



**Regular Meeting Minutes – Village of Timberlane – December 21<sup>st</sup>, 2023**

1. Call to order at 7:03pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Stacy Kleyn, Greg Hills, Donna Leone, Darcy Hills, Debbie Marner and Jonathan Lipscomb. Absent: Andrea Ulbert and Paul Loner.
3. There were no guests.
4. Motion made by Darcy Hills, seconded by Donna Leone to approve the November 16<sup>th</sup>, 2023, regular meeting minutes. Vote all ayes, 0 nays, 2 absent.
5. President’s Report: Steve Rapp’s comments are found within the meeting minutes.
6. Treasurer’s Report:
  - a. Motion made by Donna Leone, seconded by Jonathan Lipscomb to approve the November 2023 Treasurer's Report. Vote all ayes, 0 nays, and 2 absent.
  - b. The following bills were submitted for November 2023 payment. Motion made by Greg Hills, seconded by Donna Leone to approve bills. Roll call vote: Ayes: Greg Hills, Darcy Hills, Jonathan Lipscomb, Donna Leone. Nay: 0, Absent: Andrea Ulbert and Paul Loner.

<b>Date</b>	<b>Num</b>	<b>Payee</b>	<b>Payment</b>	<b>Motion Made:</b>	<b>Motion Seconded:</b>
12/08/2023		IL Department of Revenue	\$111.38	Greg H	Donna L
12/08/2023	3225	Com Ed	\$40.20	Greg H	Donna L
12/21/2023	3226	Postmaster	\$66.00	Greg H	Donna L
12/21/2023	3227	B & F Construction Code Services, Inc.	\$1,201.00	Greg H	Donna L
12/21/2023	3228	Gregory S. Hills	\$87.40	Greg H	Donna L
12/21/2023	3229	Darcy A. Hills	\$87.40	Greg H	Donna L
12/21/2023	3230	Stacy M Kleyn	\$430.75	Greg H	Donna L
12/21/2023	3231	Donna M. Leone	\$87.40	Greg H	Donna L
12/21/2023	3232	Jonathan M. Lipscomb	\$87.40	Greg H	Donna L
12/21/2023	3233	Paul D. Loner	\$87.40	Greg H	Donna L
12/21/2023	3234	Debra K. Marner	\$218.50	Greg H	Donna L
12/21/2023	3235	Stephen M. Rapp	\$799.00	Greg H	Donna L
12/21/2023	3236	Debra K. Marner	\$24.00	Greg H	Donna L
12/21/2023	3237	Donna M. Leone	\$181.76	Greg H	Donna L
12/21/2023	1002	Midwest Dirt	\$1,360.80	Greg H	Donna L
		<b>Total Funds</b>	<b>\$4,870.39</b>		
		Total for 115 - General Checking	\$3,509.59		
		Total for 112 - MFT Checking	\$1,360.80		

1. Committee Reports
  - a. Finance
    - i. Stacy Kleyn will ask Curt Newport concerning how to use the Cannabis tax.
  - b. Planning and Zoning
    - i. Steve Rapp is sending information to Trent Ferguson, village attorney on potential zoning violations reported.
  - c. Roads/Highways/Bridges

- i. Steve Rapp contacted Midwest Dirt to treat ice on roads after a complaint was reported.
- ii. Steve Rapp requested a quote from Midwest Dirt to remove overhanging branches in Timberlane/Wooded Acres subdivisions that are interfering with school buses/large truck traffic.
- iii. Steve Rapp requested a quote from Midwest Dirt to replace the collapsed culver at Silver Fox and Woodchuck roads.
- iv. On behalf of the board of trustees, Steve Rapp will submit to Justin Krohn the 2024 road re-surfacing requests from Timberlane to include three (3) subdivisions: Heatherfield Estates, Wooded Acres, Timberlane.
- d. Village Hall located at 2940 Charleston Ct, Immanuel Lutheran at Timberlane
  - i. None.

2. Old Business.

- a. Village Signage installation, notification, and maintenance – Shawcraft reviewed locations of t-posts where new signs are to be placed. Darcy Hills was told by Justin Krohn, Boone County Engineer Highway Dept to contact Jessica at the Boone County Planning dept for proper placement restrictions.
- b. No updates from Frontier Communications.
- c. Steve Rapp requested that Comcast/Xfinity direct mail informational letters to village residents, however that has not happened yet.
- d. Single garbage hauler - Darcy revised the survey postcard for mailing in 2024.
- e. No update on notifying agencies of new Timberlane addresses.

3. New Business

- a. Debra Marner, clerk, handed out the Economic Interest Statements that are due by February 1<sup>st</sup> to the Boone County clerks office.
- b. Holiday pizza party was enjoyed by all who attended.
- c. Steve Rapp will be recovering from surgery and will be absent on February 15<sup>th</sup>, 2024. Darcy Hills volunteered to conduct that regular meeting during Steve’s absence.

<b>Open Actions:</b>	<b>Meeting</b>	<b>Contact</b>
Revision of Timberlane By-laws to include electronic attendance	Mar 2014	Debbie Marner
Timberlane has been asked to adopt 2015 International Residential Codes for Inspections (IRC, IBC, IMC), 2014, 2011 NEC codes.	Oct 2016	Steve Rapp along with Drew Bliss
Review three draft ordinances and provide guidance to the board: O20-324-03 Burning ordinance, O20-324-04 Noise ordinance, O20-324-05 Street Parking ordinance	April 2021	Steve Rapp, Trent Ferguson, attorney
New Ordinance stating the surface of driveways within the easement shall match the roadway surface type that it intersects (J. Krohn)	Oct 2021	Steve Rapp, Trent Ferguson
IL EPA storm water waiver in progress.	2021	Steve Rapp, CES
Donna Leone asked about adding a speed limit size on Orth Rd near 76 since there may not be one in the area.	Aug 2022	Steve Rapp
Revise Timberlane’s 2012 Comprehensive Plan	Jan 2023	Full board

- i. Motion made by Darcy Hills, seconded by Donna Leone to adjourn at 8:05pm Vote all ayes, 0 nays, and 2 absent.