



**Regular Meeting Minutes – Village of Timberlane – August 17<sup>th</sup>, 2023**

1. Call to order at 7:00pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Stacy Kleyn, Debbie Marner, Jonathan Lipscomb, Greg Hills, Donna Leone and Darcy Hills. Absent: Paul Loner and Andrea Ulbert.
3. There were no guests.
4. Motion made by Darcy Hills, seconded by Donna Leone to approve July 20th, 2023, regular meeting minutes. Vote all ayes, 0 nays, 2 absent.
5. President’s Report: a few complaints received after Orth Road was repaved regarding steep drop-offs at driveways and corner edges. Steve asked Midwest to add gravel. Waiting on Nate Walton’s review of broken road edges in front of 12232 Squirrel Tree Lane. Waiting for Trent Ferguson’s legal review on lack of property upkeep.
6. Treasurer’s Report:
  - a. Motion made by Donna Leone, seconded by Greg Hills to approve the July 2023 Treasurer's Report. Vote all ayes, 0 nays, and 2 absent.
  - b. The following bills were submitted for payment. Motion made by Jonathan Lipscomb, seconded by Donna Leone to approve bills. Roll call vote: Ayes: Greg Hills, Darcy Hills, Donna Leone, Jonathan Lipscomb. Nay: 0, Absent: Paul Loner and Andrea Ulbert.

Date	Payee	Payment	Motion made:	Motion Seconded:
08/07/2023	IL Department of Revenue	\$111.38	Jonathan L	Donna L
08/09/2023	Com Ed	\$39.83	Jonathan L	Donna L
08/17/2023	Gregory S. Hills	\$87.40	Jonathan L	Donna L
08/17/2023	Stacy M Kleyn	\$430.75	Jonathan L	Donna L
08/17/2023	Jonathan M. Lipscomb	\$87.40	Jonathan L	Donna L
08/17/2023	Debra K. Marner	\$218.49	Jonathan L	Donna L
08/17/2023	Stephen M. Rapp	\$799.00	Jonathan L	Donna L
08/17/2023	Andrea Ulbert	\$87.40	Jonathan L	Donna L
08/17/2023	CES Inc.	\$381.75	Jonathan L	Donna L
08/17/2023	B & F Construction Code Services, Inc.	\$745.00	Jonathan L	Donna L
8/17/2023	Boone Bounty MFT Fund	\$1,007.72	Jonathan L	Donna L
8/17/2023	Midwest Dirt	\$2,200.00	Jonathan L	Donna L
	<b>Total Funds</b>	<b>\$6,196.12</b>		
	Total for Non-Specific	\$2,988.40		
	Total for MFT Checking	\$1,007.72		
	Total for Utility Tax Checking	\$2,200.00		

1. Committee Reports
  - a. Finance
    - i. Stacy Kleyn commented that for the last months the new QuickBooks’s version recorded dollars going into an unknown Payroll Acct 66000 instead of our Salary Acct 430. All accounts in the budget however are correct. Stacy

will reach out Courtney from Lauterbach & Amen, LLP auditors for help with QuickBooks software.

- ii. Paul Loner was given the task of auditing the 6-months of bank checking accounts.
  - b. Planning and Zoning
    - i. None.
  - c. Roads/Highways/Bridges
    - i. Orth Road yellow re-striping was completed this month.
  - d. Village Hall located at 2940 Charleston Ct, Immanuel Lutheran at Timberlane
    - i. None.
2. Old Business.
- a. Village signage installation, notification and Maintenance rollout plan includes:
    - i. Shawcraft will have signs ready mid-Sept. Darcy Hills will contact Justin Krohn for support.
    - ii. Darcy Hills will provide the area maps, photos with marked spots
    - iii. Julie will be notified to mark utilities.
    - iv. Need to pick a material underneath signs with edging to block vegetation.
  - b. Complaints received about unidentified Comcast trench workers walking into yards and field areas and orange paint sprayed on large boulders in yards.
  - c. Trustees asked if Frontier Communications will still be coming through this year. Steve will contact their representative.
  - d. No update on the single garbage hauler process.
  - e. No update on notifying agencies of new Timberlane addresses.
  - f. The trustees agreed to allow the questionnaire postcards to be mailed out by the Hills about single garbage hauler for Timberlane.
3. New Business
- a. None.

<b>Open Actions:</b>	<b>Meeting</b>	<b>Contact</b>
Revision of Timberlane By-laws to include electronic attendance	Mar 2014	Debbie Marner
Timberlane has been asked to adopt 2015 International Residential Codes for Inspections (IRC, IBC, IMC), 2014, 2011 NEC codes.	Oct 2016	Steve Rapp along with Drew Bliss
Review three draft ordinances and provide guidance to the board: O20-324-03 Burning ordinance, O20-324-04 Noise ordinance, O20-324-05 Street Parking ordinance	April 2021	Steve Rapp, Trent Ferguson, attorney
New Ordinance stating the surface of driveways within the easement shall match the roadway surface type that it intersects (J. Krohn)	Oct 2021	Steve Rapp, Trent Ferguson
IL EPA storm water waiver in progress.	2021	Steve Rapp, CES
Donna Leone asked about adding a speed limit size on Orth Rd near 76 since there may not be one in the area.	Aug 2022	Steve Rapp
Revise Timberlane's 2012 Comprehensive Plan	Jan 2023	Full board

- i. Motion made by Darcy Hills, seconded by Donna Leone to adjourn at 8:18pm Vote all ayes, 0 nays, and 2 absent.