



## **Regular Meeting Minutes – Village of Timberlane – December 15th, 2005**

1. Call to order at 7:00pm at Boone Lake Clubhouse by President, Steve Rapp.
2. Roll call: Steve Rapp, Sylvia Gorman, Bob Marner, Ron Stelling, Debbie Marner, Donna Leone, Dixie Timmerman and Bob Blood were present. There were four guests.
3. Motion by Bob B., seconded by Dixie to approve 11/17/05 Regular Meeting minutes. Vote all ayes.
4. President's Report
  - a. Two culvert permits were issued this month.
  - b. Steve was not able to attend the Mayors meeting this month.
  - c. He met with Dave Gallano from Gallano Farms, and Chuck to discuss possible annexation of an estimated 160 acres adjacent to the west side of Prairie Meadows.
  - d. Resident Ted Sherman asked Steve about anyone interested from the village in volunteering for the Boone County emergency management system to please let him know.
  - e. Steve received \$65.00 from Shane Hartgie for ditch repair work.
5. Treasurer's Report
  - a. Motion by Donna and seconded by Bob B. to approve 11/17/05 Treasurer's Report. Vote all ayes, 0 nays and 0 absent.
  - b. Sylvia's treasurer's bond invoice arrived for \$188.00 and was paid on 11/25/05.
  - c. The Crimson Valley Landscaping invoice came in for \$3950.00 less the \$95.00 credit for repairing the dog fence. It was paid on 12/03/05.
  - d. The Village received \$3381.78 in property taxes in November. This is probably the last installment of any size that we'll get this year.
  - e. The federal standard mileage rate will decrease from 48.5 cents/mile to 44.5 cents/mile in January 2006.
  - f. Debbie received the approved IDOT MFT 2003 and 2004 Municipal Estimate of Expenditures for road maintenance and sent off the final documents to IDOT.
  - g. The following bills were submitted for payment:

Payee	Purpose	Amount	Check #	Date	Motion Made	Motion Seconded
Crimson Valley Landscaping	Ditch and culvert work on Reginald Drive and Dawson Lake - \$3950 less \$95 credit for dog fence damage	\$3,855.00	1501	11/25/2005	Donna	Bob M
West Bend Mutual	Treasurer's Bond 1/1/06-1/1/07	\$188.00	1502	12/3/2005	Donna	Bob M
ComEd	Street light - 9/30/05 - 10/31/05	\$20.55	1503	12/12/2005	Donna	Bob M
Boone Lake Conservation Council	Rent January-June 2006	\$300.00	1504	12/15/2005	Donna	Bob M
Independent Inspections	November 2005 permits	\$2,757.61	1505	12/15/2005	Donna	Bob M
Donald Larson	November legal fees - 3 hrs @ \$125/hr	\$375.00	1506	12/15/2005	Donna	Bob M
Boone County Journal	Publication of Tax Levy Hearing Notice	\$144.00	1507	12/15/2005	Donna	Bob M
Central Insurance Companies	1,000,000 General Liability	\$755.00	1508	12/15/2005	Donna	Bob M
Sylvia Gorman	Reimburse for copies and stamps for tax levy mailing, bannerless hosting charge for web site	\$137.73	1509	12/15/2005	Donna	Bob M
Debra Marner	Reimburse for copies of ordinances, misc. office supplies	\$106.00	1510	12/15/2005	Donna	Bob M
	Labor for sign work - 2.5 hrs @ \$20/hr = \$50 gross pay	\$44.67			Donna	Bob M
Robert Marner	Use of truck for sign work	\$20.00	1511	12/15/2005	Donna	Bob M
Ronald Stelling	Labor for sign work - .75 hrs @ \$20/hr = \$15 gross pay	\$13.40	1512	12/15/2005	Donna	Bob M
Stephen Rapp	December net pay - \$1000 gross	\$893.50	1513	12/15/2005	Donna	Bob M
Robert Marner	December net pay - 2 meetings	\$89.35	1516*	12/15/2005	Donna	Bob M
Sylvia Gorman	December net pay - 2 meetings	\$312.72	1517	12/15/2005	Donna	Bob M
Debra Marner	December net pay - 2 meetings	\$268.05	1518	12/15/2005	Donna	Bob M
Ron Stelling	December net pay - 2 meetings	\$178.70	1519	12/15/2005	Donna	Bob M
Dixie Timmerman	December net pay - 2 meetings	\$178.70	1520	12/15/2005	Donna	Bob M
Donna Leone	December net pay - 2 meetings	\$89.35	1521	12/15/2005	Donna	Bob M
Robert Blood	December net pay - 2 meetings	\$89.35	1522	12/15/2005	Donna	Bob M
Stephen Rapp	Fax machine reimbursement	\$39.55	1523	12/15/2005	Donna	Bob M
Boone County Highway Dept	4 Buckets Salt & Sand Abrasive Mix (14 Ton) @ \$66.50/Bucket	\$266.00	1524	12/15/2005	Donna	Bob M

Roll call to pay bills: Ayes – Ron S, Bob M, Donna, Dixie, Bob B., 0 nays, 0 absent.

## 6. Committee Reports

### a. Roads/Highways

- i. Municipal Maintenance investigated a complaint about the lack of snowplowing on Orth Rd and Dawson Lake Rd. They replowed and told Steve they would not rebill the village.
- ii. Ron mentioned having the village put an abbreviated version of what Boone County published in the newspaper concerning snowplowing and mailboxes. After some discussion the trustees agreed to have Sylvia put a notice on the village website.

## 7. Old Business

- a. Steve read Ordinance O05-349-04 Annexation of Newbury Place to the Village of Timberlane. Motion made by Bob M. and seconded by Donna to approve Ordinance O05-349-04 and to supercede O05-321-01 previously approved at the regular meeting on 11/17/05 due to changes in the ordinance after Don Larson's review. Roll call vote: Ron, Bob M, Donna, Dixie, Bob B., 0 nays, 0 absent.
- b. Wes Lindberg delivered an Irrevocable Letter of Credit for \$658,750 which expires on 7/31/06 issued from Amcore Bank that pertains to the establishment of roads, ditches, entrances and detention areas within Newbury Place.
- c. Steve and Debbie signed the final Plat map for phase one. Sylvia will bill Lindberg early January 2006 for the rezoning costs of 132 lots.
- d. Steve read the Home Occupation fees and renewal application fee Ordinance O05-349-05. This ordinance was put on hold. Steve will ask for more clarification, speak with Don Larson, and check for compliance with the village ordinances. The board decided to table this discussion until more facts are known

- e. Bob M asked the trustees to review the proposed Village of Timberlane scope of work document that will improve the requirements it asks of its contractors.
8. New Business
- a. Motion made by Bob M. and seconded by Ron to approve the Property Tax Levy Ordinance O05-349-01. Roll call vote: Ron, Bob M, Donna, Dixie, Bob B., 0 nays, 0 absent.
  - b. Motion made by Bob M. and seconded by Donna to approve 2006 Budget Ordinance O05-349-02 with corrections to Section 8 and Section 9. Roll call vote: Ron, Bob M, Donna, Dixie, Bob B., 0 nays, 0 absent.
  - c. Al Werner from Civil Engineering Services presented the proposed Village of Timberlane zoning map which the board discussed. He also gave Steve a handbook on "zoning for municipal officials". Al will make changes that the board recommended and bring another proposal back for review.
  - d. Motion made by Bob M. and seconded by Donna to approve the Treasurer's Salary Ordinance O05-349-03 with changes noted. Roll call vote: Ron, Bob M, Donna, Dixie, Bob B., 0 nays, 0 absent.
  - e. Steve read the 2006 Board Meeting Resolution R05-349-01. Motion made by Donna and seconded by Ron to approve this resolution. Vote all ayes, 0 nays and 0 absent.
9. Open Actions from previous meetings:

<b>Open Actions:</b>	<b>Meeting</b>	<b>Contact</b>
Contact the IL State's attorney's office to understand the risks of keeping Village records at a board members home. Individual homeowners insurance may not cover these records	April 2005	Debbie
Closed meeting minutes to review pending research.	April 2005	Debbie
Create a "scope of work" document for village contractors	April 2005	Bob M.
N. Boone Fire District # 3 is asking us to adopt the International Fire Code at our next meeting. They're asking everyone they support to adopt this code. This pertains to building codes, not to burning. This only affects future building. Our building inspector would enforce this.	Aug 2005	Steve
Obtain a copy of Municipal Maintenance's insurance coverage	Nov 2005	Steve
Request bonding for Ron S. who replaced Ron L. as a check signer for the village	Nov 2005	Debbie
Paperwork to be completed to request bi-annual bridge inspections that are due in 2006	Nov 2005	Debbie
Chris Youssi developers sent a letter asking for the village to accept the maintenance of roads and ditches at Prairie Meadow Plats 1 and 2. This issue is currently with Don Larson. Bob M requests a 100% inspection by McClure Engineering prior to acceptance	Nov 2005	Steve

10. Motion by Bob B, seconded by Donna to adjourn at 9:00pm. Vote all ayes.