



Regular Meeting Minutes – Village of Timberlane – July 20th, 2023

1. Call to order at 7:01pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Stacy Kleyn, Debbie Marner, Jonathan Lipscomb, Greg Hills and Andrea Ulbert. Absent: Paul Loner, Donna Leone, and Darcy Hills.
3. There were no guests.
4. Motion made by Greg Hills, seconded by Andrea Ulbert to allow Steve Rapp to act on behalf of a trustee to form a quorum. Vote all ayes, 0 nays, 3 absent.
5. Motion made by Jonathan Lipscomb, seconded by Greg Hills to approve June 15th, 2023, regular meeting minutes. Vote all ayes, 0 nays, 3 absent.
6. President’s Report: Josh Dunham asked Steve Rapp about special approval under the state of Illinois for living in a pole barn style home. Steve contacted Trent Ferguson, the village attorney, who recommended that B & F Code Construction be involved to issue a single-family permit. Josh was notified of these requirements.
7. Treasurer’s Report:
 - a. Motion made by Andrea Ulbert, seconded by Jonathan Lipscomb to approve the June 2023 Treasurer's Report. Vote all ayes, 0 nays, and 3 absent.
 - b. The following bills were submitted for payment. Motion made by Greg Hills, seconded by Jonathan Lipscomb to approve bills. Roll call vote: Ayes: Steve Rapp, Greg Hills, Andrea Ulbert, Jonathan Lipscomb. Nay: 0, Absent: Paul Loner, Darcy Hills, Donna Leone.

Date Paid	Num	Payee	Payment	Motion Made:	Motion Seconded:
07/05/2023		IL Department of Revenue	\$111.38	Greg H	Jonathan L
07/11/2023	3172	Com Ed	\$40.25	Greg H	Jonathan L
07/20/2023	3164	Darcy A. Hills	\$87.40	Greg H	Jonathan L
07/20/2023	3165	Gregory S. Hills	\$87.40	Greg H	Jonathan L
07/20/2023	3166	Ms Stacy M Kleyn	\$430.75	Greg H	Jonathan L
07/20/2023	3167	Donna M. Leone	\$87.40	Greg H	Jonathan L
07/20/2023	3168	Jonathan M. Lipscomb	\$87.40	Greg H	Jonathan L
07/20/2023	3169	Paul D. Loner	\$87.40	Greg H	Jonathan L
07/20/2023	3170	Debra K. Marner	\$218.50	Greg H	Jonathan L
07/20/2023	3171	Stephen M. Rapp	\$799.00	Greg H	Jonathan L
7/20/2023	3173	CES Inc.	\$1,346.88	Greg H	Jonathan L
7/20/2023	3174	B & F Construction Code Services, Inc.	\$3,159.11	Greg H	Jonathan L
7/20/2023	3175	United States Treasury	\$1,276.26	Greg H	Jonathan L
7/20/2023	3176	ShawCraft Sign Co	\$9,622.40	Greg H	Jonathan L
7/20/2023	3177	Debra K. Marner	\$15.69	Greg H	Jonathan L
7/20/2023	3179	Rock Road	\$168,178.00	Greg H	Jonathan L
		Total for 115 - General Checking	\$185,635.22	Greg H	Jonathan L
7/20/2023	1000	Rock Road	\$20,518.10	Greg H	Jonathan L
		Total for MFT Checking	\$20,518.10	Greg H	Jonathan L
		Total Funds	\$206,153.32	Greg H	Jonathan L

1. Committee Reports

a. Finance

- i. Stacy Kleyn will bring the 6-month village checking records for trustee auditing at the next meeting.

b. Planning and Zoning

- i. Steve Rapp assigns all new street addresses. Boone County Planning Dept provided a sample letter that Timberlane could use to notify agencies of a new Timberlane address. Andrea Ulbert offered to search for the addresses, emails that match the agencies that Timberlane would notify of new addresses.

c. Roads/Highways/Bridges

- i. Orth Road yellow striping by the Boone County Highway dept should be completed by the end of July.
- ii. Orth Road resurfacing questions concerning driveway drop-offs at the new asphalt were addressed by Steve Rapp. Feedback from residents has been positive.
- iii. Grass repair will be needed after utility trucks leave the Squirrel Tree Road access area, trustees said.
- iv. Steve Rapp offered to ask Trent Ferguson about residential property upkeep such as not mowed or long grass, debris cleanup, structures on property breaking down, etc.
- v. Midwest Dirt added dirt and grass seed to the new culver on Dawson Lake Rd.
- vi. Steve Rapp will have Midwest Dirt review and provide a quote to repair the broken road edges in front of 12232 Squirrel Tree Lane.

d. Village Hall located at *2940 Charleston Ct, Immanuel Lutheran at Timberlane*

- i. None.

2. Old Business.

- a. Maintenance and notification of the new village signage of high-density polyurethane (HDU) material from Shawcraft Signs will be reviewed next month to prepare for installation.
- b. Steve Rapp will ask Bunge, CES engineer, on the status of actions yet to be performed on the Comcast Cable Franchise Agreement and the Frontier Communications Franchise Agreement with Timberlane.
- c. No update on the single garbage hauler process.

3. New Business

- a. None.

Open Actions:	Meeting	Contact
Revision of Timberlane By-laws to include electronic attendance	Mar 2014	Debbie Marner
Timberlane has been asked to adopt 2015 International Residential Codes for Inspections (IRC, IBC, IMC), 2014, 2011 NEC codes.	Oct 2016	Steve Rapp along with Drew Bliss
Review three draft ordinances and provide guidance to the board: O20-324-03 Burning ordinance, O20-324-04 Noise ordinance, O20-324-05 Street Parking ordinance	April 2021	Steve Rapp, Trent Ferguson, attorney
New Ordinance stating the surface of driveways within the easement shall match the roadway surface type that it intersects (J. Krohn)	Oct 2021	Steve Rapp, Trent Ferguson

IL EPA storm water waiver in progress.	2021	Steve Rapp, CES
Donna Leone asked about adding a speed limit size on Orth Rd near 76 since there may not be one in the area.	Aug 2022	Steve Rapp
Revise Timberlane's 2012 Comprehensive Plan	Jan 2023	Full board

- i. Motion made by Jonathan Lipscomb, seconded by Andrea Ulbert to adjourn at 8:06pm Vote all ayes, 0 nays, and 3 absent.