



Regular Meeting Minutes – Village of Timberlane - March 20th, 2008

1. Call to order at 7:00pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Bob Marner, Bob Blood, Stacy Kleyn, Debbie Marner, Dixie Timmerman, Donna Leone, and Ron Stelling. Jonathon Hoover arrived at 7:24pm. There were no guests.
3. Motion made by Donna and seconded by Ron to approve February 21st regular meeting minutes with the exception to old business 8.B. (to move Donna to absent without pay and Bob M voted no instead of yes on this motion). Vote all ayes, 0 nays, and 1 absent.
4. President's Report:
 - a. No culvert pipe permits issued.
 - b. Mayor's meeting held March 5 at the hall with officials from Cherry Valley, Loves Park, Belvidere, and Poplar Grove attending. As a result, a border agreement discussion with Loves Park will be held on April 24 at 6:00pm.
 - c. Steve attended a Growth Management meeting on March 11 to hear from NIU Regional Development Institute and its cost allocation study for impact fees.
5. Treasurer's Report:
 - a. Motion made by Donna, seconded by Bob B to approve February 21st Treasurer's report. Vote all ayes, 0 nays, and 0 absent.
 - b. Motion made by Ron and seconded by Donna to approve \$11,177 draw on the construction loan and to move it into an escrow account held for Woodfield Homes. Vote all ayes, 0 nays, and 0 absent.
 - c. Motion made by Bob B and seconded by Donna to add a budget amount of \$2000 to account 552 and to change the account name from telephone to telecom for 2008 fiscal year. Vote all ayes, 0 nays, and 0 absent.
 - d. Motion made by Bob M and seconded by Ron to approve \$1713.56 interest on the construction loan that was paid on 2/25/08 check #1996. This is retroactive to explain the email / phone voting after Feb 21st meeting. Roll call vote: Ron, Bob M, Donna, Bob B, Dixie and Jonathon.
 - e. Motion made by Bob M and seconded by Ron to approve \$20,000.00 construction draw that was paid 2/1/08 from the general fund due to insufficient funds. This is retroactive to explain the email / phone voting after January 17th meeting. Roll call vote: Ron, Bob M, Donna, Bob B, Dixie and Jonathon.
 - f. Stacy recommends changing the Village Investment Policy and the board will review the policy this year.
 - g. Sent letters to Nicor Gas and ComEd requesting tax exemption status and they responded with some taxes will be exempt and others will not.
 - h. The following bills were submitted for payment:

	A	B	C	D	E	F	G	H
1	Payee	Purpose	Amount	Expense	Check #	Date	Motion Made	Motion seconded
2	ComEd	Street light - 2/4/08 - 3/4/08	\$23.09	Street Lighting	1998	3/10/2008	Bob B	Dixie
3	ComEd - Charleston Ct	2/1/08 - 3/1/08	\$90.22	Village Hall Utilities	1999	3/10/2008	Bob B	Dixie
4	Stephen Rapp	March 2008 net pay	\$893.50	Salaries & Wages	2000	3/20/2008	Bob B	Dixie
5	Stacy Kleyn	March 2008 net pay	\$446.75	Salaries & Wages	2001	3/20/2008	Bob B	Dixie
6	Debra Marner	March 2008 net pay - February meeting net pay	\$223.37	Salaries & Wages	2002	3/20/2008	Bob B	Dixie
7	Debra Marner	Special Meeting - Rezoning Hearing - November 2007 - net pay	\$44.67	Salaries & Wages	2002	3/20/2008	Bob B	Dixie
8	Robert Marner	February meeting net pay	\$89.35	Salaries & Wages	2003	3/20/2008	Bob B	Dixie
9	Robert Marner	Special Meeting - Rezoning Hearing - November 2007 - net pay	\$89.35	Salaries & Wages	2003	3/20/2008	Bob B	Dixie
10	Dixie Timmerman	February meeting net pay	\$89.35	Salaries & Wages	2004	3/20/2008	Bob B	Dixie
11	Dixie Timmerman	Special Meeting - Rezoning Hearing - November 2007 - net pay	\$89.35	Salaries & Wages	2004	3/20/2008	Bob B	Dixie
12	Donna Leone	February meeting net pay	\$89.35	Salaries & Wages	2005	3/20/2008	Bob B	Dixie
13	Bob Blood	February meeting net pay	\$89.35	Salaries & Wages	2006	3/20/2008	Bob B	Dixie
14	Bob Blood	Special Meeting - Rezoning Hearing - November 2007 - net pay	\$89.35	Salaries & Wages	2006	3/20/2008	Bob B	Dixie
15	Jonathan Hoover	February meeting net pay	\$84.35	Salaries & Wages	2007	3/20/2008	Bob B	Dixie
16	Ron Stelling	February meeting net pay	\$89.35	Salaries & Wages	2008	3/20/2008	Bob B	Dixie
17	Ron Stelling	Special Meeting - Rezoning Hearing - November 2007 - net pay	\$89.35	Salaries & Wages	2008	3/20/2008	Bob B	Dixie
18	Verizon North	Telephone Village Hall, Internet Jan. 20 - March 21, DSL Equipment and Set Up Fee	\$270.34	Telecom	2009	3/20/2008	Bob B	Dixie
19	Nicor Gas	Heating Village Hall	\$122.34	Village Hall Utilities	2010	3/20/2008	Bob B	Dixie
20	Illinois Municipal League	Membership Dues - 4/1/2008 - 3/31/2009	\$130.00	Dues	2011	3/20/2008	Bob B	Dixie
21	Caledonia Township	Mowing - 7/25/07, 9/17/07	\$2,470.00	Roads & Bridges	2012	3/20/2008	Bob B	Dixie
22	Debra Marner	Office Max - Printer Ink	\$59.00	General Supplies	2013	3/20/2008	Bob B	Dixie
23	Debra Marner	Subway - Lunch for Records meeting	\$24.17	Contingency	2013	3/20/2008	Bob B	Dixie
24	Robert Marner	Labor - 5.5 hrs @ \$25/hr = \$ 122.85 net pay	\$122.85	Salaries & Wages	2014	3/20/2008	Bob B	Dixie
25	Ron Stelling	Labor - 11 hrs @ \$25/hr = \$ 245.71 net pay	\$245.71	Salaries & Wages	2015	3/20/2008	Bob B	Dixie
26		Truck use - 9 1/2 hr	\$190.00	Roads & Bridges	2015	3/20/2008	Bob B	Dixie
27		Menards - Pothole Patch	\$279.60	Roads & Bridges	2015	3/20/2008	Bob B	Dixie
28	Mike Timmerman	Salting	\$97.50	Roads & Bridges	2016	3/20/2008	Bob B	Dixie
29	Alpine Bank	Interest payment on Village Hall	\$1,646.39	Interest Payment	2017	3/20/2008	Bob B	Dixie
30	Crimson Valley Landscaping	Snow Removal 1/18/08 - 2/9/08	\$7,386.25	Roads & Bridges	2018	3/20/2008	Bob B	Dixie
31	Donna Leone	Pizza for special meeting	\$47.10	Contingency	2019	3/20/2008	Bob B	Dixie
32	Debra Marner	Drinks for special meeting	\$8.97	Contingency	2020	3/20/2008	Bob B	Dixie
33	Rockford Title Company	Draw on construction loan - this month	\$11,177.00	Building	2021	3/20/2008	Bob B	Dixie
34	Boone County Motor Fuel Tax Fund	35 Buckets Salt & Ice Abrasive Mix (122 1/2 Ton) @ \$69.13/Ton	\$2,419.55	Roads & Bridges	1039	3/20/2008	Bob B	Dixie

Roll call to pay bills: Ayes: Bob B, Bob M, Dixie, Donna, Jonathon, Ron, 0 nays, 0 absent

6. Committee Reports

a. Planning and Zoning

i. None

b. Finance

i. None

c. Roads/Highways/Bridges

- i. Ron ordered 6 signs for rough road, water on pavement, 12 signs for edge warnings (red and yellow) and red flags.
- ii. Steve will forward concerns from a village resident about a Newbury Place retention pond.
- iii. Ron offered to check options and prices for removing excess sand from village subdivision roads as needed.
- iv. The trustees will check into concerns about Prairie Meadow's ditches and retention ponds working properly.

d. Village Hall

- i. The Lindberg family asked the board about naming the village park the "Michael A. Lindberg Park" to honor his accomplishments and ideals as he was a first cousin relationship. Costs to be borne by the Lindbergs. The board will consider working with the family on ideas to honor their request.
- ii. Steve introduced samples of outside sign lettering and quotes.

- iii. New insurance policy went into effect 2/22/08.
- iv. Village hall use includes:
 - 1. March 10th at 5pm - Aberden Knolls Association (12 people)
 - 2. March 22 at 9am - Hidden Grove Association (6-8 people)
 - 3. March 29 at 9am - Prairie Meadow Association (8-14 people)

7. New Business

- a. The Ill state record retention office reviewed village records for the purpose of assigning record retention periods. A full report is expected in May.
- b. Motion made by Ron and seconded by Donna to approve the intergovernmental agreement for raffle licenses between the village and Boone County whereby the county will regulate the conduct of raffles within the village. Vote all ayes, 0 nays, and 0 absent.

8. Old Business

- a. Motion made by Bob M and seconded by Bob B to approve the agreement for planning services between Timberlane Village and David Sliktas, planning consultant, subject to changes made during this meeting and village attorney review and comment. Vote all ayes, 0 nays, and 0 absent.
- b. Open Actions from previous meetings:

Open Actions:	Meeting	Contact
Impact fees will be updated into an ordinance in order to adopt Boone County's April 2006 impact fee structure	April 2007	Steve
Open Actions On Hold:	Meeting	Contact
<i>Verify if the village has an ordinance for impact fees to be collected and reserved for roads and bridges</i>	July 2006	Steve Debbie

- 9. Motion made by Bob M and seconded by Bob B to adjourn at 9:40 pm. Vote all ayes, 0 nays, and 0 absent.