



Regular Meeting Minutes – Village of Timberlane - April 17th, 2008

1. Call to order at 7:03pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Bob Marner, Bob Blood, Stacy Kleyn, Debbie Marner, Dixie Timmerman, Ron Stelling and Jonathon Hoover. Donna Leone arrived at 7:17pm. There were four guests.
3. Motion made by Bob B and seconded by Dixie to approve March 20th regular meeting minutes. Vote all ayes, 0 nays, and 1 absent.
4. President's Report:
 - a. One culvert pipe / rural access permit was issued.
5. Treasurer's Report:
 - a. Motion made by Bob B, seconded by Donna to approve March 20th treasurer's report. Vote all ayes, 0 nays, and 0 absent.
 - b. Stacy filed the IMLRMA man-hour report and federal payroll taxes for the quarter. We are now required to file state taxes annually because our liability was less than \$1000.00 for the look-back period.
 - c. The following bills were submitted for payment:

Payee	Purpose	Amount	Expense Account	Check #	Date	Motion Made	Motion Seconded
Crimson Valley Landscaping	Additional Salt	\$6,726.43	Roads & Bridges	2022	4/4/2008	Bob M	Donna
ComEd - Charleston Ct	3/3/08 - 3/31/08	\$88.40	Village Hall Utilities	2023	4/10/2008	Bob M	Donna
ComEd	Street light - 3/4/08 - 4/2/08	\$23.52	Street Lighting	2024	4/10/2008	Bob M	Donna
Alpine Bank	Mortgage Payment - Principal	\$984.07	Principal	2025	4/10/2008	Bob M	Donna
	Mortgage Payment - Interest	\$1,759.93	Interest	2025	4/10/2008	Bob M	Donna
	1st Q08 payroll taxes - FICA and Medicare - Employee Contribution	\$655.59	Salaries & Wages			Bob M	Donna
IRS	1st Q08 payroll taxes - FICA and Medicare - Employer Contribution	\$645.59	FICA and Medicare - Employer Contribution	2026	4/17/2008	Bob M	Donna
Verizon North	Telephone - local and long distance; Online service	\$99.48	Telecom	2027	4/17/2008	Bob M	Donna
Bonnell Industries	Street Signs	\$546.08	Roads & Bridges	2028	4/17/2008	Bob M	Donna
Nathan Noble	Legal fees	\$250.00	Legal	2029	4/17/2008	Bob M	Donna
IMLRMA	Risk Management Contribution - Village Hall	\$990.00	Insurance	2030	4/17/2008	Bob M	Donna
Stephen Rapp	April 2008 net pay	\$893.50	Salaries & Wages	2031	4/17/2008	Bob M	Donna
Stacy Kleyn	April 2008 net pay	\$446.75	Salaries & Wages	2032	4/17/2008	Bob M	Donna
Debra Marner	April 2008 net pay - March meeting net pay	\$223.37	Salaries & Wages	2033	4/17/2008	Bob M	Donna
Debra Marner	Special Meeting - Closed Minutes - net pay	\$44.67	Salaries & Wages	2033	4/17/2008	Bob M	Donna
Robert Marner	March meeting net pay	\$89.35	Salaries & Wages	2034	4/17/2008	Bob M	Donna
Robert Marner	Special Meeting - Closed Minutes - net pay	\$89.35	Salaries & Wages	2034	4/17/2008	Bob M	Donna
Dixie Timmerman	March meeting net pay	\$89.35	Salaries & Wages	2035	4/17/2008	Bob M	Donna
Dixie Timmerman	Special Meeting - Closed Minutes - net pay	\$89.35	Salaries & Wages	2035	4/17/2008	Bob M	Donna
Donna Leone	March meeting net pay	\$89.35	Salaries & Wages	2036	4/17/2008	Bob M	Donna
Donna Leone	Special Meeting - Closed Minutes - net pay	\$89.35	Salaries & Wages	2036	4/17/2008	Bob M	Donna
Bob Blood	March meeting net pay	\$89.35	Salaries & Wages	2037	4/17/2008	Bob M	Donna
Bob Blood	Special Meeting - Closed Minutes - net pay	\$89.35	Salaries & Wages	2037	4/17/2008	Bob M	Donna
Jonathan Hoover	March meeting net pay	\$84.35	Salaries & Wages	2038	4/17/2008	Bob M	Donna
Ron Stelling	March meeting net pay	\$89.35	Salaries & Wages	2039	4/17/2008	Bob M	Donna
Ron Stelling	Special Meeting - Closed Minutes - net pay	\$89.35	Salaries & Wages	2039	4/17/2008	Bob M	Donna
Bob Blood	Labor - 1.5 hrs @ \$25/hr = \$33.50 net pay	\$33.50	Salaries & Wages	2040	4/17/2008	Bob M	Donna
Ron Stelling	Labor - 3.5 hrs @ \$25/hr = \$78.17 net pay	\$78.17	Salaries & Wages	2041	4/17/2008	Bob M	Donna
	Truck use - 3 1/2 hr	\$70.00	Roads & Bridges	2041	4/17/2008	Bob M	Donna
	Menards - Pothole Patch	\$350.20	Roads & Bridges	2041	4/17/2008	Bob M	Donna
Nicor Gas	Heating Village Hall	\$179.02	Village Hall Utilities	2042	4/17/2008	Bob M	Donna
Bonnell Industries	Street Signs	\$169.58	Roads & Bridges	2043	4/17/2008	Bob M	Donna
McClure Engineering Associates, Inc.	Newbury Place Plat Review	\$6,930.00	Engineering	2044	4/17/2008	Bob M	Donna
Crimson Valley Landscaping	Salting and ice removal 3/21/08	\$1,580.48	Roads & Bridges	2045	4/17/2008	Bob M	Donna
Stock Building Supply	Village Hall - Push bar for door	\$505.02	Building	2046	4/17/2008	Bob M	Donna
D & L Plumbing, Inc.	Village Hall - Water Meter and Stand Pipe for the Water Softener	\$610.00	Building	2047	4/17/2008	Bob M	Donna
Rockford Transport, Inc.	Village Hall - Container Delivery	\$310.49	Building	2048	4/17/2008	Bob M	Donna
Cardinal Glass Company	Village Hall - Glass	\$29.45	Building	2049	4/17/2008	Bob M	Donna
Stephen Rapp	Office Max - Printer Ink	\$39.99	General Supplies	2050	4/17/2008	Bob M	Donna
Eastern Illinois University	2008 IMTA Dues	\$40.00	Dues	2051	4/17/2008	Bob M	Donna

Roll call to pay bills: Ayes: Bob B, Bob M, Dixie, Donna, Jonathon, Ron, 0 nays, 0 absent

6. Committee Reports

- a. Planning and Zoning
 - i. Motion made by Donna and seconded by Ron to approve Dave Sliktas agreement for planning services with the exemptions discussed including the federally mandated mileage rates.
 - ii. The board reviewed zoning and planning forms and applications with Dave Sliktas. A committee was formed to provide recommendations to the board - Bob M, Steve, Stacy and Bob B meeting on April 23.
 - b. Finance
 - i. None
 - c. Roads/Highways/Bridges
 - i. Trustees filled potholes and loaded salt in the hall for the village.
 - ii. Steve approved a request by Hanson Engineers that an overweight truck to be used on Orth Rd for the purpose of road borings for box culvert bridge engineering.
 - iii. Ordered 10% more salt than last year 100 tons.
 - iv. The board reviewed quotes for sweeping excess sand and gravel from village subdivision roads. Motion made by Ron and seconded by Donna to contract with Rockford Blacktop for \$150.00 maximum of 8 hours Roll call to pay bills: Ayes: Bob B, Bob M, Dixie, Donna, Jonathon, Ron, 0 nays, 0 absent.
 - d. Village Hall
 - i. Punch received from Jeff Leesom for final projects to be completed.
 - ii. Motion made by Ron and seconded by Bob B to approve the corporate authority needed for Stacy Kleyn to be on the account for the purpose of signing for and being allowed to execute the mortgage. Phone/email voting on 4/3/08 all ayes, 0 nays, and 0 absent.
 - iii. Motion made by Donna and seconded by Bob B to approve the modification agreement changing the first mortgage payment from March 15th to April 15th. Phone/email voting on 4/3/08 all ayes, 0 nays, and 0 absent.
 - iv. Motion made by Donna and seconded by Bob B to approve a payment to Alpine Bank for \$2744.00 for the monthly mortgage payment. Phone/email roll call voting on 4/3/08, Ayes: Bob B, Bob M, Dixie, Donna, Jonathon, Ron, 0 nays, 0 absent.
 - v. Motion made by Bob M and seconded by Bob B to approve and interest payment to Alpine Bank for \$1646.39. Phone/email roll call voting on 4/3/08, Ayes: Bob B, Bob M, Dixie, Donna, Jonathon, Ron, 0 nays, 0 absent.
 - vi. The final draw check was taken to Rockford Title with letter explaining that it was to be held until release by the village for payment to Woodfield Homes.
 - vii. Steve opened the hall for two homeowner associations: Prairie Meadow on 3/29 and Aberdeen Knoll on 4/7.
7. New Business
- a. Two guests spoke on a request for detachment from Timberlane Village of 60 acres for future development not yet planned. The board is willing to work

with Leonard Harris to develop those acres with regard to both commercial and residential use. Dave Sliktas, village planner, will research the health dept codes for water and sewer concerns.

- b. The board reviewed zoning and planning forms and applications with Dave Sliktas. A committee will be formed to provide recommendations to the board - Bob M, Steve, Stacy and Bob B on April 23 at the hall.

8. Old Business

- a. Motion made by Bob M and seconded by Ron to open closed meeting minutes from March 20th, 2008. Motion made by Bob B and seconded by Ron to move those minutes to open meeting minutes. Vote all ayes, 0 nays, and 0 absent.

b. Open Actions from previous meetings:

Open Actions:	Meeting	Contact
Impact fees will be updated into an ordinance in order to adopt Boone County's October 2007 impact fee structure	April 2007	Steve
Open Actions On Hold:	Meeting	Contact
<i>Verify if the village has an ordinance for impact fees to be collected and reserved for roads and bridges</i>	<i>July 2006</i>	<i>Steve Debbie</i>

- 9. Motion made by Donna and seconded by Bob B to adjourn at 10:00 pm. Vote all ayes, 0 nays, and 0 absent.