



Regular Meeting Minutes – Village of Timberlane – August 18th, 2005

1. Call to Order at 7:05pm at Boone Lake Clubhouse by President, Steve Rapp.
2. Roll Call: Dixie Timmerman, Sylvia Gorman, Bob Marner, Ron Stelling, Ron Lewandowski, Steve Rapp, Bob Blood, and Debbie Marner. Absent - Donna Leone. There were 6 guests.
3. Motion was made by Ron L. and seconded by Ron S. to approve July 21, 2005 regular meeting minutes. Vote all ayes, nays - 0, absent - Donna.
4. President's Report:
 - a. Three culvert permits were issued for the month.
 - b. Steve read a letter from a resident at 12530 Arrowwood Lane stating that the June 16, 2005 regular meeting minutes (section 5.e) incorrectly identified their address as having lost a mailbox this year. It was noted that the address listed in the minutes may be incorrect and having no replacement address no further action was taken.
 - c. Steve also read a letter from Bruce Widell signed by 15 residents asking for specific corrections to June 16, 2005 regular meeting minutes concerning errors and omissions. Motion made by Bob M. and seconded by Ron S. to file the letter and take no further action.
 - d. Steve read a letter from McGreevy-Williams asking for information on behalf of the Homeowners Association of the Greater Rockford Area. Debbie will research and provide the copies needed.
 - e. Boone Lake members have expressed concern over how the new subdivisions have changed the water flow into their property. Steve took the action to ask Pat Stewart to come out to Boone Lake to investigate rain water flow.
 - f. Steve read a letter from Candlewick Lake inviting the Timberlane Village board to their corn and brat roast appreciation day on Sept. 4th.
 - g. Independent Inspections provided proof that when a garage permit was issued on Wild Prairie Close no driveway was allowed off Dawson Lake Rd. onto the property. A letter will be sent to the resident requesting restoration of the area to its previous condition.
 - h. Independent Inspections sent a letter requesting a Building Inspection Service Fee Increase for the Village of Timberlane. This would be the first increase since Sept 2001. The Village requested they add the zoning review for zoning/building permit applications to the terms of their contract. Therefore, the inspection price for new home construction would go up about 13% per square foot. Motion made by Ron S. and seconded by Bob B. to approve Independent Inspection's new contract and rate increase per the July 21, 2005 letter. Vote all ayes, nays - 0, absent - Donna.
 - i. Debbie asked the board for permission to purchase an all in one printer for the village clerk / collector. Motion made by Bob M. and seconded by Bob B. to not exceed \$650.00 for one printer and related expenses. Roll call vote - Ayes: Ron S., Ron L., Bob M., Bob B., Nays - Dixie, absent - Donna.
5. Treasurer's Report:

- a. Motion made by Bob M., seconded by Ron S. to approve July 21, 2005 Treasurer's reports. Vote all ayes, nays - 0, absent - Donna.
- b. Transferred \$23,641.03 from General Fund Money Market Impact fees, \$715.77 from Audit, and \$30,000 from the Non-specific account (total \$54,356.80) to the General Fund Prime Account
- c. Submitted the paperwork to open a Motor Fuel Tax Prime account. No deposit was required to open the account. The MFT Prime Account was set up 7/26/05. Sylvia was on vacation, so she didn't transfer funds from the MFT Money Market into the MFT Prime Fund until 7/31/05. Since that was a Sunday, the funds weren't transferred until Monday 8/1/05. The transfer amount was \$10,000.00.
- d. Talked to Becky Tobin about the Special Census refund. Becky said that Ken Terrinoni sent the refund paperwork to the Census Bureau on 8/15/05. Our refund will be between \$10K and \$11K. Becky's not sure how long it will take the Census Bureau to process the refund.
- e. Received \$3948.00 for impact fees on 6 lots in Aberdeen Knolls in August.
- f. Received \$394.00 refund for Animal Control in August. This was a refund of a payment we made earlier in the year.
- g. Sylvia checked with two banks about investing our excess funds. CD rates for allowed investments are no better than we're currently getting with the Illinois Funds. She took the action to speak with the Investment Bankers to see what other options we have.
- h. Moved prior years Treasurer's records to plastic storage containers. As part of that Sylvia shredded unused checks from Village bank accounts that were closed in 10/01. The first was a General Fund Account at Bank One, checks #1151-1441. The second was a MFT Account at Bank One checks # 1043-1501.
- i. Bills: The following bills were submitted for payment:

Roll Call to pay bills: Ayes – Bob M., Ron L., Ron S. Dixie, Bob B. Nays – 0 Absent - Donna

Payee	Purpose	Amount	Check #	Date	Motion made:	Motion seconded:
ComEd	Street light - 7/1/05-8/2/05	\$20.55	1431	8/10/2005	Bob M.	Dixie T.
Independent Inspections	July 2005 permits	\$4,784.79	1432	8/18/2005	Bob M.	Dixie T.
Sylvia Gorman	Office Supplies - Postage - reimburse for ink, storage containers, web site renewal, ordinance copies	\$171.58	1433	8/18/2005	Bob M.	Dixie T.
Stephen Rapp	Office Supplies - Postage - reimburse for June and July fax expenses	\$34.41	1434	8/18/2005	Bob M.	Dixie T.
Debra Marner	Office Supplies - Postage - reimburse for ordinance copy expenses	\$82.58	1435	8/18/2005	Bob M.	Dixie T.
West Bend Mutual	Public Official's Bond - Stephen Rapp	\$30.00	1436	8/18/2005	Bob M.	Dixie T.
Stephen Rapp	August net pay - \$1000 gross	\$893.50	1437	8/18/2005	Bob M.	Dixie T.
Sylvia Gorman	August net pay - 2 meetings	\$312.72	1438	8/18/2005	Bob M.	Dixie T.
Debra Marner	August net pay - 1 meetings	\$223.37	1439	8/18/2005	Bob M.	Dixie T.
Bob Marner	August net pay - 2 meetings	\$89.35	1440	8/18/2005	Bob M.	Dixie T.
Ron Stelling	August net pay - 2 meetings	\$178.70	1441	8/18/2005	Bob M.	Dixie T.
Dixie Timmerman	August net pay - 2 meetings	\$178.70	1442	8/18/2005	Bob M.	Dixie T.
Ron Lewandowski	August net pay - 2 meetings	\$178.70	1443	8/18/2005	Bob M.	Dixie T.
Bob Blood	August net pay - 2 meetings	\$89.35	1444	8/18/2005	Bob M.	Dixie T.

6. Committee Reports

a. Roads/Highways

- i. The board discussed the need to post 2 stop signs for Prairie Lane. Also, Squirrel Tree and Silver Fox needs one street sign which has been

received. The board discussed the need for speed limit / slow - children playing signs to be installed in Prairie Meadow. This work is scheduled to be done this fall.

- ii. Steve said one resident has complained about rocks falling into the resident's culvert and rain water flow area. Steve and Ron L. will look into this situation with the help of McClure Engineering as needed.
- iii. Clarke Mosquito Control will end applications on 8/26. Motion made by Ron S. and seconded by Ron L. to purchase one pack of 100 pellets for \$90.10 for one more application of protection for the culverts.
- iv. No update on bids for snow removal yet. Ron S. suggests the Village acts quickly to complete the bidding process.

b. Zoning

- i. The board reviewed the proposed zoning map, ordinance, and fee structure in detail. Changes were suggested to the ordinance: on page 41 section 6.5 item B to change UT to A1 zoning. The zoning map needs corrections to Orth and Caledonia Rds. Steve recommended the village adopts zoning fee structures similar to Boone County for any property to be re-zoned in the future with the following changes: remove R-S and add R-E, remove any reference to Candlewick Lake, and change B-1 and B-2 to C-R zoning.
- ii. Motion made by Ron L. and seconded by Ron S. to adopt three Ordinances: O05-230-1 Zoning Ordinance for Village of Timberlane, O05-230-2 Zoning Fee structure, and O05-230-3 Zoning Map, which all subject to changes noted above. Vote all ayes, nays - 0, absent - Donna.
- iii. Motion made by Bob M. and seconded by Bob B. to adopt Resolution R05-230-1 allowing Village residents' six-months to identify zoning map errors without leveling re-zoning fees. Vote all ayes, nays - 0, absent - Donna
- iv. Two letters were read by Steve concerning the re-zoning of Behling's 21 acre property to R-1 residential. They offered to pay the appropriate re-zoning fees.

7. New Business:

8. Open Actions from previous meetings:

Open Actions:	Meeting	Contact
Contact the IL State's attorney's office to understand the risks of keeping Village records at a board members home. Individual homeowners insurance may not cover these records	April 2005	Debbie
Obtain contact information from Zoning Commission Review committee	May 2005	Debbie
Finalizing Village work orders	April 2005	Bob M.
Ask the Post Office about changing our addresses to Timberlane.	July 2005	Ron L.
Eliminate water pooling on Reginald Dr. by lowering the roadside edges.	July 2005	Bob M. Bob B.
N. Boone Fire District # 3 is asking us to adopt the International Fire Code at our next meeting. They're asking everyone they support to	8/10/05	Steve

adopt this code. This pertains to building codes, not to burning. This only affects future building. Our building inspector would enforce this.		
Obtain new snow removal bids for the board review.	April 2005	Ron S.
Schedule JULIE before installing street signs this fall / location of signs	May 2005	Steve
Barb Viola from Insight Communications will present information.	May 2005	Steve

9. Old Business:

a. none

10. Motion made by Bob B., seconded by Ron S. to adjourn – 9:24pm, vote all ayes.