



**Regular Meeting Minutes – Village of Timberlane – November 15th, 2018**

1. Call to order at 7:06pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Stacy Kleyn, Debbie Marner, James Wehrle, Donna Leone and Laura Herter. Absent: Christina Jones arrived at 7:27pm. Bill Hursh arrived at 7:27pm.
3. There were two guests.
4. Motion made by Laura Herter, seconded by James Wehrle to allow Steve Rapp to act as a trustee in order to form a quorum. Vote all ayes, 0 nays, 2 absent.
5. Motion made by Laura Herter, seconded by James Wehrle to approve October 18<sup>th</sup>, 2018 regular meeting minutes. Vote all ayes, 0 nays, 2 absent.
6. President’s Report: Steve Rapp’s comments are within the meeting minutes.
7. Treasurer’s Report:
  - a. Motion made by Laura Herter seconded by Donna Leone to approve October 2018 Treasurer's Report. Vote all ayes, 0 nays, and 0 absent.
  - b. The following bills were submitted for payment. Motion made by Laura Herter, seconded by Donna Leone to approve bills. Roll call vote: Ayes: Bill Hursh, James Wehrle, Christina Jones, Laura Herter, Donna Leone. Nays: 0 Absent: 0.

| Date                                      | Number  | Payee                                  | Payment             | Motion Made: | Motion Seconded: |
|---|---------|--|---------------------|--------------|------------------|
| 11/6/2018                                 | MyTaxIL | Illinois Department of Revenue         | \$ 154.25           | Laura H      | Donna L          |
| 11/6/2018                                 | 2399    | Midland States Bank                    | \$ 28.00            | Laura H      | Donna L          |
| 11/6/2018                                 | 2400    | Com Ed                                 | \$ 41.22            | Laura H      | Donna L          |
| 11/6/2018                                 | 2401    | Frontier                               | \$ 91.35            | Laura H      | Donna L          |
| 11/15/2018                                | 2402    | Derango, & Cain, LLC                   | \$ 700.00           | Laura H      | Donna L          |
| 11/15/2018                                | 2403    | CES Inc.                               | \$ 800.00           | Laura H      | Donna L          |
| 11/15/2018                                | 2404    | Chad's Excavating & Landscaping        | \$ 6,000.00         | Laura H      | Donna L          |
| 11/15/2018                                | 2405    | Midwest Dirt                           | \$ 517.00           | Laura H      | Donna L          |
| 11/15/2018                                | 2406    | Christina M Jones                      | \$ 311.70           | Laura H      | Donna L          |
| 11/15/2018                                | 2407    | Debra K Marner                         | \$ 218.50           | Laura H      | Donna L          |
| 11/15/2018                                | 2408    | Donna M Leone                          | \$ 87.40            | Laura H      | Donna L          |
| 11/15/2018                                | 2409    | James R Wehrle                         | \$ 171.52           | Laura H      | Donna L          |
| 11/15/2018                                | 2410    | Stacy M Kleyn                          | \$ 418.00           | Laura H      | Donna L          |
| 11/15/2018                                | 2411    | Stephen M Rapp                         | \$ 799.00           | Laura H      | Donna L          |
| 11/15/2018                                | 2412    | William R Hursh                        | \$ 87.40            | Laura H      | Donna L          |
| 11/15/2018                                | 2413    | Rockford Register Star                 | \$ 146.00           | Laura H      | Donna L          |
| 11/15/2018                                | 2414    | B & F Construction Code Services, Inc. | \$ 210.00           | Laura H      | Donna L          |
| <b>Total Funds</b>                        |         |  | <b>\$ 10,781.34</b> |              |                  |
| US Bank - General Checking - Non-Specific |         |  | \$ 3,464.34         |              |                  |
| US Bank - General Checking - Streets      |         |  | \$ 7,317.00         |              |                  |

- c. Motion made by James Wehrle, seconded by Laura Herter to approve an invoice to David Campbell Lawn Maintenance of \$120.00 for cleanup and disposal of shrub debris and asphalt left over from recent culvert installations at 3915 Silver Fox

Drive. Roll call vote: Ayes: Bill Hursh, James Wehrle, Christina Jones, Laura Herter, Donna Leone. Nays: 0 Absent: 0.

8. Committee Reports

- a. Finance
  - i. None.
- b. Planning and Zoning
  - i. None
- c. Roads/Highways/Bridges
  - i. No culvert permits were issued.
  - ii. Steve Rapp received inquiries concerning Dawson Lake road bridge and driver protection from the water way. Kevin Bunge, CES engineer, will met Steve at the bridge area to review the situation. This bridge was built in 1958. Candlewick Lake offered to talk with their committee to review the trees and beaver activity in this area. Timberlane has the support of IDOT, Hanson Engineering, CES engineering and Boone County Engineer Justin Krohn concerning any IDOT approved work in this area.
  - iii. Steve Rapp received calls about Mediacom cables and equipment still in the village. Mediacom sent a letter to Steve Rapp with their installation completion estimate by the end of December.
  - iv. New ice and snow control contractor Midwest Dirt performed well this month as reported by Steve Rapp. He will request a quote from Midwest Dirt for emergency down tree removal work.
- d. Village Hall
  - i. None.

9. Old Business

- a. No update concerning electric aggregation from Chad Hageman, Rock River Energy Services this month so it will be removed from the next agenda.
- b. Steve Rapp continues working issues with GATA/SAM.gov website process.
- c. Steve Rapp and Debbie Marnier will review the Prevailing Wage weekly emails for updates in case a new resolution is required.
- d. Resident guest stated that new culverts and road work recently completed at the Silver Fox and Woodchuck cul-de-sac has diverted rain/storm water about 20 feet from other residents onto 12345 Woodchuck Drive. Steve Rapp asked if this may be part of the 2<sup>nd</sup> step that the residents need to do. Guest stated no it is not and is it too late in the season to fix this new problem. Steve Rapp will check with Kevin Bunge from CES for results of his review of work performed in the cul-de-sac area for the board of trustees. Donna Leone commented that workers did not replace dirt and sod when the new culvert pipe was installed, and asphalt was thrown into their wooded area. Steve Rapp will contact Norwest Construction for comment. Steve Rapp will ask for a closure letter from CES concerning road repairs.

10. New Business

- a. Motion made by Bill Hursh seconded by James Wehrle to approve Ordinance O18-319-01 Tax Levy for 2019. Vote all ayes, 0 nays, and 0 absent.

- b. Motion made by Bill Hursh seconded by Christina Jones to approve Ordinance O18-319-02 Budget for 2019. Vote all ayes, 0 nays, and 0 absent.
- c. Motion made by Bill Hursh seconded by Christina Jones to approve Resolution R18-319-01 IDOT Municipal Estimate of Maintenance Costs. Vote all ayes, 0 nays, and 0 absent.
- d. Motion made by Laura Herter seconded by Donna Leone to approve Resolution R18-319-02 Meeting schedule for 2019. Vote all ayes, 0 nays, and 0 absent.
- e. Steve Rapp will attend a November 19<sup>th</sup> meeting with Justin Krohn, Boone County Highways, concerning the Boone County road asphalt bid work planned for 2019.
- f. Board of trustees agreed to order a holiday pizza for the next regular meeting.

11. Actions from previous meetings:

| <b>Open Actions:</b>  | <b>Meeting</b> | <b>Contact</b> |
|---|----------------|----------------|
| Single Waste Refuse collection consideration to investigate   | Nov 2012       | Trustees       |
| Revision of Timberlane By-laws to include electronic attendance   | Mar 2014       | Debbie Marner  |
| Create new bridge filing system with Hanson Engineering   | Oct 2014       | Steve & Debbie |
| Investigate “investment policies” to provide options to revise ours to the board of trustees.                                   | Apr 2016       | Stacy, Debbie  |
| Timberlane has been asked to adopt 2015 International Residential Codes for Inspections (IRC, IBC, IMC), 2014, 2011 NEC codes.  | Oct 2016       | Steve Rapp     |
| Ask Curt Newport to discuss property taxes affecting Timberlane residents during a regular meeting.                             | Feb 2018       | Steve Rapp     |
| Ask Jim Hursh to research benefits and disadvantages of being connected to the townships of Caledonia and Poplar Grove.         | Feb 2018       | Steve Rapp     |
| Any engineering expenses involving Jim Schmacher’s cell tower installation charged to Timberlane Village are to be billed back. | Feb 2018       | Stacy Kleyn    |

12. Motion made by James Wehrle, seconded by Laura Herter to adjourn at 8:19pm. Vote all ayes, 0 nays, and 0 absent.