



Regular Meeting Minutes – Village of Timberlane - June 19th, 2008

1. Call to order at 7:05 pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Bob Marner, Bob Blood, Stacy Kleyn, Debbie Marner, Dixie Timmerman, Donna Leone and Ron Stelling. Absent: Jonathon Hoover. There were five guests.
3. Motion made by Bob M and seconded by Bob B to approve May 15th regular meeting minutes subject to a correction to *Section 4b. having good progress with Loves Park on a border agreement*. Vote all ayes, 0 nays, and 1 absent.
4. Motion made by Bob B and seconded by Donna to approve May 29th special meeting minutes. Vote all ayes, 0 nays, and 1 absent.
5. Village President opened the Public hearing at 7:10 pm to answer questions concerning the consideration of an ordinance authorizing the issuance of an Industrial Development Revenue Bonds (IRB) to benefit the Rockford Christian Education Association and authorizing the execution of documents (series A, B, C bonds and certificates) in connection therewith final ordinance for \$6,000,000.00 as Village Ordinance O08-171-01.
6. Public hearing closed at 7:30 pm by Steve Rapp.
7. Motion made by Bob M and seconded by Ron to approve Ordinance O08-171-01 Industrial Development Revenue Bonds as written (section 5). Vote all ayes, 0 nays, and 1 absent.
8. President's Report:
 - a. No culvert pipe / rural access permits issued.
 - b. Prairie Lane and Hidden Grove Homeowners Association meetings were held at the village hall this month.
 - c. Steve met with Stacy and Pat Fowler to discuss the 2007 financial audit, investment plan and other items for the treasurer.
 - d. Steve spoke with Dave Gallano regarding annexing approximately 180 acres west of Prairie Meadow subdivision.
 - e. Letter was received from Boone County Planning regarding interest in a "traveling village manager" with the purpose of assisting villages in the county with various tasks not normally managed by a board.
 - f. Steve attended the Boone County Local EMS meeting which was very informative on how business and government operate after an emergency.
9. Treasurer's Report:
 - a. Motion made by Donna, seconded by Ron to approve May 15th treasurer's report. Vote all ayes, 0 nays, and 1 absent.
 - b. The board agreed to ask Pat Fowler to attend June's regular meeting to explain his recommendation of "asking a board member who is not authorized to write checks should review and initial all bank reconciliation statements and bills which have been paid".
 - c. The following bills were submitted for payment:

1	Payee	Purpose	Amount	Account	Check #	Date	Motion Made:	Motion Seconded:
2	Eastern Illinois University	IMTA Conference	\$165.00	Training	2076	6/2/2008	Bob M	Donna
3	ComEd	Street light - 5/1/08-6/2/08	\$22.90	Street Lighting	2077	6/11/2008	Bob M	Donna
4	ComEd - Village Hall	4/29/08 - 5/30/08	\$72.08	Village Hall Utilities	2078	6/11/2008	Bob M	Donna
5	Independent Inspections	May 2008 permits	\$125.00	Building Permits	2079	6/19/2008	Bob M	Donna
6	Verizon North	Telephone - local and long distance; Online service	\$95.39	Telecom	2080	6/19/2008	Bob M	Donna
7	Dave Sliktas, Planning Consultant	Planning Services 5/15/08 - 6/4/08	\$660.00	Professional Services	2081	6/19/2008	Bob M	Donna
8	Nicor Gas	Heating Village Hall	\$126.12	Village Hall Utilities	2082	6/19/2008	Bob M	Donna
9	Clarke Mosquito Control	June 2008 - Mosquito Control	\$4,310.00	Mosquito Control	2083	6/19/2008	Bob M	Donna
10	Clarke Mosquito Control	July 2008 - Mosquito Control	\$4,310.00	Mosquito Control	2083	6/19/2008	Bob M	Donna
11	Stock Building Supply	Village Hall - Kitchen Door	\$89.09	Building	2084	6/19/2008	Bob M	Donna
12	Rockford Seamless Gutters, Inc.	Village Hall - Gutter on porch and downspouts	\$94.00	Building	2085	6/19/2008	Bob M	Donna
13	Stephen Rapp	June 2008 net pay	\$893.50	Salaries & Wages	2087	6/19/2008	Bob M	Donna
14	Stacy Kleyn	June 2008 net pay	\$446.75	Salaries & Wages	2088	6/19/2008	Bob M	Donna
15	Debra Marner	June 2008 net pay - May meeting net pay	\$223.37	Salaries & Wages	2089	6/19/2008	Bob M	Donna
16	Debra Marner	Special Meeting - Bond Approval - net pay	\$44.67	Salaries & Wages	2089	6/19/2008	Bob M	Donna
17	Robert Marner	May meeting net pay	\$89.35	Salaries & Wages	2090	6/19/2008	Bob M	Donna
18	Robert Marner	Special Meeting - Bond Approval - net pay	\$89.35	Salaries & Wages	2090	6/19/2008	Bob M	Donna
19	Ron Stelling	May meeting net pay	\$89.35	Salaries & Wages	2091	6/19/2008	Bob M	Donna
20	Ron Stelling	Special Meeting - Bond Approval - net pay	\$89.35	Salaries & Wages	2091	6/19/2008	Bob M	Donna
21	Robert Blood	May meeting net pay	\$89.35	Salaries & Wages	2092	6/19/2008	Bob M	Donna
22	Robert Blood	Special Meeting - Bond Approval - net pay	\$89.35	Salaries & Wages	2092	6/19/2008	Bob M	Donna
23	Jonathan Hoover	May meeting net pay	\$84.35	Salaries & Wages	2093	6/19/2008	Bob M	Donna
24	Jonathan Hoover	Special Meeting - Bond Approval - net pay	\$84.35	Salaries & Wages	2093	6/19/2008	Bob M	Donna
25	Dixie Timmerman	May meeting net pay	\$89.35	Salaries & Wages	2094	6/19/2008	Bob M	Donna
26	Dixie Timmerman	Special Meeting - Bond Approval - net pay	\$89.35	Salaries & Wages	2094	6/19/2008	Bob M	Donna
27	Donna Leone	Special Meeting - Bond Approval - net pay	\$89.35	Salaries & Wages	2095	6/19/2008	Bob M	Donna
28	Ron Stelling	Labor - 6.0 hrs @ \$25/hr = \$ 134.02 net pay	\$134.02	Salaries & Wages	2096	6/19/2008	Bob M	Donna
29		Truck use - 5.0 hr	\$100.00	Roads & Bridges	2096	6/19/2008	Bob M	Donna
30		Menards - Pothole Patch	\$176.40	Roads & Bridges	2096	6/19/2008	Bob M	Donna
31	Robert Marner	Labor - 3.5 hrs @ \$25/hr = \$ 78.17 net pay	\$78.17	Salaries & Wages	2097	6/19/2008	Bob M	Donna
32		Truck use - 1.5 hr	\$30.00	Roads & Bridges	2097	6/19/2008	Bob M	Donna
33	Stephen Rapp	Labor - 6.5 hrs @ \$25/hr = \$145.18 net pay	\$145.18	Salaries & Wages	2098	6/19/2008	Bob M	Donna
34		Truck use - 1.5 hr	\$30.00	Roads & Bridges	2098	6/19/2008	Bob M	Donna
35	Caledonia Township	Mowing - 7.5 Hrs @ \$110.00/hr	\$825.00	Roads & Bridges	2099	6/19/2008	Bob M	Donna
36	Alpine Bank	Mortgage Payment - Principal	\$993.15	Principal	2100	6/19/2008	Bob M	Donna
37		Mortgage Payment - Interest	\$1,750.85	Interest	2100	6/19/2008	Bob M	Donna
38	Boone County Journal	Bid Letting Notice	\$38.50	Legal Notice	2101	6/19/2008	Bob M	Donna
39	Stephen Rapp	Labor - 2.0 hrs @ \$25/hr = \$44.67 net pay	\$44.67	Salaries & Wages	2102	6/19/2008	Bob M	Donna
40		Truck use - 1.0 hr	\$20.00	Roads & Bridges	2102	6/19/2008	Bob M	Donna

Roll call to pay bills: Ayes: Bob B, Bob M, Dixie, Ron, Donna, 0 nays, Jonathon absent

10. Committee Reports

a. Planning and Zoning

- i. Motion made by Ron, seconded by Donna to approve CES work agreement not to exceed \$250.00 to study the grade on Orth Rd ditches in order to improve water flow. Meeting vote all ayes, 0 nays, and 1 absent. (Email vote 6/11/08 4 ayes, 0 nays, and 2 absent.)
- ii. Steve received from Rod Fritz, Chairman of the border agreement (Ad Hoc) committee in Caledonia requesting a meeting with their full committee and their board members. Timberlane board decided to table the request until further notice.
- iii. Motion made by Bob B, seconded by Donna to approve Ordinance O08-171-02 "Petition for Pre-Annexation" form. Vote all ayes, 0 nays, and 1 absent.
- iv. Motion made by Bob B, seconded by Ron to approve Ordinance O08-171-03 "Petition for Annexation" form. Vote all ayes, 0 nays, and 1 absent.
- v. Motion made by Ron, seconded by Bob B to approve Ordinance O08-171-04 "Text Amendment Applications" form. Vote all ayes, 0 nays, and 1 absent.
- vi. Motion made by Ron, seconded by Bob B to approve Ordinance O08-171-05 "Zoning Change Sign" form with corrections discussed. Vote all ayes, 0 nays, and 1 absent.

- vii. Dave Sliktas will make the recommended changes to the annexation instructions.
- b. Finance
 - i. Motion made by Donna, seconded by Bob B to approve the 2007 Financial Report with corrections discussed concerning pages 3 and 4 and subject to a review with Pat Fowler. Vote all ayes, 0 nays, and 1 absent.
- c. Roads/Highways/Bridges
 - i. Steve forwarded a letter for review to Pat Stewart, McClure Engineering and the village trustees from Boone County Soil Water Conservation District regarding items that need attention in Newbury Place subdivision.
 - ii. Steve and Ron met with Rich Lundin, BC Highway Dept. and Frank Nauman and Dave Almay from Hanson Engineering regarding the box culvert bridge replacement and possible easement on Orth Rd.
 - iii. Ron is obtaining bids for new overlay and resurfacing blacktop and replacing culverts on identified roads within the village.
- d. Village Hall
 - i. A police report was filed on May 24 due to damage sustained to the windows and doors of the hall from vandalism by paint balls.

11. New Business

- a. Motion made by Donna, seconded by Dixie to approve Ordinance O08-171-06 adopting Prevailing Wages established by IL Dept of Labor. Vote all ayes, 0 nays, and 1 absent.

12. Old Business

- a. Open Actions from previous meetings:

Open Actions:	Meeting	Contact
Orth Road box culvert bridge repairs (on-going since 2007)	May 2008	Rich L.
<i>Open Actions On Hold:</i>	<i>Meeting</i>	<i>Contact</i>
<i>Verify if the village has an ordinance for impact fees to be collected and reserved for roads and bridges</i>	<i>July 2006</i>	<i>Steve Debbie</i>

- 13. Motion made by Donna and seconded by Bob B to adjourn at 10:06 pm. Vote all ayes, 0 nays, and 1 absent.