



Regular Meeting Minutes – Village of Timberlane – June 15th, 2023

1. Call to order at 7:02pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Stacy Kleyn, Debbie Marner, Jonathan Lipscomb, Greg Hills, Paul Loner, Donna Leone, and Darcy Hills. Absent: Andrea Ulbert.
3. There were no guests.
4. Motion made by Greg Hills, seconded by Donna Leone to approve May 18th, 2023, regular meeting minutes. Vote all ayes, 0 nays, 1 absent.
5. President’s Report: Steve Rapp received a Mediacom annual customer service report. Not specific to our area about complaint reporting, however.
6. Treasurer’s Report:
 - a. Motion made by Jonathan Lipscomb, seconded by Darcy Hills to approve the May 2023 Treasurer's Report. Vote all ayes, 0 nays, and 1 absent.
 - b. The following bills were submitted for payment. Motion made by Paul Loner, seconded by Donna Leone to approve bills. Roll call vote: Ayes: Donna Leone, Greg Hills, Paul Loner, Darcy Hills, Jonathan Lipscomb. Nay: 0, Absent: Andrea Ulbert.

Date	Num	Payee	Payment	Motion Made:	Motion Seconded:
06/07/2023		IL Department of Revenue	\$ 116.33	Paul L	Donna L
06/06/2023	3152	Com Ed	\$ 40.53	Paul L	Donna L
06/15/2023	3153	Gregory S. Hills	\$ 87.40	Paul L	Donna L
06/15/2023	3154	Stacy M Kleyn	\$ 430.75	Paul L	Donna L
06/15/2023	3155	Donna M. Leone	\$ 87.40	Paul L	Donna L
06/15/2023	3156	Jonathan M. Lipscomb	\$ 87.40	Paul L	Donna L
06/15/2023	3157	Paul D. Loner	\$ 87.40	Paul L	Donna L
06/15/2023	3158	Debra K. Marner	\$ 218.49	Paul L	Donna L
06/15/2023	3159	Stephen M. Rapp	\$ 799.00	Paul L	Donna L
06/15/2023	3160	Andrea Ulbert	\$ 87.40	Paul L	Donna L
06/15/2023	3161	Stacy Kleyn	\$ 75.41	Paul L	Donna L
06/15/2023	3162	CES Inc.	\$ 1,397.88	Paul L	Donna L
06/15/2023	3163	B & F Construction Code Services, Inc.	\$ 390.00	Paul L	Donna L
06/15/2023	1081	Midwest Dirt	\$ 2,990.00	Paul L	Donna L
		Total Bills Paid	\$ 6,895.39		
		<i>Total for Utility Tax Checking</i>	<i>\$ 2,990.00</i>		
		<i>Total for General Checking</i>	<i>\$ 3,905.39</i>		

1. Committee Reports

a. Finance

- i. Stacy Kleyn asked the board of Trustees to review the village checking account every 6 months. She will bring the information for the volunteer trustee at the July meeting.

b. Planning and Zoning

- i. None.

- c. Roads/Highways/Bridges
 - i. Orth Road striping by the Boone County Highway dept will wait until the re-surfacing projects are moving forward. No cost given to paint the yellow center and white edges until July.
 - ii. Trustees expressed concerns over the three proposed roundabouts for IL Route 76 as reported in the recent Boone County Journal.
 - iii. Steve Rapp responded to complaints received from a resident on Squirrel Tree concerning tall grass, skids/pallets near the garage at 12367 Squirrel Tree.
 - iv. Darcy Hills responded to complaints concerning Prairie Meadow subdivision covenants concerning lawns, debris, and village ordinances.
 - v. Steve Rapp will ask Midwest Dirt to provide quote for mowing and debris removal on all the vacant Pflueger lots in Timberlane subdivision.
 - d. Village Hall located at *2940 Charleston Ct, Immanuel Lutheran at Timberlane*
 - i. None.
2. Old Business.
- a. Motion made by Darcy Hills, seconded by Paul Loner to rescind the 5/18/23 motion to purchase not to exceed \$14,000 worth of village signage of high-density polyurethane (HDU) material from Shawcraft Signs. Vote all ayes, 0 nays, and 1 absent.
 - b. Motion made by Darcy Hills, seconded by Donna Leone to approve Shawcraft Signs quote for high-density polyethylene (HDPE) estimate of \$9,920 not to exceed \$10,000 to produce four (4) road signs. They offer a 3% discount for pre-payment. Roll call vote: Ayes: Donna Leone, Greg Hills, Paul Loner, Darcy Hills, Jonathan Lipscomb. Nays: 0, Absent: Andrea Ulbert.
 - c. The Board of Trustees discussed grass mowing around the new village road signs, sign placements, lights, notice on village website and letters to nearby residents.
 - d. Steve Rapp will ask CES on the status of what actions are yet to be performed on the Comcast Cable Franchise Agreement.
 - e. Darcy Hills continues to review nearby municipalities concerning the single garbage hauler process. The Boone County Journal article on this subject was shared at the meeting.
3. New Business
- a. Motion made by Donna Leone, seconded by Jonathan Lipscomb to approve resolution R23-166-01 IDOT MFT Orth Road re-surfacing. Vote all ayes, 0 nays, and 1 absent.
 - b. Motion made by Jonathan Lipscomb, seconded by Donna Leone to approve the IDOT Estimate for Maintenance for Orth Road. Vote all ayes, 0 nays, and 1 absent.
 - c. Motion made by Darcy Hills, seconded by Jonathan Lipscomb to approve resolution R23-166-02 Investment Policy as written. Vote all ayes, 0 nays, and 1 absent.

Open Actions:	Meeting	Contact
Revision of Timberlane By-laws to include electronic attendance	Mar 2014	Debbie Marnier
Timberlane has been asked to adopt 2015 International Residential Codes for Inspections (IRC, IBC, IMC), 2014, 2011 NEC codes.	Oct 2016	Steve Rapp along with Drew Bliss
Review three draft ordinances and provide guidance to the board:	April	Steve Rapp,

O20-324-03 Burning ordinance, O20-324-04 Noise ordinance, O20-324-05 Street Parking ordinance	2021	Trent Ferguson, attorney
New Ordinance stating the surface of driveways within the easement shall match the roadway surface type that it intersects (J. Krohn)	Oct 2021	Steve Rapp, Trent Ferguson
IL EPA storm water waiver in progress.	2021	Steve Rapp, CES
Donna Leone asked about adding a speed limit size on Orth Rd near 76 since there may not be one in the area.	Aug 2022	Steve Rapp
Revise Timberlane's 2012 Comprehensive Plan	Jan 2023	Full board

- i. Motion made by Greg Hills, seconded by Donna Leone to adjourn at 8:17pm Vote all ayes, 0 nays, and 1 absent.