



**Regular Meeting Minutes – Village of Timberlane - January 15th, 2009** (*correction from 12/18/08 at 2/19/09 meeting*)

1. Call to order at 7:05 pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Bob Marnar, Bob Blood, Stacy Kleyn, Debbie Marnar, Ron Stelling, Dixie Timmerman and Donna Leone. Jonathon Hoover was absent. There were 3 guests.
3. Motion made by Ron and seconded by Dixie to approve December 18th Tax Levy Hearing minutes. Vote all ayes, 0 nays, and 1 absent.
4. Motion made by Ron and seconded by Bob B to approve December 18th Regular Meeting minutes. Vote all ayes, 0 nays, and 1 absent.
5. President's Report:
  - a. No culvert or rural access permits were issued.
6. Committee Reports
  - a. Planning and Zoning
    - i. Dave Sliktas presented a list of suggested priorities for adoption and updating of village ordinances for the board's review. Discussion included creation of commissions for planning and zoning and how to pursue citizen postcard advertising and hosting an informational open house. The planning committee (Bob M and Bob B) will meet with Kevin Bunge from CES and Dave Sliktas on Jan 21st at 3:30pm on these subjects.
    - ii. It was mentioned that the local newspapers reported that Jeff Heckinger desires to withdraw his request to pre-annex with Timberlane Village.
  - b. Finance
    - i. None
  - c. Roads/Highways/Bridges
    - i. Steve and Ron received calls on the condition of roads this month due to the snow and ice clearing and salt and sand controls.
    - ii. Steve received a preliminary engineering review for 2010 describing the "Intersection improvement of IL 76 and Orth Rd north of Belvidere". This involves the widening of the road and adding turn lanes and is to be financed by IDOT.
    - iii. One mailbox was destroyed by snowplows at 12924 Wild Prairie Close.
7. Treasurer's Report:
  - a. Motion made by Donna and seconded by Ron to approve the treasurer's report. Vote all ayes, 0 nays, and 1 absent.
  - b. W2 and W3 forms were prepared and filed online with the SSA. W2 forms were distributed at the meeting.
  - c. Transferred funds from Impact Fees General Fund Money Market Account into Impact Fees Prime Account.
  - d. Created reversal journal entries to correct negative balance in Tort/Liability account.
  - e. The following bills were submitted for payment:

Payee	For	Amount	Check #	Date	Motion Made	Motion Seconded
GFS	Pour 0 Matic Coffee Pot	224.99	2261	1/14/2009	Donna	Bob B
ComEd - Charleston Ct	11/26/08 - 1/2/09	\$200.16	2262	1/15/2009	Donna	Bob B
ComEd	Street light - 12/2/08 - 1/5/09	\$23.40	2263	1/15/2009	Donna	Bob B
Nathan Noble	Legal fees	\$908.00	2264	1/15/2009	Donna	Bob B
Verizon North	Telephone - local and long distance; Online service	\$93.37	2265	1/15/2009	Donna	Bob B
Nicor Gas	Heating Village Hall - 12/05/08 - 1/07/09	\$351.35	2266	1/15/2009	Donna	Bob B
Illinois Department of Revenue	IL Yearly Withholding - 2008	\$1,140.87	2267	1/15/2009	Donna	Bob B
IRS - United States Treasury	4th Q08 payroll taxes - FICA and Medicare - Employee Contribution	\$699.64	2268	1/15/2009	Donna	Bob B
	4th Q08 payroll taxes - FICA and Medicare - Employer Contribution	\$684.64			Donna	Bob B
Civil Engineering Services, Inc.	Timberlane Future Land Use Map - services thru 12/20/08	\$2,406.00	2269	1/15/2009	Donna	Bob B
Civil Engineering Services, Inc.	Timberlane Municipal Misc - services thru 12/20/08	\$1,577.50	2269	1/15/2009	Donna	Bob B
Civil Engineering Services, Inc.	Timberlane Zoning Map - services thru 12/20/08	\$1,614.25	2269	1/15/2009	Donna	Bob B
Dahm Enterprises, Inc.	48.56 Tons Bulk Salt @ \$142.00 Ton	\$6,902.62	2271	1/15/2009	Donna	Bob B
Stephen Rapp	January net pay	\$893.50	2272	1/15/2009	Donna	Bob B
Stacy Kleyn	January net pay	\$446.75	2273	1/15/2009	Donna	Bob B
Debra Marner	January net pay and December meeting net pay	\$223.37	2274	1/15/2009	Donna	Bob B
Debra Marner	Tax Levy Hearing - net pay	\$44.67	2274	1/15/2009	Donna	Bob B
Robert Marner	December meeting net pay	\$89.35	2275	1/15/2009	Donna	Bob B
Robert Marner	Tax Levy Hearing - net pay	\$89.35	2275	1/15/2009	Donna	Bob B
Ronald Stelling	December meeting net pay	\$89.35	2276	1/15/2009	Donna	Bob B
Ronald Stelling	Tax Levy Hearing - net pay	\$89.35	2276	1/15/2009	Donna	Bob B
Dixie Timmerman	December meeting net pay	\$89.35	2277	1/15/2009	Donna	Bob B
Dixie Timmerman	Tax Levy Hearing - net pay	\$89.35	2277	1/15/2009	Donna	Bob B
Jonathan Hoover	December meeting net pay	\$84.35	2278	1/15/2009	Donna	Bob B
Jonathan Hoover	Tax Levy Hearing - net pay	\$84.35	2278	1/15/2009	Donna	Bob B
Robert Blood	December meeting net pay	\$89.35	2279	1/15/2009	Donna	Bob B
Robert Blood	Tax Levy Hearing - net pay	\$89.35	2279	1/15/2009	Donna	Bob B
Donna Leone	December meeting net pay	\$89.35	2280	1/15/2009	Donna	Bob B
Donna Leone	Tax Levy Hearing - net pay	\$89.35	2280	1/15/2009	Donna	Bob B
Alpine Bank	Mortgage Payment - Principal	\$1,024.35	2281	1/15/2009	Donna	Bob B
	Mortgage Payment - Interest	\$1,719.65	2281	1/15/2009	Donna	Bob B
	Truck use - 2 hrs	\$40.00	2282	1/15/2009	Donna	Bob B
Robert Marner	Labor - 4hrs @ \$27.50/hr = \$98.28 net pay	\$98.28	2282	1/15/2009	Donna	Bob B
	Truck use - 2.5 hrs	\$50.00	2283	1/15/2009	Donna	Bob B
	Mileage 66.4 miles @.55 /mile	\$36.52	2283	1/15/2009	Donna	Bob B
Ron Stelling	Labor - 11.75 hrs @ \$27.50/hr = \$288.71 net pay	\$288.71	2283	1/15/2009	Donna	Bob B
Dixie Timmerman	Extra Work - shopping for vacuum cleaner, purchase coffee pot - 3hrs less \$16.38 overpayment last month	\$59.08	2284	1/15/2009	Donna	Bob B
	Mileage 83.34 miles @.55 /mile	\$45.84	2284	1/15/2009	Donna	Bob B
Chad's Excavating & Landscaping	Snow Plowing 12/16/08 - 1/14/09	\$21,682.50	2285	1/15/2009	Donna	Bob B
Chad's Excavating & Landscaping	Salting 12/30/08 - 1/7/09	\$1,080.00	2285	1/15/2009	Donna	Bob B
Shane Hartje	Mailbox	\$15.00	2286	1/15/2009	Donna	Bob B
		<b>\$45,637.21</b>				

Roll call to pay bills: Ayes: Bob B, Bob M, Dixie, Ron, Donna, 0 nays, 1 absent.

8. Village Hall

- a. The board discussed quotes received from "Handy Man Services" to finish the punch list for the village hall. Steve will submit the quote to the village attorney for review.

- b. Donna presented ideas for offering the village hall for public use that the board will review for next month.
  - c. Pricing for parking lot lighting options and styles were reviewed. Motion made by Bob M and seconded by Ron to approve Donna's purchases of supplies, racks, and hall ceiling light and window treatments from Lowe's up to \$1000.00. Roll call vote: ayes - Ron, Bob B, Bob M, Donna, Dixie, 0 nays, 1 absent.
  - d. Motion made by Ron and seconded by Bob B to purchase a vacuum cleaner not to exceed \$375.00. Roll call vote: ayes - Ron, Bob B, Bob M, Donna, Dixie, 0 nays, 1 absent.
  - e. Motion made by Bob M and seconded by Ron to purchase a fireproof 4-drawer legal size cabinet not to exceed \$1000.00. Roll call vote: ayes - Ron, Bob B, Bob M, Donna, Dixie, 0 nays, 1 absent.
9. New Business
- a. None
10. Old Business
- a. None
11. Open Actions from previous meetings:

<b>Open Actions:</b>	<b>Meeting</b>	<b>Contact</b>
Orth Road box culvert bridge repairs (on-going since 2007)	May 2008	Rich L.
Check into "identity badges" for the village board to use.	Aug 2008	Steve
<b>Open Actions On Hold:</b>	<b>Meeting</b>	<b>Contact</b>
<i>Verify if the village has an ordinance for impact fees to be collected and reserved for roads and bridges</i>	<i>July 2006</i>	<i>Steve Debbie</i>

12. Motion made by Bob B and seconded by Donna to adjourn at 9:38 pm. Vote all ayes, 0 nays, and 1 absent.