



**Regular Meeting Minutes – Village of Timberlane – May 16<sup>th</sup>, 2024**

1. Call to order at 7:03pm by President Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Jonathan Lipscomb, Paul Loner, Donna Leone, Darcy Hills, Debbie Marnar, Steve Rapp. Absent: Stacy Kleyn, Greg Hills
3. There were no guests.
4. Motion made by Paul Loner seconded by Donna Leone to approve the April 18<sup>th</sup>, 2024, regular meeting minutes. Vote all ayes, 0 nays, 1 absent.
5. President’s Report: Steve Rapp awaits the final step in the SAM GATA grant approval.
6. Treasurer’s Report:
  - a. Motion made by Donna Leone, seconded by Darcy Hills to approve the April 2024 Treasurer's Report. Vote all ayes, 0 nays, and 1 absent.
  - b. Motion made by Donna Leone, seconded by Paul Loner to issue full payment to Dany’s Tree Service for an invoice of \$21,500.00. Steve Rapp will ask Stacy Kleyn to hold the check until he or Greg Hills complete the review of road work. Roll call vote: Ayes: Donna Leone, Darcy Hills, Jonathan Lipscomb, Paul Loner, Nay:0 Absent: Greg Hills
  - c. The following bills were submitted for May 2024 payment. Motion made by Donna Leone, seconded by Paul Loner to approve bills. Roll call vote: Ayes: Donna Leone, Darcy Hills, Jonathan Lipscomb, Paul Loner, Nay:0 Absent: Greg Hills

<b>Date</b>	<b>Num</b>	<b>Payee</b>	<b>Payment</b>	<b>Motion Made:</b>	<b>Motion Seconded:</b>
05/16/2024	3294	Lauterbach & Amen, LLP	\$1,000.00	Donna L	Paul L
05/08/2024		IL Department of Revenue	\$113.42	Donna L	Paul L
05/16/2024	3287	Darcy A. Hills	\$87.40	Donna L	Paul L
05/16/2024	3288	Gregory S. Hills	\$87.40	Donna L	Paul L
05/16/2024	3289	Stacy M Kleyn	\$437.00	Donna L	Paul L
05/16/2024	3290	Donna M. Leone	\$87.40	Donna L	Paul L
05/16/2024	3291	Stephen M. Rapp	\$799.00	Donna L	Paul L
05/16/2024	3292	Debra K. Marnar	\$218.49	Donna L	Paul L
05/16/2024	3293	Postmaster	\$100.00	Donna L	Paul L
05/16/2024	3295	B & F Construction Code Services, Inc.	\$785.00	Donna L	Paul L
05/16/2024	1085	MWD Services, Inc.	\$21,600.00	Donna L	Paul L
		<b>Total Funds</b>	<b>\$25,315.11</b>	Donna L	Paul L

7. Committee Reports
  - a. Finance
    - i. None.
  - b. Planning and Zoning
    - i. None.
  - c. Roads/Highways/Bridges
    - i. Dany Tree Service, Inc completed at least half of the tree and brush cutting on village right of way before their bucket truck broke down. They plan to finish the work as soon as possible.
    - ii. Donna Leone commented that Dany’s Tree Service was hired to work on her personal property and offered to provide proof of their paid invoice.

- iii. No updates concerning Timberlane’s re-surfacing for three subdivisions: Heatherfield Estates, Wooded Acres, and Timberlane this year.
- iv. Motion made by Paul Loner, seconded by Jonathan Lipscomb to replace the “speed humps” signage with new “children at play” signage. Steve Rapp offered to ask Midwest Dirt to replace these signs. Vote all ayes, 0 nays, and 1 absent.
- v. Motion made by Jonathan Lipscomb, seconded by Donna Leone to approve the bridge inspection quote of \$6,863.00 and scope of work agreement from Hampton, Lenzini and Renwick Inc for three (3) village bridges. This is due in September when water levels are lower. Roll call vote: Ayes: Donna Leone, Darcy Hills, Jonathan Lipscomb, Paul Loner, Nay:0 Absent: Greg Hills.
- d. Village Hall located at 2940 Charleston Ct, Immanuel Lutheran at Timberlane
  - i. None.

8. Old Business

- a. Darcy Hills commented that the village signage stakes are being removed for various reasons. She and Greg Hills are re-staking them. Shawcraft Signs can proceed with JULIE for installation. A notification letter was sent to property owners on Caledonia and Orth Roads about the new sign.
- b. Greg Hills is working on the single garbage hauler next steps for the board.

9. New Business

- a. None.

<b>Open Actions:</b>	<b>Meeting</b>	<b>Contact</b>
Revision of Timberlane By-laws to include electronic attendance	Mar 2014	Debbie Marner
Timberlane has been asked to adopt 2015 International Residential Codes for Inspections (IRC, IBC, IMC), 2014, 2011 NEC codes.	Oct 2016	Steve Rapp along with Drew Bliss
Review three draft ordinances and provide guidance to the board: O20-324-03 Burning ordinance, O20-324-04 Noise ordinance, O20-324-05 Street Parking ordinance	April 2021	Steve Rapp, Trent Ferguson, attorney
New Ordinance stating the surface of driveways within the easement shall match the roadway surface type that it intersects (J. Krohn)	Oct 2021	Steve Rapp, Trent Ferguson
IL EPA storm water waiver in progress.	2021	Steve Rapp, CES
Donna Leone asked about adding a speed limit size on Orth Rd near 76 since there may not be one in the area.	Aug 2022	Steve Rapp
Revise Timberlane’s 2012 Comprehensive Plan	Jan 2023	Full board
IFHDA stated that Timberlane is determined to be a “Non-Exempt Local Government”. The Affordable Housing Planning and Appeal Act requires that Timberlane is to create, adopt and submit an affordable housing plan to IHDA within 18 months after notification of its non-exempt status.	Jan 2024	Steve Rapp, Trent Ferguson
Determine the legal use of the cannabis tax income	Jan 2024	Steve Rapp

- i. Motion made by Paul Loner, seconded by Donna Leone to adjourn at 7:52pm Vote all ayes, 0 nays, and 1 absent.