



Regular Meeting Minutes – Village of Timberlane – March 17th, 2005

1. Call to Order at 7:03pm at Boone Lake Clubhouse by President Steve Rapp.
2. Roll Call: Steve Rapp, Sylvia Gorman, Bob Marner, Debbie Marner, Ron Stelling, Dixie Timmerman and Donna Leone. Absent Bob Blood. Ron Lewandowski arrived at 7:17pm. There were two guests.
3. Motion was made by Donna and seconded by Ron S to approve 2/17/05 regular meeting minutes with two changes to be made: add Wilcox to Rob's last name (paragraph 4h) and add Steve to send photos to Caledonia Township for Norm's review (paragraph 4i). Vote all ayes, nays - 0, absent - 1.
4. President's Report:
 - a. One culvert permit was issued for the month.
 - b. Road weight restriction signs are posted and Steve is watching for construction trucks that may be violating weight limitations. One resident required septic tank pumping which was approved by the village.
 - c. Steve received a letter that he followed up on with Craig Hall from Lobdell, Hall and Andrews, Inc. about adding a fence and electric power for Boone Lake property. The company agreed to build an earthen berm but not a fence. Concern was expressed that no night shooting at the rifle range would occur if electric lights were installed in the back and Steve thought the lighting was better than before. No action was taken.
 - d. Guest Dennis Thomas presented new plans for adding an earthen berm and a shooting bench for the Boone Lake club.
 - e. Steve committed to contact Don Larson for a procedure on annexation.
 - f. Steve shared information on the recent changes to Wes Lindberg's concept plan. Wes will probably have the plan ready for the April regular meeting. Please visit www.lannert.com to get an idea of the builder's award winning residential developments.
 - g. General discussion occurred on the recent annexation of neighboring community property.
 - h. Timberlane Village website has been updated please check it out at www.villageoftimberlane.org.
 - i. We received a Boone County animal control follow-up letter that was an official request to help fund another animal control warden position. Village's portion is \$394.00 annually. Motion made by Ron S., seconded by Donna to have Sylvia take \$500.00 out of the contingency fund, create a new account for animal control and add use the \$500.00 towards this new invoice. Roll call vote: all ayes, nays 0, absent 1.
 - j. It was discussed to move \$2000.00 allocated for signs listed as a capital expense and now needs to be under roads and bridges funding.
5. Treasurer's Report:
 - a. Sylvia presented February's report. Motion by Ron S. seconded by Donna to approve the report. Vote all ayes, nays - 0, absent - 1.

- b. Sylvia took the action to contact the Ill Municipal Treasurer's Association to assure that she is listed as the village treasurer instead of the previous treasurer.
- c. She dropped off the 2004 books at Pat Fowler's on 2/21/05 for audit.
- d. Sylvia has Pat Fowler's Audit Letter of Understanding for signature.
- e. Ordered 200 checks for the Illinois Fund Checking account.
- f. Received confirmation from Illinois Department of Employment Security that our account has been made non-eligible. We received a refund of \$595.55 for 2002, 2003 and 2004. The refund was deposited in our checking account on 3/12/05.
- g. We haven't received the Federal unemployment tax refunds yet.
- h. She hasn't opened CDs for the special fund money (mainly impact fees) yet because the I/Fax report from the State Treasurer indicates that their Money Market Fund (which is where the money is now) is keeping pace with, or outperforming longer-term investments. So, she's waiting for the rates to change enough to make investing worthwhile.
- i. We received the audited financial statements for the Illinois Funds for FY04. They had no findings. They also received a 'AAAm' rating from Standard & Poor. This is the highest rating available to local Government Investment Pools.
- j. Paid ComEd bill for \$20.55 for Caledonia Street Light service from 2/3/05 – 3/4/05.
- k. Sylvia updated the Board Member list on the web site and added columns for 2005 in the Minutes and Treasurer's Reports. Do we want to post our Monthly Journal and/or bills approved for payment too? No not at this time.
- l. Bills: The following bills were submitted for payment:

Payee	Purpose	Amount	Check #	Date	Motion made:	Seconded by:
ComEd	Street light - 2/3/05-3/4/05	\$20.55	1356	3/12/2005	Donna	Dixie
Independent Inspections	February 2005 permits	\$1,153.50	1357	3/17/2005	Donna	Dixie
Caledonia Township	Plowing/Ice Control 2/20/05-3/10/05, cold patch 3/9/05	\$2,903.43	1358	3/17/2005	Donna	Dixie
Illinois Municipal League	Dues 4/1/05-3/31/05	\$119.00	1359	3/17/2005	Donna	Dixie
Sylvia Gorman	File folders, paper clips and paper	\$6.78	1360	3/17/2005	Donna	Dixie
Sylvia Gorman	March net pay	\$201.04	1361	3/17/2005	Donna	Dixie
Debra Marner	March net pay	\$156.36	1362	3/17/2005	Donna	Dixie
Robert Marner	Jan/Feb/Mar net pay	\$134.01	1363	3/17/2005	Donna	Dixie
Stephen Rapp	Fax Bills, Dec 04-Feb 05	\$52.11	1364	3/17/2005	Donna	Dixie
Boone County	Animal control	\$394.00	1365	3/17/2005	Donna	Dixie
Donna Leone	March net pay	\$44.67	1366	3/17/2005	Donna	Dixie
Bonnell Industries*	4 Weight limit signs	\$156.46	1367	3/17/2005	Donna	Dixie
* Approved for payment upon receipt of signs						

Roll Call to pay bills: Ayes – Bob M., Ron L., Donna, Ron S., Dixie, Nays – 0. Absent 1 Bob B.

6. Committee Reports

a. Roads/Highways

- i. Donna's new sign's were delivered to the wrong address and will be reshipped to her address this week.
- ii. No further action was received on the mailbox damage this year.

7. New Business:
 - a. Guest Marvin Keys, attorney for First Rockford Group that is interested in purchasing 21 acres off Caledonia Rd. He presented a Behling property concept plan that consisted of 11 single family lots of 1.18 average acres. They need 11 lots minimum to be profitable. After discussion a motion was made by Ron S. and seconded by Ron L. to give Marvin Keys approval of this concept plan.
 - b. Debbie presented information from the Ill Attorney General's office on the regulations and suggestions of how to open previously closed meeting minutes. We will schedule a special meeting (possibly closed) to review these minutes within the next few months. The village board will be prepared ahead of time.
 - c. Debbie also will prepare a record retention schedule for the village records this year. In order to adopt a schedule a representative from the Secretary of State's office will examine and sample the village records and suggest a record retention schedule. The board would need to approve the schedule.
 - d. Village cleanup day is May 14th starting at 8:00am at the Boone Lake Clubhouse. Debbie offered to prepare a flyer; Sylvia will print copies, and Dixie offered to deliver them to the residents. We will have use of the garbage dumpster and the village agreed to offer lunch for the volunteers.
8. Motion by Bob M., seconded by Donna to adjourn at 9:14pm. Vote all ayes.