



Regular Meeting Minutes – Village of Timberlane – November 17th, 2005

1. Call to order at 7:04pm at Boone Lake Clubhouse by President, Steve Rapp.
2. Roll call: Steve Rapp, Sylvia Gorman, Bob Marner, Ron Stelling, Debbie Marner, Donna Leone and Dixie Timmerman were present. Bob Blood was absent. Ron Lewandowski resigned at the October 17th regular meeting. There were four guests.
3. Motion by Ron S., seconded by Donna to approve 10/20/05 Regular Meeting minutes. Vote all ayes.
4. President's Report
 - a. One culvert permit was issued this month.
 - b. The Municipal Maintenance contract for snow and ice removal met the quoted value and was signed by Steve Rapp. He will also get a copy of their insurance coverage for our records.
 - c. Received the Civil Engineering Services (CES) contract for the quoted \$2000 and was signed by Steve Rapp. He sent them the village plat maps.
 - d. McClure Engineering letter came in from Pat Stewart concerning Plat 1 for Wes Lindberg's property. Steve said Pat Stewart will provide a new plat map which Boone County and the village board for review. Steve will fax the letter to attorney Don Larson for review.
 - e. Steve read the annexation agreement for Newbury Place. Motion made by Bob M and seconded by Donna to approve ordinance O05-321-1 Annexation agreement which was pre-annexed 4/21/05 for Newbury Place subdivision. Vote all ayes, 0 nays, and 1 absent. Steve will deliver this ordinance to Don Larson.
 - f. Steve presented the draft zoning change request and plat reviews affecting Newbury Place and Behling properties. Steve will check with Don Larson. The board decided to wait until 2006 for budgeting and invoicing.
5. Treasurer's Report
 - a. Motion by Ron S, seconded by Donna to approve October 20th, 2005 Treasurer's Report. Vote all ayes, 0 nays, and 1 absent.
 - b. Motion made by Bob M, seconded by Ron S to approve ordinance O05-321-2 authorizing the village treasurer to invest up to \$50,000 of impact fees into treasury bills, notes or CD's for up to one year with US Bank. Vote all ayes, 0 nays, and 1 absent.
 - c. Need another trustee to replace Ron L as a check signer. Motion made by Dixie, seconded by Donna to appoint Ron S as another check signer. Vote four ayes, 0 nays, 1 abstain, and 1 absent.
 - d. Motion made by Bob M, seconded by Donna to adopt two resolutions R05-321-1 for \$8917.29 and R05-321-2 for \$5590.00 to allocate dollars from the Ill Dept of Transportation's MFT 2003 and 2004 Municipal Estimate of Expenditures and Resolutions. Vote all ayes, 0 nays, and 1 absent. As soon as IDOT approves the forms the village can submit the final paperwork to the state.

- e. Motion made by Donna, seconded by Dixie to pay the treasurers bonding of \$50,000 with the invoice not to exceed \$200. Roll call vote: Ron S, Bob M, Donna, Dixie, 0 nays, 1 absent.
- f. Motion made by Bob M, seconded by Donna to increase the treasurer's annual salary at the January 2006 regular meeting to \$500 subject to attending ten meetings with a \$50 deduction from salary for each meeting missed over ten allowable. Debbie will prepare a new wage ordinance. Roll call vote: Ron S, Bob M, Donna, Dixie, 0 nays, 1 absent.
- g. The board made changes to the proposed 2006 village budget to be reviewed again at the December regular meeting.
- h. Motion made by Ron S, seconded by Dixie to pay resident Kirk Schwebke \$95.00 for underground dog fence line repairs and to reduce payment to Crimson Valley Landscaping for Reginald Dr. culvert cleanout work, Vote all ayes, 0 nays, and 1 absent.
- i. Motion made by Ron S, seconded by Donna to pay Crimson Valley Landscaping invoice less the \$95.00 for Schwebke. Roll call vote: Ron S, Bob M, Donna, Dixie, 0 nays, 1 absent.
- j. The following bills were submitted for payment:

Payee	Purpose	Amount	Check #	Date	Motion made	Seconded
ComEd	Street light - 9/30/05 - 10/31/05	\$20.55	1483	11/5/2005	Donna	Ron S
Independent Inspections	October 2005 permits	\$1,532.62	1484	11/17/2005	Donna	Ron S
Bonnell Industries	Stop signs and posts	\$330.08	1485	11/17/2005	Donna	Ron S
Sylvia Gorman	Printer ink and fax expense	\$42.99	1486	11/17/2005	Donna	Ron S
West Bend Mutual	President's Bond	\$130.00	1487	11/17/2005	Donna	Ron S
Bob Marner	Sign work and supplies	\$205.51	1488	11/17/2005	Donna	Ron S
		\$163.94			Donna	Ron S
Ron Stelling	Sign work and supplies	\$187.64	1489	11/17/2005	Donna	Ron S
		\$3.74			Donna	Ron S
Bob Blood	Sign work	\$89.35	1500	11/17/2005	Donna	Ron S
Stephen Rapp	November net pay - \$1000 gross	\$893.50	1491	11/17/2005	Donna	Ron S
Sylvia Gorman	November net pay - 1 meeting	\$268.05	1492	11/17/2005	Donna	Ron S
Debra Marner	November net pay - 1 meeting	\$223.37	1493	11/17/2005	Donna	Ron S
Bob Marner	November net pay - 1 meeting	\$44.67	1494	11/17/2005	Donna	Ron S
Caledonia Township	Mowing, garbage pickup and disposal	\$595.00	1495	11/17/2005	Donna	Ron S
Ron Stelling	November net pay - 1 meeting	\$89.35	1496	11/17/2005	Donna	Ron S
Dixie Timmerman	November net pay - 1 meeting	\$89.35	1497	11/17/2005	Donna	Ron S
Donna Leone	November net pay - 1 meeting	\$44.67	1498	11/17/2005	Donna	Ron S
Patti Schwebke	Dog Fence repair - to be reimbursed	\$95.00	1499	11/17/2005	Donna	Ron S

Roll call to pay bills: Ayes – Ron S, Bob M, Donna, Dixie, 0 nays, 1 absent.

6. Committee Reports

a. Administrative/Finance

- i. Motion made by Bob M, seconded by Dixie to increase the tax levy 18% over last year. We can't accept the proposed levy until we have a special hearing in December 2005. Actions include a public notice and mailing letters to residents prior to the special meeting. Roll call vote: Ron S, Bob M, Donna, Dixie, 0 nays, 1 absent.

b. Roads/Highways

- i. Chris Youssi developers sent a letter asking for the village to accept the maintenance of roads and ditches at Prairie Meadow

Plats 1 and 2. This issue is currently with Don Larson. Bob M requests a 100% inspection by McClure Engineering prior to acceptance.

- ii. Ron S said Tom Johnson Landscaping removed a significant amount of rip rap concrete from the culvert and promised to remove more near Ed Moen's resident.
- iii. It was noted that bi-annual bridge inspections are due in 2006. Debbie will complete the paperwork prior to December meeting.

7. New Business

- a. Steve was notified that some residents in Prairie Meadow subdivision were interested in lighting up the south entrance off Caledonia Rd. The board discussed various ways to light up an entrance (i.e. signs, reflectors, light poles, etc.) however no action was taken.
- b. Don Larson sent a letter to the village concerning Home Occupation Permit applications. Boone County stopped accepting money for the village effective November 2005 (typically \$50 initial fee and \$25 renewal permit fee). Steve will ask for more clarification, speak with Don Larson, and check for compliance with the village ordinances. The board decided to table this discussion until more facts are known.
- c. Our guests were from Advantage Realtors of Belvidere, owned by the Reyes family, who specialize in real estate and land development. They provided information and expressed interest in doing business here. Steve will check into what a "jump annexation" agreement is in Illinois.

8. Open Actions from previous meetings:

Open Actions:	Meeting	Contact
Contact the IL State's attorney's office to understand the risks of keeping Village records at a board members home. Individual homeowners insurance may not cover these records	April 2005	Debbie
Finalizing Village work orders	April 2005	Bob M.
N. Boone Fire District # 3 is asking us to adopt the International Fire Code at our next meeting. They're asking everyone they support to adopt this code. This pertains to building codes, not to burning. This only affects future building. Our building inspector would enforce this.	8/10/05	Steve
Barb Viola from Insight Communications will present information.	May 2005	Steve

9. Motion by Bob B, seconded by Ron L to adjourn at 9:57pm. Vote all ayes.