



Regular Meeting Minutes – Village of Timberlane – July 19th, 2012

1. Call to order at 7:00 pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Stacy Kleyn, Debbie Marner, Ron Stelling, Laura Herter, Bob Marner and Donna Leone. Absent: Dixie Timmerman.
3. There were 2 guests.
4. Motion made by Laura Herter and seconded by Donna Leone to approve June 21st, 2012 regular meeting minutes. Vote all ayes, 0 nays, and 1 absent.
5. President’s Report:
 - a. Steve Rapp researched additional funding options for trustees to review including:
 - Road and bridge taxes - Timberlane cannot collect its own since it is funded by Caledonia Township and Poplar Grove Township already.
 - Host a tax referendum to increase the tax levy - least popular, difficult option
 - Impose a utility tax on gas and electric - no referendum required
 - Impose a telecom tax on phone bills - no referendum required
 - b. Steve attended meetings and held conversations regarding the disabled Orth road bridge # 004-3074 with local governmental bodies throughout the month
6. Treasurer’s Report:
 - a. Motion made by Bob Marner and seconded by Ron Stelling to approve the June 2012 Treasurer's report. Vote all ayes, 0 nays and 1 absent.
 - b. Stacy Kleyn reviewed the IMLRMA annual renewal survey with recommended changes that were forwarded on to Steve Rapp for comment.
 - c. Motion made Donna Leone and seconded by Bob Marner to approve payment of \$25.88 to the Lowes' credit card. Vote all ayes, 0 nays and 1 absent
 - d. The following bills were submitted for payment. Motion made by Bob Marner and seconded by Donna Leone to approve the bills. Roll call vote: Ayes: Laura Herter, Ron Stelling, Donna Leone and Bob Marner. Absent: Dixie Timmerman.

Date	Number	Payee	Payment	Motion Made:	Motion Seconded:
7/9/2012	Taxnet	Illinois Department of Revenue	\$158.67	Bob M	Donna L
7/9/2012	3179	Com Ed	\$36.83	Bob M	Donna L
7/9/2012	3180	Com Ed	\$64.62	Bob M	Donna L
7/19/2012	3181	Frontier	\$111.60	Bob M	Donna L
7/14/2012	3182	United States Treasury	\$1,259.24	Bob M	Donna L
7/19/2012	3183	Heritage Ground Care, Inc.	\$55.00	Bob M	Donna L
7/19/2012	3184	Boone County Journal	\$30.00	Bob M	Donna L
7/19/2012	3185	Alpine Bank	\$1,279.07	Bob M	Donna L
7/19/2012	3185	Alpine Bank	\$1,464.93	Bob M	Donna L
7/19/2012	3186	Laura M Herter	\$94.35	Bob M	Donna L
7/19/2012	3188	Donna M Leone	\$89.35	Bob M	Donna L
7/19/2012	3189	Stacy M Kleyn	\$414.75	Bob M	Donna L
7/19/2012	3190	Debra K Marner	\$223.37	Bob M	Donna L
7/19/2012	3191	Robert K Marner	\$652.49	Bob M	Donna L

7/19/2012	3192	Ronald D Stelling	\$236.78	Bob M	Donna L
7/19/2012	3193	Robert K Marner	\$127.40	Bob M	Donna L
7/19/2012	3194	Stephen M Rapp	\$1,077.59	Bob M	Donna L
7/19/2012	3195	Dixie L Timmerman	\$175.35	Bob M	Donna L
7/9/2012	1066	TAPCO	\$15.14	Bob M	Donna L
7/19/2012	1067	Sanco Traffic Control	\$1,225.00	Bob M	Donna L
			\$8,791.53		

7. Committee Reports

a. Finance

- i. Comments from guest Curt Newport included the village is on target at 50% of budget for income and expenses. Also good use of financial software.

b. Planning and Zoning

- i. None.

c. Roads/Highways/Bridges

- i. No culvert permits or rural access permits were issued.
- ii. Two guests Stu Hanson, Hanson Professional Services and Curt Newport, Boone County Treasurer, spoke to the trustees on the seriousness of getting all the facts needed to make a decision on moving forward with the Orth road bridge. Stu Hanson recommended a complete replacement of this 1981 culvert bridge. The trustees continued discussions concerning repair, replacement and timeline with the guests.

Tentative Engineering planning general timelines include the following:

- Endangered Spike Mussel survey & mitigation - Sept / Oct 2012
- Project Development plan & approvals - late Dec 2012
- Phase I & II engineering completed - early Feb 2013
- Bid letting process - late Apr 2013
- Contract award and approvals - early Jun 2013
- Begin bridge replacement - mid-Jun 2013
- New bridge completed - Oct / Nov 2013

Cost estimates have identified the following funds needed:

- \$616,000 - Federal Bridge Fund
- \$124,500 - Boone County Highway
- \$124,500 - Timberlane Village

- iii. Motion made by Laura Herter and seconded by Donna Leone to approve funding of \$50,000.00 from the general fund in support of the Design Engineering Review contract with Hanson Professional Services and Civil Engineering Services for the disabled Orth road Bridge. Roll call vote: Ayes: Laura Herter, Ron Stelling, Donna Leone and Bob Marner. Absent: Dixie Timmerman.
- iv. Motion made by Laura Herter and seconded by Donna Leone to create a draft ordinance reducing the speed limit from 45 MPH to 35 MPH on Dawson Lake rd within village limits. Vote ayes: Donna Leone, Laura Herter, Steve Rapp (tie breaker), Nay's: Bob Marner, Ron Stelling, Absent: Dixie Timmerman.

- v. Motion made by Ron Stelling and seconded by Laura Herter to approve the purchase of batteries not to exceed \$50.00 for warning flasher lights. Vote all ayes, 0 nays, 1 absent
 - vi. Ron Stelling will investigate costs of seal coating and shoulder repair on Dawson Lake rd.
8. Village Hall
- a. None.
9. Old Business
- a. None.
10. New Business
- a. Motion made by Bob Marner and seconded by Donna Leone to allow Steve Rapp to retain Don Elliot, village attorney, not to exceed \$200.00 in order to investigate additional taxation on utilities and telephones. Roll call vote:
Ayes: Laura Herter, Ron Stelling, Donna Leone and Bob Marner. Absent: Dixie Timmerman.

11. Open Actions from previous meetings:

Open Actions:	Meeting	Contact
Options for the village hall outdoor signs need to be researched.	Nov 2010	Bob, Ron
Bird deterrent material needed for the front door entrance.	May 2011	Bob, Ron
Bond remains open for \$15,000 waiting for final work to be done from Kevin Bunge at Civil Engineering Services.	Late 2009	CES
Review Fee schedule for zoning change applications/construction	Feb 2012	Trustees
Draft ordinance establishing a fine and legal costs for falsification of any village documents.	Feb 2012	Village attorney
Check into securing the thermostat controls at the village hall.	May 2012	Trustees
Train Laura Herter on auditing the monthly check registers to the bank statements this year	June 2012	Bob

12. Motion made by Bob Marner and seconded by Laura Herter to adjourn at 9:40 pm.
Vote all ayes, 0 nays, and 1 absent.