



**Regular Meeting Minutes – Village of Timberlane – October 19<sup>th</sup>, 2023**

1. Call to order at 7:00pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Stacy Kleyn, Greg Hills, Paul Loner, Donna Leone, Darcy Hills, Debbie Marner and Andrea Ulbert. Absent: Jonathan Lipscomb.
3. There were no guests.
4. Motion made by Donna Leone, seconded by Paul Loner to approve September 21<sup>st</sup>, 2023, regular meeting minutes. Vote all ayes, 0 nays, 1 absent.
5. President’s Report: Steve Rapp’s comments are found within the meeting minutes.
6. Treasurer’s Report:
  - a. Motion made by Greg Hills, seconded by Donna Leone to approve the September 2023 Treasurer's Report. Vote all ayes, 0 nays, and 1 absent.
  - b. The following bills were submitted for September 2023 payment. Motion made by Andrea Ulbert, seconded by Donna Leone to approve bills. Roll call vote: Ayes: Greg Hills, Andrea Ulbert, Paul Loner, Darcy Hills, Donna Leone. Nay: 0, Absent: Jonathan Lipscomb.

Date	Num	Payee	Payment	Motion Made:	Motion Seconded:
10/09/2023		IL Department of Revenue	\$106.43	Andrea U	Donna L
10/11/2023	3201	Com Ed	\$40.52	Andrea U	Donna L
10/19/2023	3202	Darcy A. Hills	87.4	Andrea U	Donna L
10/19/2023	3203	Gregory S. Hills	123.45	Andrea U	Donna L
10/19/2023	3204	Stacy M Kleyn	\$430.75	Andrea U	Donna L
10/19/2023	3205	Donna M. Leone	\$87.40	Andrea U	Donna L
10/19/2023	3206	Jonathan M. Lipscomb	\$87.40	Andrea U	Donna L
10/19/2023	3207	Paul D. Loner	\$111.43	Andrea U	Donna L
10/19/2023	3208	Debra K. Marner	\$174.80	Andrea U	Donna L
10/19/2023	3209	Stephen M. Rapp	\$799.00	Andrea U	Donna L
10/19/2023	3210	IRS	\$1,230.59	Andrea U	Donna L
10/19/2023	3211	B & F Construction Code Services, Inc.	\$4,573.25	Andrea U	Donna L
10/19/2023	3212	IML Risk Management Association	\$150.00	Andrea U	Donna L
10/19/2023	3213	Boone County Journal	\$70.00	Andrea U	Donna L
10/19/2023	3212	IML Risk Management Association	\$6,057.81	Andrea U	Donna L
10/19/2023	1083	Midwest Dirt	\$4,740.00	Andrea U	Donna L
10/19/2023	1084	Northern Illinois Service Co.	\$1,214.28	Andrea U	Donna L
		<b>Total Funds</b>	<b>\$20,084.51</b>		
		Total for 115 - General Checking	\$14,130.23		
		Total for 116 - Utility Tax Checking	\$5,954.28		

1. Committee Reports
  - a. Finance
    - i. Stacy Kleyn presented the 2024 tax levy for discussion. The board of Trustees decided to increase the contingency account to \$300.00.
  - b. Planning and Zoning

- i. The board of Trustees discussed the campers, boats, and recreational vehicles parking on residential lots in the Timberlane/Wooded Acres subdivision. Darcy Hills believes the original covenants, conditions, and restrictions may supersede the Boone County regulations. Trustees stated the subdivision would need a homeowners association and enforcement. No action was taken.
  - c. Roads/Highways/Bridges
    - i. Steve Rapp will ask Midwest Dirt to check out the overhanging trees in the Timberlane/Wooded Acres subdivision.
  - d. Village Hall located at 2940 Charleston Ct, Immanuel Lutheran at Timberlane
    - i. None.
- 2. Old Business.
  - a. Steve Rapp received only one Snow and Ice bid letting package this year. Motion made by Darcy Hills, seconded by Donna Leone to accept Midwest Dirt's proposal as received. Vote all ayes, 0 nays, 1 absent.
  - b. Village Signage installation, notification, and maintenance – Darcy Hills will submit the final placement map to Shawcraft for implementation.
  - c. No updates from Frontier Communications or Comcast.
  - d. Single garbage hauler - Darcy and Greg Hills are working on printing the survey postcards with the Staples Co.
  - e. Andrea Ulbert completed and emailed the list of agencies to be notified of new Timberlane addresses. The clerk will look for the email.
- 3. New Business
  - a. None.

<b>Open Actions:</b>	<b>Meeting</b>	<b>Contact</b>
Revision of Timberlane By-laws to include electronic attendance	Mar 2014	Debbie Marner
Timberlane has been asked to adopt 2015 International Residential Codes for Inspections (IRC, IBC, IMC), 2014, 2011 NEC codes.	Oct 2016	Steve Rapp along with Drew Bliss
Review three draft ordinances and provide guidance to the board: O20-324-03 Burning ordinance, O20-324-04 Noise ordinance, O20-324-05 Street Parking ordinance	April 2021	Steve Rapp, Trent Ferguson, attorney
New Ordinance stating the surface of driveways within the easement shall match the roadway surface type that it intersects (J. Krohn)	Oct 2021	Steve Rapp, Trent Ferguson
IL EPA storm water waiver in progress.	2021	Steve Rapp, CES
Donna Leone asked about adding a speed limit size on Orth Rd near 76 since there may not be one in the area.	Aug 2022	Steve Rapp
Revise Timberlane's 2012 Comprehensive Plan	Jan 2023	Full board

- i. Motion made by Darcy Hills, seconded by Andrea Ulbert to adjourn at 8:25pm Vote all ayes, 0 nays, and 1 absent.