



## **Regular Meeting Minutes – Village of Timberlane – June 16th, 2005**

1. Call to Order at 7:05pm at Boone Lake Clubhouse by trustee Bob Marner, acting as President in Steve Rapp' absence.
2. Roll Call: Dixie Timmerman, Sylvia Gorman, Bob Marner, Ron Stelling, and Ron Lewandowski. Absent Steve Rapp, Bob Blood, Debbie Marner, and Donna Leone. There were at least 18 guests.
3. Bob Marner swore in Sylvia Gorman as the Treasurer of Timberlane Village.
4. Motion was made by Dixie and seconded by Ron S. to approve 5/19/05 regular meeting minutes with the following corrections under 6. a. v: "change vendor to contractor and trustee quoted \$600 for 2 stripings. One stripping would be \$300.00. Board approved one stripping as a test." Vote all ayes, nays - 0, absent - 3.
5. President's Report (as received from Steve Rapp):
  - a. Three culvert permits were issued for the month.
  - b. Had numerous meetings / calls with attorney Don Larson regarding annexation, ordinances for the Village and Wes Lindberg property. I expect the ordinances and zoning will be ready for the July meeting.
  - c. I spoke with Ken Terrinoni about Boone County animal control, Insight Communications Broadband, and the upcoming July 28th meeting hosted by Timberlane for Boone County at the Poplar Grove Fire station to introduce the board to the community.
  - d. I spoke with the residents at 2936 Rolling Meadow Ct. who had problems last year with the drainage ditch in their front yard. The problem still persists and I asked Pat Stewart to investigate and report back to me.
  - e. The residents at 12530 Arrowwood Lane lost their \$200 mailbox last winter and request full replacement cost. Attorney Don Larson is advising us that we are exempt from damages under the Tort Immunity Clause (protects communities from financial responsibility when a worker or community sponsored body is doing work for the community the person or community is not responsible for damages).
6. Treasurer's Report:
  - a. Motion made by Bob M., seconded by Ron L. to approve the April Treasurer's reports. Vote all ayes, nays - 0, absent - 3.
  - b. Motion made by Bob M., seconded by Dixie to approve the May Treasurer's reports. Vote all ayes, nays - 0, absent - 3.
  - c. Sylvia met with Pat Fowler to answer questions he had about our finances for the audit. He wanted documentation on our agreement with Independent Inspections. Deb supplied the information.
  - d. A Management Description and Analysis for the audit was written. This is required for GASB 34 compliance. There is no official penalty for not complying with GASB 34, but it will be noted in the auditor's report and could affect the Village's ability to raise money in the future.
  - e. Pat Fowler completed the 2004 audit and filed the Annual Financial Report (AFR) with the State Comptroller's Office online. Sylvia will file a copy of the AFR with the County Clerk on 6/17/05. The contact email address for the Treasurer and President were incorrect. Sylvia corrected the copy for Sylvia Schroeder and asked Pat to amend the report online. Pat will come to our July meeting to discuss the audit results and answer any questions the Board might have.
  - f. We received our first payments from the State for our increased population. Income tax, local use tax and Motor Fuel tax all tripled.

- g. Sylvia will be filing the New Hire reports with the State as soon as she receives W-4s from everyone.
- h. Since Social Security numbers can be used to steal identities, she will keep the Board members W-4 statements in our safe deposit box, rather than in her personal files. Sylvia also audited her electronic records to make sure that SSNs are not stored there.
- i. We should review our Investment Policy yearly. Sylvia will provide copies of our current policy for everyone to review before the next Board meeting. In July, we can discuss the policy, make any needed changes and pass a motion to accept the updated policy. Pat Fowler will be at the July meeting so we can get his input too.
- j. We received another bill from the County for our share of animal control expenses. However, Ken Terrinoni has advised us not to pay the bill because Boone County is re-evaluating the situation and may refund our original payment.
- k. Bills: The following bills were submitted for payment:

Roll Call to pay bills: Ayes – Bob M., Ron L., Ron S. Dixie, Nays – 0. Absent - Donna, Bob B.

Payee	Purpose	Amount	Check #	Date	Motion made	Motion seconded
ComEd	Street light - 5/3/05-6/2/05	\$20.55	1396	6/11/2005	Dixie	Ron S.
Independent Inspections	May 2005 permits	\$2,131.14	1397	6/16/2005	Dixie	Ron S.
Bonnell Industries	Street signs	\$99.36	1398	6/16/2005	Dixie	Ron S.
Boone County Journal	Notice of bid letting	\$62.00	1399	6/16/2005	Dixie	Ron S.
Boone Lake Conservation Council	July-December 2005	\$300.00	1400	6/16/2005	Dixie	Ron S.
	VOID		1401		Dixie	Ron S.
Stephen Rapp	June net pay - \$1000 gross	\$893.50	1402	6/16/2005	Dixie	Ron S.
Sylvia Gorman	June net pay - \$300 gross (one meeting)	\$268.05	1403	6/16/2005	Dixie	Ron S.
	VOID		1404		Dixie	Ron S.
Robert Marner	June net pay - \$50 gross (one meeting)	\$44.67	1405	6/16/2005	Dixie	Ron S.
Robert Marner	Labor - 4.5 hrs @ \$20/hr - \$90.00 gross	\$80.42	1406	6/16/2005	Dixie	Ron S.
Patrick Fowler	2004 Audit and AFR filing	\$1,690.00	1407	6/16/2005	Dixie	Ron S.
Ron Lewandowski	June net pay - \$100 gross (one meeting)	\$89.35	1408	6/16/2005	Dixie	Ron S.
Ronald Stelling	June net pay - \$100 gross (one meeting)	\$89.35	1409	6/16/2005	Dixie	Ron S.
Dixie Timmerman	June net pay - \$100 gross (one meeting)	\$89.35	1410	6/16/2005	Dixie	Ron S.
Debra Marner	June net pay - \$200 gross (no meeting)	\$178.70	1411	6/16/2005	Dixie	Ron S.

## 7. Committee Reports

### a. Roads/Highways

- i. Ron S. had Municipal Maintenance come out and make recommendations on fixing the hole in front of the residence on the northeast corner of Squirrel Tree and Orth Rds. The wires are no longer exposed since the hole caved in. They also looked at Dawson Lake and Reginald Drive. Recommended against grinding up the road and putting in a hard surface because the base is not that bad. Tar and pea gravel will suffice for at least 4-5 years. Cost for tar and pea gravel would be @ \$5K for Reginald, \$12K for Dawson. There are 2 depressions on Reginald Drive resulting in a pooling of water on the road – they recommended digging into ditch, laying burlap, filling it with rock, covering it and putting in dirt – water drains and keeps water off road. They are going to send a bid. Rabine doesn't tar and pea gravel.
- ii. We have the street signs, poles and brackets for Squirrel Tree. Need to get in touch with Julie before setting the post. Discussed putting 2 Stop signs in Hidden Grove. Ron L. will compose a flyer asking residents to slow down before we put in the Stop signs. Sylvia will make copies and Ron L will distribute. Motion by Ron S., second by Ron L to distribute flyers. All ayes. Need Children Playing signs and 25 MPH speed limit signs in Prairie Meadow. Also should look at moving Stop Sign forward on Squirrel Tree at Orth. Ron S. and Bob M. will mark out locations and give list to Steve to call Julie. We expect this work to be done early fall 2005.

- iii. Bob replaced the knocked down Speed Limit sign and twisted post on Dawson Lake Road. Also, pulled leftover t-posts used for erosion control in Prairie Lane subdivision ditch (safety issue).
  - iv. The Board discussed asking Wes Lindburg to provide traffic control signs in the new subdivision rather than having the Village pay for them.
  - v. Resident on Rolling Meadows has problem with neighbor putting sod in the ditch and raising the level of the ditch. Pat Stewart was going to check it out. We haven't accepted the road yet, so it's the homeowner, developer or landscaper's issue.
8. New Business:
- a. Bob Marner addressed our guests, Bruce Widell and Prairie Lane residents. Bruce recapped history of his complaints against the firing range. Read letter from resident who was unable to attend. Bruce passed out pictures of some of the Boone Lake facilities that he alleges are unsafe. Source of photos unknown per Bruce Widell - no one in attendance at meeting has ever seen the rifle range. The residents are interested in finding out if the range is safe. They suspect that bullets are leaving the range. No obvious safety violations, bullet holes, police reports were presented at the meeting. Our Board has no authority over Boone Lake as we have no zoning or ordinances or enforcement officials. The Board offered to facilitate a meeting between Boone Lake and the residents on the safety of the rifle range. We make no guarantees that the Boone Lake will accept this meeting invitation. We'll ask Boone Lake to bring proof of liability insurance and their insurance representative. If not satisfied with the upcoming meeting, we suggested that the residents talk to Boone County and the State's Attorney as has been our past advice in dealing with Bruce Widell. Motion by Ron S, seconded by Ron L to table the issue until a meeting can be arranged. Vote all ayes. We might consider inviting our attorney as well. Assigned this action to Steve.
  - b. There is a meeting 6/22/05 open to the public at Poplar Grove Fire Dept. to discuss growth for northern half of county.
  - c. Ron L. asked the Post Office about changing our addresses to Timberlane. He'll check further into the matter.
  - d. Bob read the prevailing wage ordinance. Motion by Bob M, seconded by Ron L to approve O05-167-1 An Ordinance Establishing the Prevailing Wage. Roll call vote: Dixie, Ron L, Ron S. Bob M – aye. Donna, Bob B. absent. Sylvia will mail the signed copy to Don Larson for publication.
9. Open Actions from previous meetings:

<b>Open Actions:</b>	<b>Meeting</b>	<b>Contact</b>
Contact the IL State's attorney's office to understand the risks of keeping Village records at a board members home. Individual homeowners insurance may not cover these records	4/21/05	Debbie
Obtain contact information from Zoning Commission Review committee	5/19/05	Debbie
Finalizing Village work orders	4/21/05	Bob M.
Road repair on Reginald and Dawson Lake Roads	5/19/05	Ron S.

10. Old Business:
- a. none
11. Motion by Ron S, Ron L to adjourn – 9:30 all ayes.