



Regular Meeting Minutes – Village of Timberlane – April 20th, 2023

1. Call to order at 7:00pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Stacy Kleyn, Debbie Marner, Jonathan Lipscomb, Greg Hills, Paul Loner, Donna Leone, Darcy Hills and Andrea Ulbert (arrived 7:08pm). Absent: none.
3. There were no guests.
4. Motion made by Greg Hills, seconded by Donna Leone to approve March 16th, 2023, regular meeting minutes. Vote all ayes, 0 nays, 1 absent.
5. President’s Report: Steve Rapp received email involving 4180 Dawson Lake Road that is not within the village, various calls from potential buyers of homes within the village. Oscar Mike’s reported that they are collecting funds to eventually build their main building.
6. Treasurer’s Report:
 - a. Motion made by Paul Loner, seconded by Donna Leone to approve the March 2023 Treasurer's Report. Vote all ayes, 0 nays, and 0 absent.
 - b. The following bills were submitted for payment. Motion made by Andrea Ulbert, seconded by Greg Hills to approve bills. Roll call vote: Ayes: Andrea Ulbert, Darcy Hills, Donna Leone, Greg Hills, Paul Loner, Jonathan Lipscomb. Nay: 0, Absent: 0

Date	Number	Payee	Payment	Motion made:	Motion Seconded:
4/11/2023	MyTaxIL	Illinois Department of Revenue	\$ 111.38	Andrea U	Greg H
4/11/2023	3121	Com Ed	\$ 38.65	Andrea U	Greg H
4/20/2023	3122	Andrea Ulbert	\$ 87.40	Andrea U	Greg H
4/20/2023	3123	Darcy A Hills	\$ 87.40	Andrea U	Greg H
4/20/2023	3124	Debra K Marner	\$ 218.49	Andrea U	Greg H
4/20/2023	3125	Donna M Leone	\$ 87.40	Andrea U	Greg H
4/20/2023	3126	Jonathan M Lipscomb	\$ 87.40	Andrea U	Greg H
4/20/2023	3127	Stacy M Kleyn	\$ 431.00	Andrea U	Greg H
4/20/2023	3129	Lauterbach & Amen, LLP	\$ 1,000.00	Andrea U	Greg H
4/20/2023	3130	Eastern Illinois University	\$ 50.00	Andrea U	Greg H
4/20/2023	3131	Stephen M Rapp	\$ 799.00	Andrea U	Greg H
4/20/2023	3132	United States Treasury	\$ 1,309.44	Andrea U	Greg H
4/20/2023	3133	Ray A Ferguson & Assoc, Ltd	\$ 1,660.60	Andrea U	Greg H
4/20/2023	3134	CES Inc.	\$ 1,477.00	Andrea U	Greg H
4/20/2023	3135	B & F Construction Code Services, Inc.	\$ 375.00	Andrea U	Greg H
4/20/2023	1080	Midwest Dirt	\$ 930.00	Andrea U	Greg H
4/20/2023	1079	Midwest Dirt	\$ 1,391.25	Andrea U	Greg H
		Total Funds	\$ 10,141.41		
		US Bank - General Checking - Non-Specific	\$ 6,820.16		
		US Bank - General Checking - Audit	\$ 1,000.00		
		US Bank - Utility Tax Checking	\$ 930.00		
		US Bank - MFT Checking	\$ 1,391.25		

1. Committee Reports

a. Finance

- i. Current QuickBooks subscription will no longer be supported after May 31st. The desktop version is not available, it is only an on-line version that is billed monthly. Motion made by Jonathan Lipscomb, seconded by Donna Leone to allow Stacy Kleyn to renew QuickBooks for an annual cost not to exceed \$1,200.00. Roll call vote: Ayes: Andrea Ulbert, Darcy Hills, Donna Leone, Greg Hills, Paul Loner, Jonathan Lipscomb. Nay: 0, Absent: 0.
- ii. Stacy purchased \$500,000.00 of shares in the Illinois Funds account from the General checking account.
- iii. The IMLRMA called asking if village property had any ice storm damage. Steve Rapp reported no damage.

b. Planning and Zoning

- i. None.

c. Roads/Highways/Bridges

- i. Few snow plowing complaints were received but Steve Rapp asked Midwest Dirt to investigate any complaints.
- ii. No update on the Orth Road resurfacing project for 2023.
- iii. Steve Rapp was notified by Landscape Design by Tom Johnson that they want to quote on any tree and brush removal projects this year.
- iv. Donna Leone recommends the board of Trustees to request removal of the Timberlane sign located at IL 76 and Caledonia roads.

d. Village Hall located at *2940 Charleston Ct, Immanuel Lutheran at Timberlane*

- i. None.

2. Old Business.

a. Darcy Hills displayed many high-density urethane signs designed by Shawcraft in Machesney Park. Quotes ranged from \$10,000 to \$13,000 to build and install 4 signs (single-sided, 80” length by 48” height) and posts. Steve Rapp asked the board of Trustees to stop at these 4 potential sign locations below:

- i. Northwest corner of Orth Road and IL76
- ii. Northeast corner of Orth Road and Caledonia Road
- iii. Southwest corner of Dawson Lake Road and IL76
- iv. Northeast corner of Newbury Place and Caledonia Road

b. Comcast Cable Franchise Agreement requires the Right of Way (ROW) which has been signed and received by Timberlane Village.

c. The Frontier Cable Franchise Agreement still requires the Right of Way signed and returned to Steve Rapp.

3. New Business

a. Consolidation election results reported voter turnout 25.1% voting in all 3 trustees.

b. Steve Rapp received a letter asking that Timberlane join the National flood Insurance Program. To join, the village must adopt and enforce an ordinance regulating all new construction within a FEMA flood insurance rate map of flood plain areas. No action.

Open Actions:	Meeting	Contact
Revision of Timberlane By-laws to include electronic attendance	Mar 2014	Debbie Marner

Timberlane has been asked to adopt 2015 International Residential Codes for Inspections (IRC, IBC, IMC), 2014, 2011 NEC codes.	Oct 2016	Steve Rapp along with Drew Bliss
Review three draft ordinances and provide guidance to the board: O20-324-03 Burning ordinance, O20-324-04 Noise ordinance, O20-324-05 Street Parking ordinance	April 2021	Steve Rapp, Trent Ferguson, attorney
New Ordinance stating the surface of driveways within the easement shall match the roadway surface type that it intersects (J. Krohn)	Oct 2021	Steve Rapp, Trent Ferguson
IL EPA storm water waiver in progress.	2021	Steve Rapp, CES
Donna Leone asked about adding a speed limit size on Orth Rd near 76 since there may not be one in the area.	Aug 2022	Steve Rapp
Revise Timberlane's 2012 Comprehensive Plan	Jan 2023	Full board

- i. Motion made by Darcy Hills, seconded by Donna Leone to adjourn at 8:20pm Vote all ayes, 0 nays, and 0 absent.