

# APPLICATION FOR ZONING CHANGE

Ordinance No.08-136-02

**Village of Timberlane  
P.O. Box 56  
Caledonia, IL 61011**

Contact: Village President: Stephen Rapp 815-985-4514 (Cell) 815-231-5635 (fax)  
president@villageoftimberlane.org

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## FOR OFFICE USE ONLY

Case Number \_\_\_\_\_ Zoning Committee Date \_\_\_\_\_  
Filing Date \_\_\_\_\_ Village Board Date \_\_\_\_\_  
Zone District \_\_\_\_\_

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## PLEASE PRINT IN BLACK INK OR TYPE

1) The address or general location of the property for which this application is filed:

\_\_\_\_\_  
\_\_\_\_\_  
and its Parcel Identification Number is: \_\_\_\_\_  
and the legal description for the subject property is: **Lot** \_\_\_\_\_, **Block** \_\_\_\_\_,  
**Tract** \_\_\_\_\_, **Subdivision Name** \_\_\_\_\_.  
(NOTE - If there is no lot, block, or tract, then attach a legal boundary description)

2) **Applicant Name:** \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
\_\_\_\_\_  
DaytimePhone: \_\_\_\_\_ Fax: \_\_\_\_\_ Zip: \_\_\_\_\_

3) **Property Owner Name:** \_\_\_\_\_  
Mailing address: \_\_\_\_\_  
\_\_\_\_\_  
Daytime Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Zip: \_\_\_\_\_

4) **Attorney Name:** \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
\_\_\_\_\_  
Daytime Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Zip: \_\_\_\_\_

5) **Project Manager:** In order to reduce confusion, the village requests one contact person be designated to discuss issues concerning this application.  
Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
\_\_\_\_\_  
Daytime Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Zip: \_\_\_\_\_



Incomplete applications will be void after sixty (60) days. Application fees are non-refundable.

**Natural Resource Information:** Pursuant to state law, a copy of this application is to be provided to the Boone County Soil and Water Conservation District (SWCD). The SWCD is located at 211 N. Appleton Road, P.O. Box 218, Belvidere, Illinois 61008 . Telephone: 1-815-544-2677. An application fee is required. The SWCD has thirty (30) days to respond and provide their Natural Resource Information (NRI) Report to the Village. **The SWCD must send a report to the Village for your application to proceed.**

**NOTE:** The "Endangered Species Act" entitles the Illinois Department of Natural Resources (IDNR) to review all zoning applications for their impact on endangered or protected species. Illinois law allows thirty (30) days for their response. The applicant is responsible for contacting the IDNR, at One Natural Resources Way, Springfield, IL 62702.

The "National Historic Preservation Act" entitles the Illinois Historic Preservation Agency to review all zoning applications for their impact on cultural or historical resources if the proposed development involves State or Federal funding. Illinois law allows thirty (30) days for their response. The applicant is responsible for contacting the Illinois Historic Preservation Agency at (1-217-782-4836).

## **DECLARATION**

I, the applicant, of the above legally described property on which the zoning change is proposed, have provided answers to the questions herein that are true to the best of my knowledge. I have been granted permission by the property owner(s) of the above legally described property to apply for a zoning change on said property.

By virtue of my application for a zoning change, I do hereby declare that the appropriate appointed and elected officials responsible for the review of my application are given permission to visit and inspect the subject property in order to determine the suitability of the request.

Applicant Signature: \_\_\_\_\_ Date Signed: \_\_\_\_\_

Owner(s) Signature: \_\_\_\_\_ Date Signed: \_\_\_\_\_  
\_\_\_\_\_ Date Signed: \_\_\_\_\_

Village Rep Signature: \_\_\_\_\_ Date Signed: \_\_\_\_\_

Filing Fee - Amount Paid: \_\_\_\_\_ Check Number: \_\_\_\_\_

**FILING PROCEDURE**

A. **A complete application** includes an Application Filing Fee with check payable to the Village of Timberlane. (See the attached fee schedule)

B. **Public Hearing Required.** Notice of the Public Hearing shall be given not less than 15 calendar days nor more than 30 calendar days prior to the date of the hearing by publication in a newspaper of general circulation in the Village, and by posting on or adjacent to the subject property a notice of same. The Village shall prepare the Notice of Public Hearing for publication. Applicant will be billed for publication costs. The Village will prepare and post the public notice on or adjacent to the subject property.

**Selection of newspaper publication.** Applicant selects one of the following newspapers for publication:

**Boone County Journal** \_\_\_\_ **Rockford Register Star**\_\_\_\_ **Belvidere Daily Republican**\_\_\_\_

The public Hearing is held by the Timberlane Zoning Committee. The Committee recommendation is forwarded to the Village Board for decision. Applicant must attend both the Committee meeting and Village Board meeting.