	2305	2/19/2009	Donna	Ron
Ronald Stelling	January meeting net pay	\$89.35	Salaries & Wages	2306	2/19/2009	Donna	Ron
Dixie Timmerman	January meeting net pay	\$89.35	Salaries & Wages	2307	2/19/2009	Donna	Ron
Donna Leone	January meeting net pay	\$89.35	Salaries & Wages	2308	2/19/2009	Donna	Ron
Robert Blood	January meeting net pay	\$89.35	Salaries & Wages	2309	2/19/2009	Donna	Ron
Debra Marner	Office Max - Printer Ink & Organizers	\$185.00	General Supplies	2310	2/19/2009	Donna	Ron
Robert Marner	Lincoln Rent-All & Equipment Sales - Repair chainsaw and blades	\$227.28	Roads & Bridges	2311	2/19/2009	Donna	Ron
	Labor - 2 hrs @ \$27.50/hr = \$49.14 net pay	\$49.14	Salaries & Wages	2311	2/19/2009	Donna	Ron
Robert Blood	Labor - 4.5 hrs @ \$27.50/hr = \$110.57 net pay	\$110.57	Salaries & Wages	2312	2/19/2009	Donna	Ron
	Menards - Pothole Patch	\$55.80	Roads & Bridges	2312	2/19/2009	Donna	Ron
	Truck use - 1 hr	\$20.00	Roads & Bridges	2312	2/19/2009	Donna	Ron
Dixie Timmerman	Labor - 5 hrs @ \$27.50/hr = \$122.85	\$122.85	Salaries & Wages	2313	2/19/2009	Donna	Ron
	Mileage 91.75 miles @ .55 /mile	\$50.46	Roads & Bridges	2313	2/19/2009	Donna	Ron
Civil Engineering Services Inc.	Project Management, Site Plan	\$1,856.50	Engineering	2314	2/19/2009	Donna	Ron
		\$21,299.72					

Roll call to pay bills: Ayes: Bob B, Bob M, Dixie, Ron, Donna, 0 nays, 1 absent.

7. Village Hall

- The board continues to review parking lot lighting options and prices.
- Donna asked about hosting the Belvidere board of realtors meeting on April 13th in the morning for 35 people. Motion made by Bob B, seconded by Ron to approve the hall use for that event. Vote all ayes, 0 nays, and 1 absent.
- Motion made by Donna, seconded by Dixie to purchase 2 carafes, coffee filters, cups, and coffee not to exceed \$100. Roll call: Ayes: Bob B, Bob M, Dixie, Ron, Donna, absent Jonathon.
- Donna presented sample reservation policies and applications for trustee's review.
- Steve volunteered to ask for an extension of the \$20,000 grant from IL state.

8. New Business

- Motion made by Ron and seconded by Donna to approve resolution R09-050-01 Weight Restrictions of Various Axled Vehicles on Village Roads and Highways. Vote all ayes, 0 nays, and 1 absent.
- Motion made by Donna and seconded by Dixie to donate \$100.00 to the Belvidere Boone County Food Pantry. Roll call: Ayes: Bob B, Bob M, Dixie, Ron, Donna, absent Jonathon.

9. Old Business

- None

10. Open Actions from previous meetings:

Open Actions:	Meeting	Contact
Orth Road box culvert bridge repairs (on-going since 2007)	May 2008	Rich L.

Check into "identity badges" for the village board to use.	Aug 2008	Steve
<i>Open Actions On Hold:</i>	<i>Meeting</i>	<i>Contact</i>
<i>Verify if the village has an ordinance for impact fees to be collected and reserved for roads and bridges</i>	<i>July 2006</i>	<i>Steve Debbie</i>

11. Motion made by Donna and seconded by Dixie to adjourn at 9:05 pm. Vote all ayes, 0 nays, and 1 absent.