



Regular Meeting Minutes – Village of Timberlane - November 20th, 2008

1. Call to order at 7:07 pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Bob Marner, Bob Blood, Stacy Kleyn, Jonathon Hoover, Debbie Marner, Ron Stelling, Dixie Timmerman and Donna Leone. There were 7 guests.
3. Motion made by Bob B and seconded by Donna to approve October 16th regular meeting minutes subject to changing item 6.c that Dixie was not absent and item 6.d to Chad's Excavating and Landscaping doing work around the village ditches. Vote all ayes, 0 nays, and 0 absent.
4. President's Report:
 - a. No culvert or rural access permits were issued.
5. Treasurer's Report:
 - a. Motion made by Donna and seconded by Ron to approve November's treasurer's report. Vote all ayes, 0 nays, and 0 absent.
 - b. Stacy transferred \$2600.00 from the General Fund Prime account into the General Fund Money Market Account for Audit and Tort / Liability Accounts which had a negative balance.
 - c. An invoice was created for remainder of impact fees for Aberdeen Knoll.
 - d. Stacy met with Steve and Bonnie Jefferson from the Ill Funds State Treasurer's Office in Rockford. She informed them of the services offered by the Ill Funds and assured us of the security of the village funds.
 - e. The following bills totaling \$21,806.41 were submitted for payment:

Payee	Purpose	Amount	Account	Expense	Bank	Check #	Date	Motion made	Motion seconded
ComEd	Street light - 10/01/08 - 10/30/08	\$20.11	Street Lighting	01-572	01-115	2206	11/5/2008	Jonathon	Dixie
ComEd - Village Hall	9/29/08 - 10/29/08	\$174.22	Village Hall Utilities	01-571	01-115	2207	11/5/2008	Jonathon	Dixie
Alpine Bank	Annual safe deposit box rental	\$17.00	Rent	01-594	01-115	2208	11/14/2008	Jonathon	Dixie
Nathan Noble	Legal fees - 9/10/08 - 9/30/08	\$387.50	Legal	14-533	14-115	2209	11/20/2008	Jonathon	Dixie
McClure Engineering Associates, Inc.	Newbury Place Plat Review, Country Meadow Lane (Drainage Improvement), Newbury Place (Drainage Inspection), Heatherfield Estates (Field Inspection)	\$1,870.00	Engineering	01-532	01-115	2210	11/20/2008	Jonathon	Dixie
Country Well & Pump, Inc.	Septic Field complete and installed	\$7,575.00	Building	01-172	01-115	2211	11/20/2008	Jonathon	Dixie
Verizon North	Telephone - local and long distance; Online service	\$93.36	Telecom	01-552	01-115	2212	11/20/2008	Jonathon	Dixie
US Postal Service	PO Box rental - 1 year	\$54.00	Rent	01-594	01-115	2213	11/20/2008	Jonathon	Dixie
Nicor Gas	Heating Village Hall - 10/7/08 - 11/6/08	\$24.00	Village Hall Utilities	01-571	01-115	2214	11/20/2008	Jonathon	Dixie
Alpine Bank	Mortgage Payment - Principal	\$1,015.14	Principal	01-710	01-115	2215	11/20/2008	Jonathon	Dixie
	Mortgage Payment - Interest	\$1,728.86	Interest	01-720	01-115	2215	11/20/2008	Jonathon	Dixie
Chad's Excavating & Landscaping	Install Manhole	\$2,100.00	Building	01-172	01-115	2216	11/20/2008	Jonathon	Dixie
Chad's Excavating & Landscaping	Village Hall Septic Area - grade and seed	\$2,000.00	Building	01-172	01-115	2216	11/20/2008	Jonathon	Dixie
Stephen Rapp	November net pay	\$893.50	Salaries & Wages	01-430	01-115	2217	11/20/2008	Jonathon	Dixie
Stacy Kleyn	November net pay	\$446.75	Salaries & Wages	01-430	01-115	2218	11/20/2008	Jonathon	Dixie
Debra Marner	November net pay and October meeting net pay	\$223.37	Salaries & Wages	01-430	01-115	2219	11/20/2008	Jonathon	Dixie
Robert Marner	October meeting net pay	\$89.35	Salaries & Wages	01-430	01-115	2220	11/20/2008	Jonathon	Dixie
Ron Stelling	October meeting net pay	\$89.35	Salaries & Wages	01-430	01-115	2221	11/20/2008	Jonathon	Dixie
Dixie Timmerman	October meeting net pay	\$89.35	Salaries & Wages	01-430	01-115	2222	11/20/2008	Jonathon	Dixie
Robert Blood	October meeting net pay	\$89.35	Salaries & Wages	01-430	01-115	2223	11/20/2008	Jonathon	Dixie
Donna Leone	October meeting net pay	\$89.35	Salaries & Wages	01-430	01-115	2224	11/20/2008	Jonathon	Dixie
Jonathan Hoover	October meeting net pay	\$84.35	Salaries & Wages	01-430	01-115	2225	11/20/2008	Jonathon	Dixie
Robert Marner	Extra labor	\$33.50	Salaries & Wages	01-430	01-115	2226	11/20/2008	Jonathon	Dixie
	Truck use	\$30.00	Roads & Bridges	15-510	15-115	2226	11/20/2008	Jonathon	Dixie
	Extra labor	\$335.06	Salaries & Wages	01-430	01-115	2227	11/20/2008	Jonathon	Dixie
	Mileage 52 miles @ .505 /mile	\$26.26	Roads & Bridges	15-510	15-115	2228	11/20/2008	Jonathon	Dixie
Ron Stelling	Truck use	\$90.00	Roads & Bridges	15-510	15-115	2228	11/20/2008	Jonathon	Dixie
	Extra work	\$234.53	Salaries & Wages	01-430	01-115	2229	11/20/2008	Jonathon	Dixie
Stephen Rapp	Truck use	\$20.00	Roads & Bridges	15-510	15-115	2229	11/20/2008	Jonathon	Dixie
Stephen Rapp	Home Depot - Marker Stakes	\$49.75	General Supplies	01-650	01-115	2229	11/20/2008	Jonathon	Dixie
Dixie Timmerman	Extra Work	\$155.25	Salaries & Wages	01-430	01-115	2230	11/20/2008	Jonathon	Dixie
	Mileage 45.84 miles @ .505 /mile	\$23.15	Roads & Bridges	15-510	15-115	2230	11/20/2008	Jonathon	Dixie
Nathan Noble	Legal fees - 10/1/08 - 10/31/08	\$362.50	Legal	14-533	14-115	2231	11/20/2008	Jonathon	Dixie
Dave Sliktas, Planning Consultant	Planning Services 9/17/08 - 11/12/08	\$1,292.50	Professional Services	01-549	01-115	2233	11/20/2008	Jonathon	Dixie

Roll call to pay bills: Ayes: Bob B, Bob M, Dixie, Ron, Jon, Donna, 0 nays, 0 absent.

6. Committee Reports

a. Planning and Zoning

- i. Motion made by Bob B and seconded by Ron to approve ordinance O08-325-01 "An Ordinance addressing responsibilities of property owner to maintain existing culvert and drainage ditch." Vote all ayes, 0 nays, and 0 absent. Communication on this ordinance will be on the village website.
- ii. Motion made by Ron and seconded by Bob M to rescind ordinance O08-290-02 "Replacement original zoning map of the village of Timberlane" due to the village attorney's recommendation on whether or not a public hearing is required prior to adoption. Vote all ayes, 0 nays, and 0 absent. Ordinance will be removed from the website.
- iii. A new Public Hearing and Zoning Commission will be created to establish an official zoning map per IL state statues. The village attorney will provide the structure and the village planner will begin the process early 2009.
- iv. Motion made by Ron and seconded by Donna to approve the form and content of a proposed boundary agreement with the city of Loves Park and split (50%) of the cost of preparing the legal description. Vote all ayes, 0 nays, and 0 absent.
- v. Discussion continues on amending the Village Zoning Ordinance to consider acreage categories and subdivision development codes.
- vi. Bob Dunning from CES introduced the board to a preliminary Timberlane facility planning area. The FPA was originally developed by the EPA during the 1970's in order to prevent redundant waste water treatment facilities. It has now expanded to provide annexation controls for up to 20 years of planning. The board agreed to have the village attorney, village planner and CES prepare the cost and planning schedules for board review. Motion made by Jonathon and seconded by Donna to pay CES \$2,500.00 to digitize the comprehensive land use maps for board review. Roll call vote: Ayes: Bob B, Bob M, Dixie, Ron, Jon, Donna, 0 nays, 0 absent.
- vii. Guest Jeff Heckinger provided an update on the Heckinger property pre-annexation. The Boone County board has opened this up for another review. Jeff provided updates on the planning and zoning map, legal description for 43 acres with potentially 20 homes on 2 gross developable acres, and one lot prairie grass. He remains committed to the Timberlane concepts and plans to go forward with the Boone County board. Steve offered to contact the village attorney for a copy of the pre-annexation and opinion letter.

b. Finance

- i. Motion made by Ron and seconded by Donna to conduct a public hearing for adoption of a tax levy ordinance on 12/18/08 at 6:30pm. Vote all ayes, 0 nays, and 0 absent.

c. Roads/Highways/Bridges

- i. Heatherfield Estates continues to work with the Boone County Soil and Water district and the Health Dept to resolve the drainage issues dealing with water backing up into the north detention pond. The village board is reviewing the public improvements constructed as part

of this development in order to consider accepting Heatherfield's roads and ditches.

- ii. Motion made by Bob M and seconded by Donna to approve resolution R08-325-01 "Resolution for maintenance of streets and highways by a municipality under the IL highway code" for approximately \$34,311.23. Vote all ayes, 0 nays, and 0 absent.
- iii. The board allowed Ron to purchase 20 bags of blacktop patch.

- d. Village Hall
 - i. None.

7. New Business

- a. Steve offered to provide a "schedule of fees" for village engineering from McClure Engineering and Civil Engineering Services (CES) for board review. Motion was made by Bob M to retain CES but not voted on as it was removed from the table.
- b. Motion made by Ron and seconded by Bob B to increase the trustee's hourly wage from \$25.00 to \$27.50 effective immediately to be in compliance with the IL prevailing wage. Vote all ayes, 0 nays and 0 absent.

8. Old Business

- a. None

9. Open Actions from previous meetings:

Open Actions:	Meeting	Contact
Orth Road box culvert bridge repairs (on-going since 2007)	May 2008	Rich L.
<i>Open Actions On Hold:</i>	<i>Meeting</i>	<i>Contact</i>
<i>Verify if the village has an ordinance for impact fees to be collected and reserved for roads and bridges</i>	<i>July 2006</i>	<i>Steve Debbie</i>
Check into "identity badges" for the village board to use.	Aug 2008	Steve

- 10. Motion made by Bob B and seconded by Ron to adjourn at 10:04 pm. Vote all ayes, 0 nays, and 0 absent.