



## Regular Meeting Minutes – Village of Timberlane - January 17th, 2008

1. Call to order at 7:00pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Bob Marner, Bob Blood, Stacy Kleyn, Debbie Marner, Dixie Timmerman, and Donna Leone. Absent: Jonathon Hoover and Ron Stelling. There were three guests.
3. Motion made by Bob B and seconded by Donna to approve December 20th regular meeting minutes. Vote all ayes, 0 nays, and 2 absent.
4. President's Report:
  - a. The Boone County Summit meeting is Jan 24th.
  - b. Steve held pre-annexation discussions with landowners on Dawson Lake Rd adjacent to Prairie Meadow (west of Beloit Rd.) and land owner on 42 acres north of Kelly Rd and east of Argyle Rd.
5. Treasurer's Report:
  - a. Motion made by Donna, seconded by Bob B to approve December's Treasurer's report. Vote all ayes, 0 nays, and 2 absent.
  - b. Stacy distributed the 2007 W2 tax forms.
  - c. Preparations are underway for the 2007 financial audit before the March deadline.
  - d. The following bills were submitted for payment:

Payee	For	Amount	GF Account	Check #	Date	Motion Made	Motion Seconded
ComEd - Charleston Ct	11/28/07 - 12/31/07	\$109.09	Village Hall Utilities	1948	1/11/2008	Bob B	Donna
ComEd	Street light - 11/30/07 - 1/3/08	\$22.79	Street Lighting	1949	1/11/2008	Bob B	Donna
Deluxe	Deluxe - Checks	\$68.26	General Supplies		1/16/2008	Bob B	Donna
Nathan Noble	Legal fees	\$1,287.50	Legal	1950	1/17/2008	Bob B	Donna
Illinois Department of Revenue	4th Q07 payroll taxes - IL withholding	\$282.77	Salaries & Wages	1951	1/17/2008	Bob B	Donna
	4th Q07 payroll taxes - FICA and Medicare - Employee Contribution	\$731.05	Salaries & Wages			Bob B	Donna
	4th Q07 payroll taxes - FICA and Medicare - Employer Contribution	\$721.05	FICA and Medicare - Employer Contribution	1953	1/17/2008	Bob B	Donna
IRS - United States Treasury	January net pay	\$893.50	Salaries & Wages	1954	1/17/2008	Bob B	Donna
Stephen Rapp	January net pay	\$446.75	Salaries & Wages	1955	1/17/2008	Bob B	Donna
Stacy Kleyn	January net pay and December meeting net pay	\$223.37	Salaries & Wages	1956	1/17/2008	Bob B	Donna
Debra Marner	December meeting net pay	\$89.35	Salaries & Wages	1957	1/17/2008	Bob B	Donna
Robert Marner	December meeting net pay	\$89.35	Salaries & Wages	1958	1/17/2008	Bob B	Donna
Ron Stelling	December meeting net pay	\$89.35	Salaries & Wages	1959	1/17/2008	Bob B	Donna
Dixie Timmerman	December meeting net pay	\$84.35	Salaries & Wages	1960	1/17/2008	Bob B	Donna
Jonathan Hoover	December meeting net pay	\$89.35	Salaries & Wages	1961	1/17/2008	Bob B	Donna
Robert Blood	December meeting net pay	\$89.35	Salaries & Wages	1962	1/17/2008	Bob B	Donna
Donna Leone	December meeting net pay	\$1,630.12	Interest Payment	1963	1/17/2008	Bob B	Donna
Alpine Bank	Interest payment on Village Hall	\$14,790.96	Roads & Bridges	1964	1/17/2008	Bob B	Donna
Crimson Valley Landscaping	Snow/Ice removal	\$39.90	General Supplies	1965	1/17/2008	Bob B	Donna
Robert Marner	Farm & Fleet - Salt for water softener	\$29.96	Roads & Bridges	1965	1/17/2008	Bob B	Donna
Robert Marner	Farm & Fleet - 4 bags pothole patch	\$41.40	Roads & Bridges	1965	1/17/2008	Bob B	Donna
Robert Marner	Farm & Fleet - 60 ft nylon rope	\$55.00	Roads & Bridges	1965	1/17/2008	Bob B	Donna
	Truck use - 2.75 hrs	\$106.11	Salaries & Wages	1965	1/17/2008	Bob B	Donna
Robert Marner	Labor - 4.5 hrs @ \$25/hr = \$106.11 net pay	\$30.00	Roads & Bridges	1966	1/17/2008	Bob B	Donna
	Truck use - 1.5 hrs	\$33.50	Salaries & Wages	1966	1/17/2008	Bob B	Donna
Ron Stelling	Labor - 1.5 hrs @ \$25/hr = \$33.50 net pay	\$22.34	Salaries & Wages	1967	1/17/2008	Bob B	Donna
Stephen Rapp	Labor - 1 hrs @ \$25/hr = \$22.34 net pay	\$45.43	General Supplies	1968	1/17/2008	Bob B	Donna
Stephen Rapp	Bob's Hardware - Snow shovel & bathroom rust cleaner	\$60.44	General Supplies	1968	1/17/2008	Bob B	Donna
Stephen Rapp	Sam's Club - Cleaning supplies & towels for bathroom	\$129.33	General Supplies	1968	1/17/2008	Bob B	Donna
Stephen Rapp	Sam's Club - Cordless Phone for village hall	\$3,185.00	Equipment	1969	1/17/2008	Bob B	Donna
Mr. Goodwater	Water Softener & Rust Curtain	\$22.12	General Supplies	1970	1/17/2008	Bob B	Donna
Stephen Rapp	Office Max - Paper, Home Depot - Ice melter	\$33,734.54	Building		1/17/2008	Bob B	Donna
Woodfield Builders	Draw on construction loan - this month						

Roll call to pay bills: Ayes: Bob B, Bob M, Dixie, Donna, 0 nays, 2 absent.

6. Committee Reports

a. Zoning

- i. The board is pursuing adjustments to the village zoning map to include most of Boone County with a Timberlane Village locator map. Steve offered to give the adjusted map to Pete Paulson at Civil Engineering Services (CES).

b. Finance

- i. None

c. Roads/Highways/Bridges

- i. The trustees began patching potholes.
- ii. Received letter from Craig Hall, Lobdell & Hall, Inc. stating conversations with his engineer over road conditions in Hidden Grove subdivision. Steve offered to contact Pat Stewart from McClure Engineering for a review.
- iii. Received letter from Rich Lundin stating he had received the federal aid agreement from IDOT for the engineering design for the Orth Rd. bridge replacement. The village will eventually have an agreement to review and approve for repair cost sharing in the future.
- iv. Steve will check with the village attorney on the appropriate spring weight limits for a February 2008 resolution.

d. Village Hall

- i. The new phone number for the village hall is 815-765-0600.
- ii. Donna is reviewing building use agreement forms from other municipalities and offered to present a draft agreement to the board.
- iii. Jeff Leesom is checking into smoke and carbon monoxide detectors and obtaining bids for adding humidity to the village hall.
- iv. The village accountant will setup the depreciation rates for all village assets. Steve offered to contact Jeff Leesom for village hall receipts.
- v. Steve hosted an Aberdeen Knolls association meeting on 1/7.
- vi. Motion made by Bob M, seconded by Ron to purchase iron removal, water softener and clean drinking water systems from Mr. Goodwater for \$3185.00 (email vote taken on 12/24/07). Roll call vote: Ayes: Bob B, Ron, Bob M, Jonathon, Donna. Nays: Dixie.
- vii. Motion made by Donna, seconded by Dixie to approve the next construction draw of \$53,734.54 as follows. Roll call vote: Ayes – Bob B, Bob M, Dixie, Donna with 0 nays, 2 absent.

ELECTRICAL SYSTEMS	\$21,495.00
LONNIE'S CARPET	6,184.15
WOODFIELD HOMES -----	
FINISH CARPENTRY	5,751.00
PROJECT MANAGEMENT	4,714.89
INTERIOR DOORS/TRIM	3,133.77
GENERAL CONDITIONS	2,897.86
EAST SIDERS - EXT FINISH	2,105.00

TIMBER FRAMES/TRIM	1,800.00
INTERIOR HARDWARE	1,244.13
KITZMANS - EXT DOORS	1,711.17
PAINTING	1,356.85
INTERIOR CLEANING	680.00
KITZMANS - FRAMING	313.72
KNUTSON & SONS	140.00
ROOFING	120.00
NTI PORTABLES	87.00

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\$53,734.54

7. New Business

- a. Dave Sliktas, contract village planner, sent a letter with proposed projects for the village board to review concerning improvements to the zoning codes and operational issues of the village.
- b. Guests retired Judge Gerald Grubb and Ed Fabish, Belvidere City Council member, from Friends of Public Safety for Boone/Belvidere presented slides explaining the current condition of the Boone County Public Safety Building. There will be a sales tax increase to upgrade the PSB and jail on the February 2008 ballot.
- c. Received letter form Ronald Wait, IL State Representative, stating he placed \$20,000 in a capital equipment budget for the village. Granting this money is contingent upon the IL Governor's final approval and release of funds.
- d. The board of trustees asked to check into whether the trustee's should have been paid for two meetings on November 18th for the re-zoning hearing and the regular meeting. The clerk with check payment history and IL Municipal League handbook to clarify what constitutes a special and a regular meeting.
- e. A resident guest asked how the emergency management alert system worked in Boone County and Timberlane Village. Steve offered to contact Boone County Emergency Management on where the alarms are located.
- f. Motion made by Bob M and seconded by Donna to rescind Resolution R07-137-1 Annexation Agreement with the Village of Caledonia due to a proposed 120.9 acre adjustment requested by Caledonia. Vote all ayes, 0 nays, and 2 absent.

8. Old Business

- a. Roger Day, Poplar Grove Village President, requests that Timberlane pay half the cost of adding one overhead street light on Orth Rd. just east of IL 76. Motion made by Bob M, seconded by Bob B to not participate in the addition of this street light. Vote all ayes, 0 nays, and 2 absent.

9. Open Actions from previous meetings:

<b>Open Actions:</b>	<b>Meeting</b>	<b>Contact</b>
Verify if the village has an ordinance for impact fees to be collected and reserved for roads and bridges	July 2006	Steve Debbie
Impact fees will be updated into an ordinance in order to adopt Boone County's April 2006 impact fee structure	April 2007	Steve
<b>Open Actions On Hold:</b>	<b>Meeting</b>	<b>Contact</b>
<i>Verify if the village has an ordinance for impact fees to be collected and</i>	<i>July 2006</i>	<i>Steve</i>

<i>reserved for roads and bridges</i>		<i>Debbie</i>
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10. Motion made by Bob M and seconded by Bob B to adjourn at 10:24 pm. Vote all ayes, 0 nays, and 2 absent.