



## Regular Meeting Minutes – Village of Timberlane - May 17th, 2007

1. Call to order at 7:06 pm by President, Steve Rapp.
2. Roll call: Present: Steve Rapp, Bob Marner, Ron Stelling, Debbie Marner, Bob Blood, Jonathon Hoover, Sylvia Gorman and Dixie Timmerman. Donna Leone was absent. There were two guests.
3. Motion made by Ron and seconded by Bob B to approve April 19th regular meeting minutes. Vote all ayes, 0 nays, and 1 absent.
4. President's Report:
  - a. One culvert pipe permit was issued.
  - b. Steve received a call from IDOT with a review of the fatal accident on IL Rte 76 and Orth Rds. It was determined that one stop ahead sign has lost its reflectivity and should be replaced. Ron took the action to order a new sign. Also, a mailbox at the top of the hill on the southwest corner may be too close to Orth Rd.
5. Treasurer's Report:
  - a. Motion made to approve March treasurer's reports by Bob M, seconded by Bob B. Vote all ayes, 0 nays, and 1 absent.
  - b. Motion made to approve April treasurer's reports by Bob M, seconded by Ron. Vote all ayes, 0 nays, and 1 absent.
  - c. The board performed the 1st quarter budget review. Motion made by Bob B, seconded by Ron to increase Acct 510 Roads & Bridges to \$80,000 and increase Acct 381 Interest Receipts to \$10,000. Vote all ayes, 0 nays, and 1 absent.
  - d. Filled out IMLRMA Quarterly Man-Hour Report and submitted it online. Sylvia has no way of knowing how much time any one spends on Village business outside of the meetings she estimated 10 hours per Board member per month.
  - e. The IMLRMA is having a Risk Management seminar 6/21/07.
  - f. Completed and filed 2007 Census of Governments Survey of Government Employment.
  - g. Completed 2007 Water/Sewer User Charge Survey for MSA Professional Services. We'll receive a summary copy of their report when it's done.
  - h. Deposited \$8526.85 (proceeds from Archer Bank Impact Fee CD) into Illinois Fund General Fund Money Market and transferred the funds to the Prime Fund on 4/23/07.
  - i. Motion made by Bob B, seconded by Jonathon to change the Description of Revenue Acct 383 from Donated Land to Donations in line with the chart of accounts. Vote all ayes, 0 nays, and 1 absent.
  - j. We exceeded the Property Tax Levy tax cap by .0053%. Tax levied was .2307. Tax limit was .2254. She recommends that we lower the Liability tax levy in order to get under the tax cap. Motion made by Bob M, seconded by Ron to allow the tax levy amounts to come out of the Liability Insurance acct. instead of the Roads & Bridges acct. Vote all ayes, 0 nays, and 1 absent.
  - k. Deposited Wes and Sue Lindberg's donation in Illinois Fund Money Market account.
  - l. Alpine Bank agreed to move our village hall payment date to the 25<sup>th</sup> of the month. Steve and Sylvia signed the paperwork and returned it.

- m. Pat Fowler will be done with the audit by the June meeting. She mailed Pat a copy of the Village Hall appraisal for the audit. Pat suggests having two trustees look at and initial the bills presented for payment each month. Bob B and Jonathon began reviewing and initialing invoices to pay.
- n. Added invoice number to the Bills to pay spreadsheet.
- o. Bob M is planning to attend IMLRMA's Risk Management meeting June 21st.
- p. The following bills were submitted for payment:

Payee	Purpose	Amount	Account	Check #	Date	Invoice #	Motion Made	Motion Seconded
Clarke Mosquito Control	1/2 of 2007 mosquito control	\$4,310.00	Mosquito Control	1791	5/17/2007	6300335	Bob B	Jonathon
ComEd	Street light - 4/3/07-5/2/07	\$22.78	Street Lighting	1792	5/17/2007	5/2/2007	Bob B	Jonathon
Independent Inspections	April 2007 permits	\$1,000.16	Building Permits	1793	5/17/2007	16222	Bob B	Jonathon
Alpine Bank	Interest payment on Village Hall		Interest Payment	1794	5/17/2007	VOID	Bob B	Jonathon
	Truck use	\$215.00	Roads & Bridges				Bob B	Jonathon
Robert Marner	Labor for assorted road work 10.75 hrs @ \$20/hr = \$215.00 gross, \$192.10	\$192.10	Salaries & Wages	1795	5/17/07		Bob B	Jonathon
	Tractor use	\$20.00	Roads & Bridges				Bob B	Jonathon
Ron Stelling	Labor for assorted road work 7.5 hrs @ \$20/hr = \$150.00 gross, \$134.02 net	\$134.02	Salaries & Wages	1796	5/17/2007		Bob B	Jonathon
Robert Blood	Labor for assorted road work 6 hrs @ \$20/hr = \$120.00 gross, \$107.22 net	\$107.22	Salaries & Wages	1797	5/17/2007		Bob B	Jonathon
Stephen Rapp	May 2007 net pay	\$893.50	Salaries & Wages	1798	5/17/2007		Bob B	Jonathon
Sylvia Gorman	May 2007 net pay	\$446.75	Salaries & Wages	1799	5/17/2007		Bob B	Jonathon
Debra Marner	May 2007 net pay - 1 meeting	\$223.37	Salaries & Wages	1800	5/17/2007		Bob B	Jonathon
Robert Marner	May 2007 net pay - 1 meeting	\$89.35	Salaries & Wages	1801	5/17/2007		Bob B	Jonathon
Ronald Stelling	May 2007 net pay - 1 meeting	\$89.35	Salaries & Wages	1802	5/17/2007		Bob B	Jonathon
Dixie Timmerman	May 2007 net pay - 1 meeting	\$89.35	Salaries & Wages	1803	5/17/2007		Bob B	Jonathon
Robert Blood	May 2007 net pay - 1 meeting	\$89.35	Salaries & Wages	1804	5/17/2007		Bob B	Jonathon
Jon Hoover	May 2007 net pay - 1 meeting	\$84.35	Salaries & Wages	1805	5/17/2007		Bob B	Jonathon
Stephen Rapp	March/April fax bills	\$45.23	General Supplies	1806	5/17/2007		Bob B	Jonathon
Alpine Bank	Interest payment on Village Hall	\$153.78	Interest Payment	1807	5/17/2007	5/15/2007	Bob B	Jonathon
Chamber of Commerce	Golf Play Day for two Board members	\$190.00	Donations	1808	5/17/2007		Bob B	Jonathon
Boone County Motor Fuel Tax Fund	7 Buckets Salt & Ice Abrasive Mix (24.5 Ton) @ \$68.25/Bucket	\$477.75	Roads & Bridges	1034	5/17/2007	3284	Bob B	Jonathon

Roll call to pay bills: Ayes – Bob B, Ron, Bob M, Dixie, Jonathan with 0 nays and 1 absent.

## 6. Committee Reports

### a. Zoning

- i. Chuck Romano, owner of 4233 Dawson Lake Rd. presented his plan to subdivide 7.54 acres into 3 lots of 2.0 acres, 2.0 acres and 3.55 acres. Each home and lot package is expected to exceed the \$325,000 range. Mr. Romano is requesting a zoning change from AG agriculture to R1 residential land. The board recommends only one entrance on Dawson Lake rd. and one entrance on Reginald Dr. Steve will present the maps to the Pat Stewart at McClure Engineering for review and opinion (*minutes corrected from "approval" at June 21st meeting*). Motion made by Bob M and seconded by Bob B to notify adjacent property owners concerning rezoning, send Mr. Romano an invoice for rezoning fees (monies received will be withheld pending all approvals), and all existing buildings and foundations must be removed. Vote all ayes, 0 nays, and 1 absent.

### b. Finance

- i. None.

### c. Roads/Highways/Bridges

- i. Ron is getting bids on repairing the broken portions of Dawson Lake Rd and bids for sample boring to check road material depth.

- ii. Bob M will measure the distance of the tree blocking traffic views on Orth Rd.
  - iii. The trustees performed the spring roadside cleanup this year.
  - iv. Ron received no quotes for cleaning up excess gravel on roads.
  - v. Trustees will order blacktop patch for Dawson Lake and Orth Rds.
  - vi. Street signs and speed bump signs need to be installed.
- d. Village Hall
- i. Received a letter from Jensen & Assc addressed to Jeff Stalker concerning twenty items that need to be completed before the building inspectors can approve the village hall construction. Only 6 items were left to be done.
7. New Business
- a. The board was notified that Boone Lake has experienced theft of gasoline.
  - b. Sidwell, a map company, sent in a proposal for plat mapping however no action was taken by the board.
  - c. Motion made by Bob M, seconded by Bob B to sponsor Steve Rapp and Jon Hoover attendance at the Boone County Chamber of Commerce golf play day on June 21st for \$95.00 each (\$190 total). Roll call vote: Ayes: Bob B, Bob M, Jonathan, Nays: Dixie and Ron, Absent 1.
8. Old Business
- a. After reviewing the latest changes Don Larson recommends that Caledonia's proposed intergovernmental border agreement be approved. Motion made by Bob M and seconded by Ron to accept Resolution R07-137-1 Intergovernmental Agreement between the Villages of Caledonia and Timberlane as written. Vote all ayes, 0 nays, and 1 absent.
9. Open Actions from previous meetings:

<b>Open Actions:</b>	<b>Meeting</b>	<b>Contact</b>
Contact the IL State's attorney's office to understand the risks of keeping Village records at a board members home. Individual homeowners insurance may not cover these records.	April 2005	Debbie
Closed meeting minutes to review pending research.	April 2005	Debbie
Adopting the "International Fire Code". This pertains to building codes and only affects future building. Our building inspector would enforce this. Steve has contacted Jeff Stalker / Don Larson.	Aug 2005	Steve
Smoke free ordinance.	Mar 2006	Steve
Review four engineering services quotes.	May 2006	Trustees
Verify if the village has an ordinance for impact fees to be collected and reserved for roads and bridges	July 2006	Steve Debbie
Research the utility and telephone companies for price reductions.	Nov 2006	Board
Rich Lundine will help the village prepare the bridge petition for state funding and the Regional Area Transportation Study.	Nov 2006	Steve
Check into weight limitations for Dawson Lake Rd.	Jan 2007	Steve
Impact fees will be updated into an ordinance in order to adopt Boone County's April 2006 impact fee structure	April 2007	Board

10. Motion made by Bob B and seconded by Jonathon to adjourn at 10:06 pm. Vote all ayes, 0 nays, and 1 absent.