



Regular Meeting Minutes – Village of Timberlane – November 16th, 2023

1. Call to order at 7:00pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Stacy Kleyn, Greg Hills, Paul Loner, Donna Leone, Darcy Hills, Debbie Marner and Jonathan Lipscomb. Absent: Andrea Ulbert.
3. There were two guests.
4. Motion made by Darcy Hills, seconded by Donna Leone to approve the October 19th, 2023, regular meeting minutes. Vote all ayes, 0 nays, 1 absent.
5. President’s Report: Steve Rapp’s comments are found within the meeting minutes.
6. Treasurer’s Report:
 - a. Motion made by Greg Hills, seconded by Jonathan Lipscomb to approve the October 2023 Treasurer's Report. Vote all ayes, 0 nays, and 1 absent.
 - b. The following bills were submitted for October 2023 payment. Motion made by Darcy Hills, seconded by Donna Leone to approve bills. Roll call vote: Ayes: Greg Hills, Paul Loner, Darcy Hills, Jonathan Lipscomb, Donna Leone. Nay: 0, Absent: Andrea Ulbert.

Date	Num	Payee	Payment	Motion Made:	Motion Seconded:
11/6/2023		IL Department of Revenue	\$112.30	Darcy H	Donna L
11/8/2023	3214	Com Ed	\$40.38	Darcy H	Donna L
11/8/2023	3215	Midland States Bank	\$35.00	Darcy H	Donna L
11/16/2023	3216	Darcy A. Hills	\$87.40	Darcy H	Donna L
11/16/2023	3217	Gregory S. Hills	\$87.40	Darcy H	Donna L
11/16/2023	3218	Stacy M Kleyn	\$430.75	Darcy H	Donna L
11/16/2023	3219	Donna M. Leone	\$87.40	Darcy H	Donna L
11/16/2023	3220	Paul D. Loner	\$87.40	Darcy H	Donna L
11/16/2023	3221	Debra K. Marner	\$218.49	Darcy H	Donna L
11/16/2023	3222	Stephen M. Rapp	\$799.00	Darcy H	Donna L
11/16/2023	3223	Andrea Ulbert	\$87.40	Darcy H	Donna L
11/16/2023	3224	B & F Construction Code Services, Inc.	\$315.00	Darcy H	Donna L
		Total Funds	\$2,387.92		
		Total for 115 - General Checking	\$2,387.92		

1. Committee Reports
 - a. Finance
 - i. Stacy Kleyn checked into a new Illinois law concerning “Paid leave for all Workers” and discovered that it does not apply to elected officials. The treasurer is affected by this as an appointed position, however Stacy stated that any paid leave hours would be negligible so no action was taken.
 - b. Planning and Zoning
 - i. None.
 - c. Roads/Highways/Bridges
 - i. None.
 - d. Village Hall located at 2940 Charleston Ct, Immanuel Lutheran at Timberlane

- i. None.

2. Old Business.

- a. Village Signage installation, notification, and maintenance – Darcy and Greg Hills installed t-posts where new signs are to be placed. One location will be changed and given to Shawcraft Signs who will proceed after Julie identifies buried lines.
- b. No updates from Frontier Communications.
- c. Comcast/Xfinity offered to host an information meeting or mail letters to announce their new cable services and prices. Steve Rapp requested that Comcast/Xfinity direct mail informational letters to village residents.
- d. Single garbage hauler - Darcy stated the survey is created and ready to print off.
- e. No update on notifying agencies of new Timberlane addresses.

3. New Business

- a. Motion made by Darcy Hills, seconded by Donna Leone to approve ordinance O23-320-01 Tax Levy for 2024. Vote all ayes, 0 nays, 1 absent.
- b. Motion made by Darcy Hills, seconded by Donna Leone to approve ordinance O23-320-02 Budget for 2024. Vote all ayes, 0 nays, 1 absent.
- c. Motion made by Darcy Hills, seconded by Donna Leone to approve the Truth in Taxation. Vote all ayes, 0 nays, 1 absent.
- d. Motion made by Greg Hills, seconded by Jonathan Lipscomb to approve resolution R23-320-01 Meeting Schedule for 2024. Vote all ayes, 0 nays, 1 absent.
- e. The full board decided that the holiday pizza party would start at 6:30pm prior to the regular meeting at 7:00pm on December 21st.
- f. Resident guest Susan Musinski spoke concerning the campers, boats, and recreational vehicles parking on residential lots in the Timberlane/Wooded Acres subdivision. Steve Rapp checked with Trent Ferguson, Timberlane’s lawyer who stated that those subdivisions would need to create a new Homeowners Association. If that doesn’t happen then Timberlane ordinances would prevail. Susan provided pictures and copies of other village’s ordinances for examples of enforcement. Trustee’s spoke on the need to enforce regulations or property standards, setback violations, etc. Steve Rapp offered to send this information to Trent Ferguson and request a draft ordinance letter for the trustee board to review. B&F Code Construction will be contacted concerning their involvement in code enforcement.

Open Actions:	Meeting	Contact
Revision of Timberlane By-laws to include electronic attendance	Mar 2014	Debbie Marner
Timberlane has been asked to adopt 2015 International Residential Codes for Inspections (IRC, IBC, IMC), 2014, 2011 NEC codes.	Oct 2016	Steve Rapp along with Drew Bliss
Review three draft ordinances and provide guidance to the board: O20-324-03 Burning ordinance, O20-324-04 Noise ordinance, O20-324-05 Street Parking ordinance	April 2021	Steve Rapp, Trent Ferguson, attorney
New Ordinance stating the surface of driveways within the easement shall match the roadway surface type that it intersects (J. Krohn)	Oct 2021	Steve Rapp, Trent Ferguson

IL EPA storm water waiver in progress.	2021	Steve Rapp, CES
Donna Leone asked about adding a speed limit size on Orth Rd near 76 since there may not be one in the area.	Aug 2022	Steve Rapp
Revise Timberlane's 2012 Comprehensive Plan	Jan 2023	Full board

- i. Motion made by Darcy Hills, seconded by Donna Leone to adjourn at 8:35pm Vote all ayes, 0 nays, and 1 absent.